

Domestic Mobile Home/ Boat Rate Solicitation 6

CANCELS AND SUPERCEDES MOBILE HOME/BOAT RATE SOLICITATION 5



**HEADQUARTERS
MILITARY TRAFFIC MANAGEMENT COMMAND
DCS FOR PASSENGER & PERSONAL PROPERTY
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ALEXANDRIA, VA 22332-5000**

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CHAPTER I - POLICY

ITEM 100. **PURPOSE**

This solicitation provides procedures, rules, regulations, and other information required to participate in the movement of Government-sponsored shipments of mobile homes and boats within the United States (excluding Hawaii).

ITEM 101. **GENERAL**

Mobile home/boat one-time-only (MOTO/BOTO) rates are obtained through competitive solicitation for the movement of privately owned mobile homes, privately owned towaway boats or privately owned boats requiring transport by commercial methods.

ITEM 102. **POLICY**

Only the Commander, Military Traffic Management Command (MTMC), will solicit and negotiate MOTO/BOTO rates from the carrier industry. Personal property shipping offices (PPSOs) are precluded from directly accepting or soliciting MOTO/BOTO rates from carriers. Exception: Local moves of mobile homes may be excluded from provisions of this solicitation (see Chapter 5, Item 515, for definition of local moves).

ITEM 103. **ADDRESS FOR SUBMISSION**

The following address must be used for submission of all tenders:

Commander, Military Traffic Management Command
Domestic & International Rates Team (MTPP-HR)
Room 10N35 (MOTO/BOTO Solicitation)
200 Stovall Street
Alexandria, Virginia 22332 -5000

ITEM 104. **TERMS, CONDITIONS AND INDEPENDENT PRICING FOR CARRIER TENDER SUBMISSION**

a. Department of Defense (DOD) -approved carriers wishing to participate in the movement of Government - sponsored mobile homes and boats within CONUS will submit bids in the format contained in and under the provisions of this rate solicitation. The rules and regulations contained in this rate solicitation provide all terms and conditions and will not be subject to modification prior or subsequent to acceptance of rates unless specifically modified by the MTMC Personal Property Division, for the mutual benefit of all parties. This solicitation will be retained by the participating carrier, which will submit bids in the format specified herein. The rate solicitation is only to be referenced in the submission of bid and will not be submitted to this or any other agency/office. MTMC reserves the right to reject any or all offers and to waive minor irregularities in offers received, i.e., rejection of rate submissions in extreme excess of those offered to other customers or acceptance of tenders with minor typographical errors.

b. By offering rates for services to the United States Government, the carrier official certifies the understanding and continued compliance with the previously executed certification of independent pricing, which is incorporated

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by reference. The executed certification of independent pricing is on file in the carrier's qualification file as an attachment to the carrier's tender of service.

ITEM 105. **NEW APPROVAL**

In order to participate in MTMC's MOTO/BOTO program, a carrier must be DOD approved. DOD approval is obtained through contact with MTMC's Carrier Qualification and Performance Team at (703) 428-3279/3280. A newly approved DOD MOTO/BOTO carrier will be afforded the opportunity to file voluntary bids upon acceptance into the program.

NOTE: CARRIERS MUST PROVIDE OFFICE COVERAGE DURING NORMAL WORK DAY HOURS IN ORDER FOR PPSOs OR HQMTMC PERSONNEL TO CONTACT THE CARRIER OR HIS REPRESENTATIVE ON MOVEMENT QUESTIONS AND/OR TO AWARD SHIPMENTS.

ITEM 106. **PROCEDURES**

The following procedures are applicable for rates:

a. MTPP-HR, upon receipt of the MOTO/BOTO request from the PPSO, will solicit rates from all DOD approved MOTO/BOTO carriers. A minimum of 20 days notice is normally required prior to the move but is not mandatory. Only those carriers with appropriate DOD approval may submit bids. Bids submitted by carriers, which are not DOD approved or are disqualified or in nonuse status, will be rejected.

b. MOTO/BOTO requests will be solicited via HQMTMC Electronic Transportation Acquisition website or the Transportation Operational Personal Property System (TOPS). Daily solicitations will contain information regarding time deadlines for submission of rates. (Internet responses by carriers are required to meet the suspense date given in the solicitation.)

c. MTPP-HR will evaluate all competitive rate offers received from carrier bid submissions. All shipment awards are available for review 14 days from the award date. DOD approved MOTO/BOTO carriers can review awards on HQMTMC's Electronic Transportation Acquisition website at <https://eta.mtmc.army.mil>.

d. Upon award, the carrier will complete the Uniform Tender of Rates and/or Charges for Movement of Mobile Home/Towaway Boat in accordance with the instructions contained herein. Carrier will submit three copies of the tender to the address shown in Item 103, as soon as possible, but not later than 7 working days prior to pickup of the mobile home or towaway boat. MTPP-HR will review and accept or reject the tender. Rejected tenders will be returned to carriers for correction. Accepted tenders will be distributed as follows:

- (1) 1 signed copy - MTMC official file;
- (2) 1 signed copy - General Services Administration ;
- (3) 1 copy - verified and returned to carrier.

NOTE: Commercial boat haulers do not submit tenders. They must maintain a copy of tariffs/billings in case of future audits.

e. MTPP-HR will provide PPSOs with information to be used as authority for preparation of Personal Property Government/Commercial Bills of Lading (PPGBL/CBLs). If PPSO does not receive a copy of the shipment award within 72 hours of the move, they should contact MTPP-HR. PPGBL/CBLs will be prepared in accordance with instructions contained in the Defense Transportation Regulation, Part IV, Personal Property. **Carriers must have the PPGBL/CBL prior to movement.**

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f. Shipments must be tendered to the carrier prior to the tender expiration date. In the event this cannot be accomplished, MTPP-HR will notify the carrier and request a possible extension of the expiration date or solicit a new MOTO/BOTO rate, as appropriate.

g. MTPP-HR will furnish participating carriers with all the pertinent information for compiling an all-inclusive rate. The all-inclusive rate will include linehaul, tolls, surcharges, taxes, over-dimension charges, permits, anti-sway devices, escort services, transit axles with wheels and tires, temporary lights, household goods inventory, placement of the load, and requested origin and destination accessorial services. Utility and air conditioner reconnect/disconnect are to be accomplished by the member as a reimbursable expense within limits of the member's entitlement.

h. PPSO will inform member during counseling that excess costs may occur. PPSO will inform member, after receipt of MOTO/BOTO rate, of any excess cost accrued within the rate. If member is unwilling to pay excess costs, PPSO will notify the carrier by telephone immediately and follow up with a message to MTPP-HR within 24 hours advising that the move has been cancelled.

i. PPSOs will ensure that any cancellations are effected with the carrier 48 hours prior to date of pickup, otherwise the attempted pickup charge will apply. Pickup time begins at 0800 hours EST on the date of pickup (see Chapter 2, Item 213.)

ITEM 107.

ORIGIN AND DESTINATION SERVICES

The carrier shall perform those origin and destination services ordered by the PPSO to meet the requirements of the accessories stated in the solicitation. Specific requirements for each accessorial are described herein. If specific instructions or requirements are not provided, the best available and frequently used commercial practices will be acceptable.

ITEM 108.

INSPECTION/PRE-MOVE SURVEY

The carrier should determine the condition of the mobile home to be serviced by physically or telephonically inspecting the home prior to movement. This inspection shall be conducted at a time and date that is mutually agreed upon between the carrier and the owner, in accordance with the Tender of Service. Information regarding the owner of the mobile home can be obtained by contacting the PPSO.

ITEM 109.

TIME REQUIREMENTS

a. **The PPSO will provide the PPGBL/CBL to the carrier prior to performance of service or pickup.**

b. When a shipment is accepted at origin, the carrier agrees to obtain proper legal transit permits from origin to destination prior to movement of home, to meet the specified pickup date, and to deliver the shipment on or before the required delivery date (RDD) as stated on the PPGBL/CBL, unless otherwise directed by the responsible PPSO. An assigned RDD will not be construed as expedited service unless so stated on the PPGBL/CBL. Services will not be scheduled for pickup or delivery on Saturdays, Sundays, or U.S. holidays unless there is a mutual agreement between the member, the PPSO, and the carrier. The carrier will not move the home when state or local laws forbid movement on roads or highways. The carrier will not begin pickup or delivery at the member's residence before 8:00 a.m. or after 5:00 p.m. without prior approval of the PPSO or the member.

c. The carrier shall commence preparation for local moves between the hours of 8:00 a.m. and 10:00 a.m. on the date specified and shall proceed without unnecessary interruption until required services are fully performed. When

destination services cannot be completed on the date specified, the carrier shall contact the PPSO before suspending operations.

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ITEM 110. **SCOPE OF WORK**

The carrier shall furnish personnel, equipment, facilities, supplies, services, and materials, except as specified herein as Government furnished, for the origin/destination servicing and movement of mobile homes. Work to be performed shall be those services ordered by the PPSO. Performance will be according to the standards contained herein.

ITEM 111. **LOAD LIMIT**

The manufacturer's recommended weight may not be exceeded in the movement of a mobile home. If the mobile home exceeds the manufacturer's recommended gross weight, the member shall be advised by the PPSO's inspector or carrier's representative in coordination with the PPSO that the weight must be reduced to the recommended gross weight limit and to ship excess items separately or to dispose of them by some other means. Mobile homes were designed for movement with factory -installed furniture/equipment only. The more weight added to the 'basic' weight, the greater the chances for structural damage.

ITEM 112. **TERMINATION OF MOBILE HOME/BOAT SHIPMENT**

When appropriate, HQMTMC, the PPSO, or an authorized Government representative of the PPSO, will terminate a shipment.

a. When the carrier receives an order for termination, the carrier will locate the shipment; advise the PPSO or HQMTMC, MTPP-HR, the location of the shipment; and initiate the required change in a documented manner. The PPSO will issue a PPGBL/CBL Correction Notice to show termination point and correct the applicable rate.

b. The following will apply to a shipment terminated by the Government:

(1) Any charges for authorized services, performed to point of termination, will be paid in accordance with the submitted rate tender and/or negotiated rate obtained by HQMTMC, MTPP-HR.

(2) If shipment was delivered to or from storage -in-transit (SIT), then any SIT charges will be paid when required and authorized by PPSO.

(3) A termination of service that requires the transfer of a mobile home or boat from one carrier to another must be coordinated with HQMTMC, MTPP-HR for a negotiated rate. The carriers involved in the transfer will each verify inventory and note any damages to the mobile home/boat at time of transfer. The PPSO will issue a new PPGBL/CBL to the new carrier that cross-references the PPGBL/CBL of the terminated carrier.

c. Termination of service will normally be used in cases of:

(1) violation of Federal, State, or Local Laws;

(2) violation of Tender of Service;

(3) improper performance of service;

(4) cancellation of member's orders.

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ITEM 113.

WAIVER OF MOTO SOLICITATION

On authorization by HQMTMC, PPSOs may be delegated authority to procure services on an individual basis in order to avoid hardship to a service member or member's family. Upon approval from MTPP-HR, the PPSO must furnish backup data via a message to MTPP-HR including the following:

- a. member's name/rank;
- b. date orders were issued;
- c. reason waiver was requested;
- d. origin of move;
- e. destination of move;
- f. name of carrier awarded move and SCAC;
- g. tender number and rate.

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CHAPTER II – RULES AND REGULATIONS

ITEM 200. **APPLICATION OF UNIFORM TENDER**

Tenders submitted in response to this rate solicitation are applicable to the movement of privately owned mobile homes/towaway boats transported for the account of the Government.

ITEM 201. **COMMODITY DESCRIPTION**

Privately owned single or double -wide mobile homes, boats designed to be drawn by vehicles in secondary movements, and commercial movement of boats not on a trailer or on a trailer that cannot be towed.

ITEM 202. **INSURANCE**

a. The Mobile Home Certificate of Cargo Insurance is the only acceptable proof of insurance form. The certificate contains a statement, that the insurance company will give HQMTMC, ATTN: MTPP-HQ, a 30-day written notice of any changes, expiration, or cancellations of the insurance policy. Such notice will commence to run from the date notification is actually received at HQMTMC. Deductibles are not permitted in the policy and are not a valid defense for claims filed by shipper, consignees, or the Department of Defense.

b. In lieu of a Mobile Home Certificate of Cargo Insurance, boat haulers are permitted to submit an Accord form as proof of insurance coverage.

c. The insurance reflects coverage on a continuous basis for a minimum amount of \$40,000 per mobile home/boat.

ITEM 203. **RELEASED VALUATION**

a. Carrier will not pay over two hundred fifty dollars (\$250.00) in case of loss or damage to household or personal effects, such as clothing and furniture or furnishings for residential purposes, not a part of the mobile home at the point of manufacture, unless a greater value is declared in writing on the PPGBL/CBL.

b. Additional valuation may be requested in the MOTO (mobile homes only) solicitation message. Charges for increased valuation are contained in Section IV -D, Item 422.

ITEM 204. **ADVANCING CHARGES**

The carrier will include charges in the rate for all services specified in the solicitation and is responsible for payment of third party services when service is requested in MOTO solicitation (see Item 209).

ITEM 205. **ARTICLES RESTRICTED FOR TRANSPORT**

a. Carrier may refuse to accept for transportation any commodity for which, by reason of weight, height, length, or width of any article, or any combination of articles, cannot be transported in accordance with the laws of any state through which the shipment must pass, or that do not comply with the Department of Transportation safety specifications.

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b. When perishable articles are included in a shipment, with or without knowledge of the carrier, the carrier will not assume responsibility for conditions during transit or after delivery is complete.

c. Items that are not authorized to be shipped inside the mobile home:

- (1) Concrete blocks, skirting, metal awnings, steps, fences, central air conditioners, garden storage sheds, swing sets, satellite disks, outside television antennas, yard, and porch furniture.
- (2) Snowmobiles, motorcycles, motorbikes, bicycles, lawn mowers, or heavy tool chests.
- (3) Items of extraordinary value (money, bonds, stocks, jewelry, furs). Carrier shall not be liable in any way for intangible property, stamps, coin collections, business papers, nor for the intrinsic or sentimental value of an item.
- (4) Full waterbeds and full aquariums.
- (5) Live animals and plants/flower boxes.
- (6) Cordwood and building materials.
- (7) Privately owned ammunition.
- (8) Flammables/combustibles (i.e., gasoline, oil drums, bottled gas, or fire extinguishers).
- (9) Oversize furniture, fragile or antique furniture, heavy freezers, delicate electronic equipment, pianos, and electronic organs.

ITEM 206.

CLAIMS

a. Claims in Writing Required. A claim for loss or damage will not be voluntarily paid by a carrier unless filed in writing as provided in paragraph b below.

b. Carrier Inspection of Loss or Damage. Upon delivery by the carrier, all loss of or damage to the mobile home shall be noted on the delivery document, the inventory form, the DD Form 1800, and/or the DD Form 1840. Loss or damage discovered later, including personal property within the mobile home, will be noted on DD Form 1840R not later than 70 days following delivery and shall be accepted by the carrier as overcoming the presumption of correctness of delivery receipt. See Item 210 for a description of DD Form 1840 and 1840R.

ITEM 207.

DIVERSION OR RECONSIGNMENT

a. Diversion or reconsignment, as referred to herein, means a change of more than 30 miles from the destination shown on the PPGBL/CBL.

b. If diversion or reconsignment is necessary, the following guidelines will be followed:

- (1) Carrier will make every reasonable effort to comply with a request for diversion or reconsignment but will assume no liability for failure to comply, unless error is due to the fault of the carrier.
- (2) When a shipment is diverted or reconsigned prior to delivery at billed destination, a new rate will be negotiated by HQMTMC, MTPP-HR.

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ITEM 208.

IMPRACTICABLE OPERATIONS

Nothing in this rate solicitation shall be construed as prohibiting the carrier from refusing to receive, handle, transport, stop in transit, or deliver shipment when conditions of weather, road, street, alley, ground, or location make the performance of such services dangerous or impracticable. The following provisions will apply when transportation service by ordinarily assigned highway vehicles from origin to destination, or over the required route, is impracticable or unduly hazardous to the shipment, the carrier's equipment, or personnel due to condition of public or private roadways, overhead obstructions, narrow gates, sharp turns, trees, shrubbery, mud, snow, sand, water, or adverse weather conditions at the time service is required (subject to notes 1, 2, and 3).

NOTE 1: It shall be the duty of the member to arrange for the removal of obstructions and for the grading or other necessary preparation of roadways to make the origin and/or destination accessible for the transportation by carrier's equipment prior to the pickup date and delivery date.

NOTE 2: The carrier shall, upon request of the PPSO, owner or consignee, engage third party services to perform auxiliary towing or wrecker service to traverse the hazardous area or to otherwise maneuver the shipment. The carrier shall be responsible for the services or conduct of such third parties, the amount of their charges and for the quality or quantity of service performed.

NOTE 3: When it is impracticable or unduly hazardous for carrier to deliver shipment at the designated place, carrier shall tender delivery to the place nearest thereto that is reasonably accessible. Shipper or receiver will be notified of the reason and shipment will either be:

- a. delivered at that place, if authorized by the responsible PPSO;
- b. held by carrier at that place for further instructions and charges;
- c. placed in storage for shipper's account, subject to carrier's accrued charges, if authorized by the responsible PPSO.

ITEM 209.

THIRD PARTY SERVICES

a. When third party service is required for an accessorial service requested in a MOTO solicitation, the charge will be included in the MOTO rate and shown on carrier's rate tender. The carrier will be responsible for payment of such services without additional reimbursement from the Government.

b. When third party service is requested and approved by the PPSO, the carrier will engage third party service for performance of special services not included in the MOTO rate. Carrier will advance payment and submit valid receipts for such charges, indicating costs for labor and materials separately when presented to the appropriate finance center for payment.

c. Indicate date, time, and type of service performed on the bill for charges.

ITEM 210.

DD FORM 1840/1840R

a. The DD Form 1840 and DD Form 1840R will be used to record all loss or damage to each article listed on the inventory. The procedures and carrier responsibilities covering the use of these forms are outlined below:

- (1) Complete Section A of the DD Form 1840 and make all 5 copies available upon delivery.

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- (2) In conjunction with member, annotate all loss and/or damage in Section B on all 5 copies of the DD Form 1840.

- (3) Provide the member with 3 copies of the completed DD Form 1840 signed by both the carrier's representative and member.

- (4) Trace all missing items annotated on DD Form 1840 and/or DD Form 1840R immediately and respond to the destination PPSO in writing within 70 working days of notification of loss.

- (5) Provide the destination PPSO a copy of DD Form 1840 within 30 working days after delivery.

- b. The DD Form 1800 will be used to record all structural damage to the mobile home, and used as an attachment to the DD Form 1840/1840 -R.

ITEM 211. **ACCESSORIAL SERVICES-MOBILE HOME (DD FORM 1863)**

A DD Form 1863 itemizing the accessorial services performed, when required and authorized by the PPSO, shall be prepared by the carrier and signed by a representative of the carrier and the member or member's agent in connection with this solicitation. Appliances serviced shall be identified by make or manufacturer's name. All entries for services performed by a third party shall be supported by valid receipts to reflect separate costs for materials and labor. Accessorial services shall be shown but cannot be billed separately when such services are included in the MOTO rate (see Item 209). Only additional accessories authorized by the member or PPSO can be billed separately. When the PPSO authorizes additional accessorial services, the PPSO will issue a control number to the carrier for each additional service. If the member authorizes the additional services, he will sign the DD Form 1863 by each additional service requested, either at origin or destination.

ITEM 212. **REPAIRS OR REPLACEMENTS IN TRANSIT**

The carrier is authorized to incur expenses up to \$150 per shipment without the prior approval of the member for necessary repairs and services while en route to destination. Owner approval is required when the cost to repair or replace exceeds \$150. Such repairs or replacements will be made and owner will be charged for all expenses incurred. Such charges will indicate costs for labor and material separately and become due and payable upon presentation of a valid receipt. If a shipment in the possession of a carrier is officially placed out of service by any federal, state, or local officials, such necessary repairs and/or modifications will be made to place said vehicle back in service and all charges accruing thereunder will be billed to, and paid by, the owner of said shipment, and shall be in addition to all other lawful charges provided herein. Carrier will neither bill nor be paid for damages for carrier equipment resulting from delays due to repair and/or replacement. When the repair cost exceeds stated amount, carrier shall contact the origin/destination PPSO to obtain the required owner approval.

ITEM 213. **ATTEMPTED PICKUP/VEHICLE ORDERED AND NOT USED**

A carrier may refuse to accept for transportation any mobile home that has an apparent defect that may render transportation unsafe or impracticable. An attempted pickup charge may apply only if the pre-move survey (see Item 108) had been made using DD Form 1800. HQMTMC, MTPP-HR will negotiate a total rate based on mileage incurred by the carrier (not to exceed 500 miles) for attempted pickup for the following:

a. If, after arrival of carrier's equipment at the place of loading designated by the consignor, the consignor fails to tender a shipment for transportation or the PPSO informs the carrier that shipment will not be tendered less than 48 hours (not including weekends) prior to scheduled pickup date.

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b. If, after the arrival of carrier's equipment and expiration of free waiting time, the consignor has not tendered a shipment for transportation or furnished carrier with information regarding tender of shipment, carrier's equipment shall either be released by PPSO or held for further instructions by the PPSO on paid waiting time. If carrier is performing labor on the home, waiting time starts after completion of labor.

c. If the mobile home is determined jointly by the Government representative and carrier's agent, after a pre-move survey with consignor and upon subsequent arrival of carrier's equipment, not to be roadworthy:

1. carrier must obtain name of attempted pickup approving official from the PPSO and obtain a terminated PPGBL/CBL;

2. PPSO will terminate PPGBL/CBL at origin and receive rate from HQMTMC, MTPP-HR, to type on PPGBL/CBL. PPSO will also place the wording "attempted pickup charge" on the GBL and state if attempted pickup is due to fault of the service member or other circumstances.

ITEM 214.

DOCUMENTATION AND REPORTS

All carrier -furnished documents and forms required to be prepared by the carrier or Government -furnished documents and forms required to be partially completed by the carrier shall be accurate and all copies shall be legible. Member, dependent, or authorized agent shall not be furnished blank forms by the carrier for signature.

ITEM 215.

CONTACT WITH PPSO

All carriers shall call origin PPSO prior to arrival for pick -up and destination PPSO prior to making delivery even with direct delivery address.

ITEM 216.

INCONVENIENCE CLAIMS

The carrier may pay liquidated damages for inconveniences incurred to the member resulting from missing the prescribed pickup and/or RDD except for reasons beyond their control, such as weather conditions, holidays that preclude the movement of mobile homes, unavoidable accidents, mechanical/structural failures to the mobile home, and acts of God.

ITEM 217.

VOLUME MOVES

In accordance with the DTR, PPSOs will request a volume move, preferably within 30 days, when moving five or more mobile homes from the same origin or commuting area to the same destination or commuting area. Mobile home volume moves will also be used when transferring between on -base mobile home parks or when closing on-base mobile home parks.

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CHAPTER III - PROCESSING DOMESTIC BOAT SHIPMENTS

ITEM 300. GENERAL

Effective August 1, 1988, the Joint Federal Travel Regulations, Volume 1, permits military members to ship boats, components, and accessories of such boats as part of their household goods shipment. The following information is provided in order to promote coordination between the PPSOs and the carrier industry in order to accomplish the movement of service members' boats with trailers and boats without trailers. Item number's 301 through 303 list three ways in which boats, dependent on the size, can be shipped.

NOTE: NO ENTITLEMENT EXISTS FOR DOD CIVILIANS TO SHIP BOATS AT GOVERNMENT EXPENSE OR TO USE THE PROCEDURES IN THIS RATE SOLICITATION FOR THE PURPOSE OF SHIPPING A BOAT AT OWN EXPENSE.

ITEM 301. DO-IT-YOURSELF (DITY) MOVE

Member must contact local PPSO for procedures and entitlements.

ITEM 302. PERSONAL PROPERTY GOVERNMENT/COMMERCIAL BILL OF LADING (PPGBL/CBL)

The movement of personal property from one point in CONUS to another point in CONUS using a DOD-approved common carrier will be annotated on a PPGBL/CBL. The carrier that is awarded the shipment is responsible for arranging or performing all required services incident to movement. Specific provisions are:

- a. Boats, canoes, skiffs, rowboats, kayaks, or sailboats of less than 14 feet in length, and dinghies or sculls of any size, without trailers, will move as normal household goods. See Item 321 of the Domestic Personal Property Rate Solicitation.
- b. Boats shipped on a boat trailer, any length, or boats without a trailer, normally 14 feet or more will be handled by HQMTMC and movement will be via tow-away service or commercial boat haulers. See Items 304 and 305 for further details.

NOTE: The weight of the boat is required as a separate entry on the PPGBL/CBL.

ITEM 303. DIRECT PROCUREMENT METHOD (DPM)

DPM is a method of shipment in which the Government manages the shipment throughout. Packing, containerization, local drayage, and storage services are obtained from commercial firms under contractual arrangements or by the use of Government facilities and personnel. Specific provisions are:

- a. Member will be responsible for charges on any special crating or materials needed to move the boat by the DPM method.
- b. Small boats less than 14 feet can be shipped by this method.
- c. Canoes and kayaks 14 feet and over, but under 300 pounds in weight, can be shipped by this method.

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- d. Member must contact PPSO for procedures.

ITEM 304.

TOW-AWAY SERVICE

The movement of boats on trailers by a commercial carrier in tow of a self-contained power unit capable of being operated over the highways.

- a. This service is for any size boat with a trailer.
- b. PPSO must send a message request to MTPP-HR for a one-time-only move, using the BOTO request format. A minimum of 20 days notice is normally required prior to the move. Tow-away is for hook-and-go only. See Appendix B for message format.
- c. If the boat/trailer is going to be moved via tow-away option, the member must ensure the boat and motor are securely fastened/strapped to the trailer. The trailer must have a valid license (if origin state does not require trailer to be licensed, member must be informed that he will be responsible for the cost of a transit permit (to be provided by the tow-away carrier), with working lights, wiring, brakes (if so equipped), good tires, hubs checked for grease/good bearings, and frame not bent, twisted, or broken to prevent safe transport. The member must ensure boat is prepared for shipment in order to avoid additional charges.
- d. Member must be advised that all personal items, such as clothing, electronic gear, TVs, skis, etc., not part of the structure, must be removed. All antennas and fishing/trolling poles must be lowered or removed.
- e. Carriers accepting tow-away shipments are responsible for arranging SIT. SIT will be accomplished in such a manner as to afford the member's property adequate protection against loss and damage. Outside storage may be acceptable. Adequate security and protection from the elements must be provided. Tow-away shipments are normally placed in mobile home storage locations as shown in the Personal Property Consignment Instruction Guide (PPCIG), Volume 1. PPSO should also give consideration to using base Morale, Welfare, and Recreation Facilities for storage. Rules for SIT for tow-away boats are similar to SIT of mobile homes (see item 420).
- f. Carrier will weigh boat and trailer and provide a weight ticket which must be submitted with PPGBL/CBL for payment.
- g. ***Carrier will not pickup or move a boat without a PPGBL/CBL.*** Boat serial number or registration number should be shown on PPGBL/CBL.
- h. Member may request and pay for extra insurance as shown in Items 421 and 422 of the solicitation.

ITEM 305.

COMMERCIAL BOAT HAULERS

A commercial boat hauler is a commercial carrier with specialized equipment used to transport boats on cradles, racks, or flatbeds from a origin to a destination. Boats without trailers are generally picked up and delivered to a marina. It is the member's responsibility, at the origin and destination, to ensure specialized transportation equipment is available to load/off-load the boat by a crane or other type of hoisting means.

- a. This service is for a large boat normally not on its own trailer and normally a special type of boat. PPSO must send a message request to MTPP-HR for a one-time-only move, using the BOTO request format (see Appendix B). A minimum of 20 days notice is normally required prior to the move. PPSO's must contact the boat

hauler, after MTMC has awarded the shipment, to coordinate pickup and delivery dates. Commercial boat haulers are not held to an RDD, but are given a desired delivery date (DDD). Boat haulers often consolidate

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shipments to optimize equipment and keep cost to a minimum, therefore, pickup and DDD's cannot be held firm. Commercial boat haulers only transport the boat. Any accessorial services are paid by the service member.

b. Member must be advised that when using a commercial boat hauler the boat must be picked up at a marina and delivered to a marina where a crane can be utilized to load and offload the boat. Arrangements and cost for the marina crane at origin and destination are the responsibilities of the member. Boats should not be over 13 feet high from keel to highest point on the bridge. Also, the member is responsible for dismantling bridges, spars, and masts to meet dimension requirements.

c. Member must be advised that all personal items, such as clothing, electronic gear, TVs, skis, etc., not part of the structure, must be removed. All antennas and fishing/trolling poles must be lowered or removed.

d. **THERE IS NO SIT AUTHORIZED FOR BOATS MOVED BY COMMERCIAL BOAT HAULERS.** This is due to the fact that they haul only from marina to marina. It is the member's responsibility to acquire storage for the boat at destination.

e. Carrier will weigh boat and/or trailer and provide a weight ticket which must be submitted with PPGBL/CBL for payment.

f. **Carrier will not pickup or move a boat without a PPGBL/CBL.** Boat serial number or registration number should be shown on PPGBL/CBL.

g. Member may purchase additional insurance for the movement by contacting their own insurance representative.

ITEM 306.

STORAGE-IN-TRANSIT (SIT)

SIT IS ALLOWABLE ON TOWAWAY BOATS ONLY. The holding of a shipment or portion thereof in a warehouse or storage facility for the purpose of storage, pending further transportation. Onward movement or delivery to residence will be effected only at the request of the PPSO. The origin PPSO assigns SIT at the origin or enroute and arranges with the carrier for release for delivery to final destination. The destination PPSO assigns the SIT control number for SIT at destination and arranges for delivery and any required destination services.

a. When a boat is hauled using the tow -away method, it basically follows mobile home procedures for SIT. SIT can be either in a DOD-approved mobile home SIT facility or a DOD-approved household goods SIT warehouse. When SIT is maintained in a mobile home facility, PPSO's are requested to check the PPCIG, Volume 1, for appropriate storage facilities. Carriers may also place the boat and/or trailer in a storage yard at nearby marina, if SIT at that marina is less than the mobile home or household goods warehouse.

b. The single factor rate includes delivery to destination after boat and/or trailer has been placed in SIT at a household goods carrier's warehouse. Therefore the towaway boat carrier that placed shipment in SIT must be contacted to move the shipment to destination, unless the member elects to hook up to the boat and tow it to destination.

c. The placement of a tow -away boat, by PPSO, into a SIT facility and the release out of SIT will be accomplished in the same manner as mobile home shipments.

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d. When requesting a boat shipment, the PPSO must submit a requirement for SIT and the estimated total time the shipment is to remain in storage. SIT will be included as a determining factor in selecting the lowest cost carrier.

ITEM 307.

NONTEMPORARY STORAGE (NTS)

This term applies to the service for long term storage, other than SIT, of personal property at owner's or Government's expense. Water storage is not authorized.

a. If boat is accepted by a NTS contractor, member is responsible for preparing for storage (clean, fuel purged, winterized, etc.).

b. Member may elect to arrange for storage at own expense when PPSO is unable to make arrangements. The member can file a claim for reimbursement after withdrawal, dependant on his entitlement. Reimbursement will be in accordance with the JFTR and can be viewed at <http://www.dtic.mil/perdiem/jftr/>.

c. Member may elect to include boat with NTS household goods. NTS contractor must accept boat if it is 14 feet and under without trailer. The NTS contractor is **not obligated** to accept a boat that is over 14 feet or with trailer.

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CHAPTER IV - ACCESSORIAL SERVICES

SECTION IV-A -- INCLUDED ACCESSORIAL SERVICES

The following services are included in the all -inclusive rate and do not need to be requested by the PPSO and/or service member.

ITEM 400. **ANTI-SWAY DEVICES**

Carrier will include cost of rental, labor, etc., for anti -sway devices in the rate submission.

ITEM 401. **ESCORT SERVICE**

When an escort vehicle and driver are required to comply with federal, state, or municipal regulatory bodies, the cost will be included in the MOTO/BOTO rate. When more than one escort vehicle and driver are required according to federal, state, or municipal regulatory bodies and stated on the permits, the additional escorts and drivers will be included in the MOTO/BOTO rate for the portion of travel required.

ITEM 402. **INSTALLATION OF TEMPORARY LIGHTS**

The MOTO/BOTO rate will include the cost of installation of temporary yellow flashing lights on units, a temporary light harness if the unit is not equipped with operative running, stop or turn signal lights, and special lights in lieu of escorts.

ITEM 403. **TOLLS AND FEES**

The MOTO/BOTO rate submitted by the carrier will include bridge, road, turnpike, ferry or tunnel charges, surcharges, taxes, permits, and/or fees assessed by any state or local government through which the shipment must move.

ITEM 404. **TRANSIT AXLES (Normal axles to move mobile home)**

Message request must include number of axles, braking axles, and tires actually on mobile home. A response of 'none' or a blank response will automatically require rental of tires/axles in the all -inclusive rate. The MOTO rate will include the cost of renting axles with wheels, tires, and brakes, if required, along with installation costs to meet the following requirements:

- a. Axles required to meet the manufacturer's requirements of a mobile home when the member does not provide and/or has an insufficient number of axles to move the home.
- b. Axles that are required to comply with permit requirements of federal, state, or municipal regulatory bodies.

ITEM 405. **INVENTORYING**

a. The carrier, in coordination with the owner, shall prepare an accurate legible household goods descriptive inventory, DD Form 1412 (see Appendix H). When an article is packaged in an original container furnished by the owner, the inventory will indicate the type of articles included. The carrier shall:

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1. Identify cartons by type and cube and estimated weight with an indication of general contents -- such as linens, pots, and pans, 3.5 cubic feet, etc. Each carton shall be inventoried as a separate inventory line item.
2. Avoid the use of words such as 'household goods' or other general descriptive terms in the preparation of the inventory. Describe in as much detail as possible, items of furniture. For example, television sets should be identified as being either color (C) or black and white (B&W) and console or portable, as appropriate.
3. Mark the inventory with the proper exception symbols and location symbols to describe conditions such as marred, scratched, soiled, worn, torn, and gouged. The omission of exception symbols shall indicate good condition except for normal wear.
4. List make, model, and serial number of each television set, stereo, or computer equipment on the inventory.
5. List the general contents of items that are packaged by either the carrier or member in dresser or chest of drawers on the inventory.
6. Identify items serviced by the carrier or by third party at origin and record such items in the remarks section of inventory.
7. When available, use the same inventory prepared at origin to verify delivery and condition of the articles at destination.
 - b. The inventory shall bear the signature of the owner and date signed together with the signature of the carrier's representative and date signed certifying its accuracy and completeness.
 - c. The carrier shall prepare the inventory in three (3) copies. The original and all copies shall be legible and shall bear the name and complete mailing address of the carrier. The original copy shall be furnished to the PPSO, one copy will be given to the member, and the carrier shall retain a copy.

IV-B – FREQUENTLY REQUESTED ACCESSORIAL SERVICES

The following items may be requested by the PPSO at the service member's request. These requested items will be included in the all -inclusive rate and as individual charges shown in Block 16 of the MOTO rate tender.

ITEM 406 -A.

PACKING AND RELATED SERVICING REQUIREMENTS

- a. The carrier shall prepare articles having finished surfaces susceptible to damage by scratching, marring, soiling, or chafing, by wrapping such articles in textile or paper furniture pads, covers (other than burlap), or other acceptable wrapping materials at time of packaging at the residence. Disassembly of swing sets, television antennas, etc., is the responsibility of the member.
- b. The carrier shall provide materials and accomplish all packaging in accordance with the provisions of this paragraph.
 1. Materials. All material shall be new or in sound condition. The use of damp, wet, or unclean packaging materials is prohibited. If the material is not new, all material shall be free of any substance injurious to the articles being packed and to the owner. New material shall be used for packing linens, bedding, and clothing. In the absence of specific standard or required materials listed in this section, materials that are clean, of good quality,

commercially available, and appropriate for the purposes intended are acceptable provided they are deemed to be sufficient for protection of the goods by the PPSO. All corrugated and fiberboard cartons shall be stamped with a

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manufacturer certificate attesting to their bursting strength and weight capacity. Cartons lacking a certificate are not authorized for use on mobile home shipments.

2. Cartons. Cartons of solid or corrugated fiberboard may be used for packing linens, books, bedding, lampshades, draperies, and similar articles. After packaging, cartons must be glued or sealed by taping lengthwise at the joint on top and bottom. The sidewalls and ends of the corrugated or solid fiber cartons shall be of a minimum average bursting strength of 200 pounds per square inch. The inside dimensions of the carton length, width, and depth totaled shall not exceed 75 inches with a weight limitation of 65 pounds. Egg crates, fruit or vegetable crates, tea crates, and similar type boxes and cartons shall not be used. Boxes may be used in lieu of cartons when the PPSO determines that their use is necessary to ensure protection and safe movement of the articles.

3. Wrapping. Wrapping paper shall be new or clean and appropriate for the purpose intended.

c. The carrier shall perform all packaging in a manner requiring the least cubic measurement, producing packages that withstand normal movement. The number and weight of containers shall not be greater than necessary to accomplish efficient movement. At the owner's request, articles such as stereo equipment shall be packed in original containers when furnished by the owner and provided the containers are considered by the carrier to be in good condition.

1. Books. Books shall be packed in cartons. All books of similar size shall be packed together in rows. Pads of solid or corrugated fiberboard shall be inserted between rows and packed tightly, wedged with pads or paper, if necessary, to fill out the carton and prevent chafing. Books normally shall be packed not more than two rows high in a carton.

2. Chinaware, glassware, crockery, lamps, clocks, jardinieres, statuary, vases, bric-a-brac. Use of clean or other modern method (not requiring the use of excelsior or shredded paper) of packaging is required for these and similar fragile items.

3. Electrical equipment, portable fans, heaters, portable stoves, sunlamps, home computers, portable microwave ovens, and like items. Such equipment shall be completely wrapped in paper, paper pads, or unicellular polypropylene foam and packaged in a carton with enough padding to provide insulation necessary to prevent contact of one article with another and to eliminate movement of any article in the container. When the carrier determines that packaging in a carton is not necessary, the items shall be properly wrapped and padded for protection.

4. Kitchenware. All kitchenware shall be wrapped, packed, and placed into cartons.

5. Linens, clothing, draperies, and like items. When not considered safe by the carrier for movement in drawers, chests, dressers, trunks, etc., these and similar items shall be packed into new cartons and sealed in the member's mobile home.

6. Mirrors, pictures, and paintings (glass-faced or other than glass-faced paintings), glass or stone tabletops, and other fragile articles requiring crating or similar protection. These articles shall be wrapped and packed in a crate or a fiberboard carton. When more than one article is packed in any one crate or carton, a divider shall be provided. No more than four articles shall be packed in any one crate or fiberboard carton. Stone tabletops shall be packed separately. Small pictures, paintings, mirrors, and other articles of this type shall be packed in cartons and

shall be sealed in the member's mobile home. All fragile items that are not securely fastened will be packed in cartons.

7. Lampshades, ornaments, and toys. These and other small items easily crushed shall be wrapped and placed into cartons and insulated from the carton walls and from other items. Lampshades shall be wrapped individually in

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tissue paper first and then with new paper or new unicellular polypropylene foam and placed into cartons to prevent shifting or damage.

8. Removal of debris. Packing at origin shall include removing from the member's mobile home all empty carrier -provided containers, packing materials and other debris accumulated incident to packing unless specifically waived by the owner in writing.

ITEM 406 -B.

UNPACKING AND RELATED SERVICING REQUIRMENTS

Unloading at destination will include the one time placement of furniture and like items in the appropriate room of the dwelling or a room designated by the property owner. All articles disassembled by the carrier will be reassembled. On a one-time basis, all barrels, boxes, cartons, and/or crates will be unpacked and the contents will be placed in a room designated by the property owner. This includes placement of articles in cabinets, cupboards, or on shelving in the kitchen when convenient and consistent with safety of the articles and proximity of the area desired by the owner. The unpacking service and removal of debris will be performed at the time the goods are delivered to the residence unless specifically waived in writing by the member of member's agent.

ITEM 407.

APPLIANCE SERVICING

The carrier shall service appliances by securing the item in such a manner that it will withstand handling and transportation. After servicing, an appropriate tag or label shall be attached to the appliance to indicate that it must be serviced at destination prior to its use (reversing the process performed at origin). Tagging is not required on local moves.

1. Washers requiring servicing shall be secured with washer kits, washer packs and washer locks, or special plastic inserts. The use of sheet fiberboard or cardboard is prohibited. Washers and dryers will be properly secured to prevent sliding.

2. The tone arm of a record player shall be secured with tape and the turntable shall be anchored with the built -in screws, when present.

3. Refrigerators must be secured to prevent sliding or tipping. Padded straps will be placed on door to prevent opening. Loose parts of refrigerators, freezers, and stoves shall be secured to prevent movement. Glass trays and containers will be packed separately.

ITEM 408.

PREPARATION OF MOBILE HOME FOR MOVEMENT

a. Sliding glass or mirror vanity doors will be taken off and wrapped/packed separately. Gas furnace covers shall be removed and laid flat.

b. Secure all doors and drawers to prevent sliding or swinging open. All medicine cabinet items shall be packed separately.

c. Lock all doors and windows. Secure all sliding patio doors with wood strips inside and outside. Tape windows to prevent cracking. Storm windows should be wrapped and packed separately, unless integral with the manufacturer's window.

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d. Anchor all irremovable hanging fixtures by tiebacks or heavy cord between lamps and a window crank handle or similar fixed objects. Remove glass shades and package. All free -standing lamps shall be packed.

e. Balance household goods so weight is evenly distributed. Locate furniture over or forward of the axles and in a position that it will not shift in transit. Beds shall be moved to the front of their respective rooms and braced against opposite wall. Boxed articles may be used to fill space under the bed.

ITEM 409 A. **HITCH INSTALLATION**

Carrier shall install member's hitch on mobile home.

ITEM 409 B. **HITCH REMOVAL**

Carrier shall remove member's hitch from mobile home.

ITEM 410 -A. **UNBLOCKING**

Carrier shall unblock the mobile home. Disposition and/or movement of blocks will be member's responsibility.

ITEM 410 -B. **BLOCKING**

The carrier shall block the mobile home. The member shall be responsible for furnishing blocking material. This service does not include digging ditches, trenches, footers, postholes, or furnishing poles.

ITEM 411 -A. **UNANCHORING**

The carrier shall perform unanchoring service at origin. This includes removal of the anchors from the ground and disconnection of the straps. If the anchors cannot be removed, they must be sheared off even with the ground.

ITEM 411 -B. **ANCHORING**

The carrier shall perform anchoring services at destination. The member shall be responsible for furnishing the anchoring material.

ITEM 412 -A. **REMOVAL OF SKIRTING**

The carrier shall remove skirting from the mobile home.

ITEM 412 -B. **INSTALLATION OF SKIRTING**

The carrier shall install skirting. The member shall be responsible for furnishing the skirting material.

ITEM 413 -A. **EXPANDO, TIPOUT, OR SLIDEOUT REMOVAL**

The carrier shall prepare, separate, and seal each expando, tipout, or slideout unit prior to movement (see note).

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ITEM 413 -B. **INSTALLATION OF EXPANDO, TIPOUT, OR SLIDEOUT**

The carrier shall secure each expando, tipout, or slideout unit at destination (see note).

NOTE: An expando room that is a separate unit and cannot be slid, tipped, or enclosed within the main body of the mobile home and requires separate transport will fall under the provisions of Item's 414 -A and 414-B.

ITEM 414 -A. **DOUBLE-WIDE SEPARATION AND PREPARATION FOR MOVEMENT**

The carrier shall separate each unit of a double -wide mobile home and prepare for movement.

ITEM 414 -B. **REASSEMBLY OF DOUBLE-WIDE**

The carrier shall reassemble the double -wide mobile home.

ITEM 415 -A **INSTALLATION OF MEMBER-OWNED AXLES/TIRES**

The carrier shall install member's tires and axles, and grease and service wheel bearings prior to movement.

ITEM 415 -B **REMOVAL OF MEMBER-OWNED AXLES/TIRES**

The carrier shall remove member's tires/axles at destination.

SECTION IV-C -- SPECIALIZED ACCESSORIAL SERVICES

A rate for each of the following items will be shown in block 13 of the MOTO rate tender.

ITEM 416. **EXTRA AXLES**

Those not included in the MOTO rate but approved by the PPSO and shown in block 13 of the tender as a rate for installation and rental of axles with wheels, tires and brakes, as required, for the following (unknown at time of bid -- refer to Item 404):

1. Axles required in addition to the manufacturer's requirements of normally installed axles, utilized to prevent damage to the structure of a mobile home over certain roadways.
2. Replacement rental axles utilized in place of a member's axle that breaks en route and is required for a mobile home to continue in transit to destination.

ITEM 417. **LABOR CHARGE**

- a. Labor charge covers services not included in the MOTO rate and for which no provisions are otherwise provided in this rate solicitation.
- b. Labor charge applies on an hourly basis per person. Carrier will be required to include a labor rate when submitting the MOTO tender. Carrier will state rate per hour in dollars and cents in block 13 of rate tender.
- c. The PPSO must authorize service prior to performance.

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d. Carrier's billing documentation will identify date, time, and type of labor performed. Member will sign billing record.

ITEM 418.

WAITING TIME NOT THE FAULT OF THE CARRIER

a. Waiting time applies only on day(s) of pickup and/or delivery when authorized by PPSO. Waiting time charge will be applicable only between the hours of 8:00 a.m. and 5:00 p.m., on regular working days, subject to the following allowable free waiting time:

- 1. Two hours of free waiting time will be allowed at origin and/or destination, regardless of the distance between points of pickup and delivery. Free waiting time will commence when the carrier notifies PPSO.
- 2. At expiration of the free waiting time, additional waiting time will be subject to authorization of PPSO and agreement of the carrier.

b. When a SIT shipment is delivered from the storage facility, the allowable free waiting time, when required, will be provided as above regardless of the distance from storage facility to destination.

c. Waiting time charge(s) for carrier's personnel, other than the vehicle driver, will be subject to an hourly labor charge. Carrier will include hourly rate for waiting time in block 13 of rate tender.

ITEM 419.

TIRE AND TUBE REPAIR OR REPLACEMENT

a. When it becomes necessary for carrier to repair member -owned tires and/or tubes used on the mobile home, expenses incurred should be borne by the member. Carrier will state a rate for each tire/tube repair in block 13 of rate tender.

b. When it becomes necessary for a carrier to replace member -owned tires and/or tubes used on the mobile home or to remove or install complete mounted tires on rims before, after, or during movement, expenses incurred shall be borne by the member. Expenses incurred shall become due and payable upon presentation of valid receipts signed by parties performing services and include the serial numbers of the new tires purchased and the serial numbers of tires being replaced. Replacement tires must be equal to or greater than the ply rating of the tire being replaced. Replaced tire carcasses must be left with the mobile home. Carrier will state rate for each tire/tube replacement in block 13 of rate tender.

c. When it becomes necessary for carrier to repair or replace rental tires and/or tubes used on the mobile home or to remove or install complete mounted rental tires on rims during movement, expenses incurred shall be borne by the carrier, which is automatically covered in the MOTO rate.

d. Carrier billing documents will reflect separate costs for material and labor obtained in transit for repair or replacement of member -owned tires.

ITEM 420. **STORAGE-IN-TRANSIT (SIT)**

a. When requesting a mobile home shipment, the PPSO must submit a requirement for SIT and identify the estimated total time the shipment is to remain in storage. SIT will be included as a determining factor in acquiring the lowest cost carrier. SIT will be effected only at the specific approval of the PPSO. The carrier may designate any DOD- approved storage facility that is nearest to origin or destination to serve as its agent.

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b. Storage charges apply for each day of storage and each time SIT service is rendered. The storage period will include the day the mobile home is placed in storage, but not the day the mobile home is removed from storage.

c. Carrier will not be responsible for delays in delivery from storage facilities or any other areas authorized by the PPSO unless the origin has been given five working days notice to resume the movement. Facsimile or letter to carrier's home office will verify all telephonic notifications.

d. Except as otherwise provided below, shipments moving under this rule may be placed in SIT one or more times for an aggregate period not to exceed 180 days from date of placement into DOD-approved storage facility. When not removed at the expiration of the time limit specified herein, the character of the shipment shall cease and the DOD-approved storage facility shall be considered the destination of the shipment. The DOD-approved storage facility shall become the agent for the shipper and the property shall then be subject to the rules, regulations, and charges of the storage facility.

e. Carrier may bill for services rendered at the time the mobile home is placed into the destination SIT facility.

f. Under normal conditions, SIT is allowed in increments of 90 -day periods. When special circumstances exist, a second 90-day period can be authorized. When, during any one of the SIT periods, the shipper has given notice for final delivery of the shipment on a date five (5) working days prior to the expiration of the 90 -day period, and the carrier, by no fault of the shipper, fails to provide delivery within the 90 -day period, storage charges shall not apply beyond the authorized storage period. In any event, storage charges shall cease to accrue on either of the following dates, whichever is earlier:

1. Requested delivery date or within five (5) working days following notification, or
2. the actual delivery date, if earlier.

g. Carrier will submit a SIT rate in dollars and cents per day for the origin/destination designated in MOTO solicitation.

SECTION IV-D -- INSURANCE

The service member prior to the pickup date may request the following items. Carrier's charge will be shown in block 16 of the rate tender, but will not be included in the MOTO all -inclusive rate. The rate solicitation will specify when either service is requested.

ITEM 421. **ACTS OF GOD INSURANCE**

Carrier will pay claims resulting from acts of God, including, but not limited to, lightning, wind, hail, earthquake, flood or rising water provided that the shipping office specifically requests carrier to pay claims resulting from acts of God by endorsement on the PPGBL/CBL.

ITEM 422.

INCREASED VALUATION

Shipments of personal effects left on the mobile home released to a value exceeding two hundred fifty dollars (\$250.00) per each mobile home/boat will be the excess value charge of fifty -five cents for each \$100.00, or fraction thereof, by which the declared value exceeds \$250.00.

NOTE: Increased Valuation and Act of God Insurance charges are solely the responsibility of the member or his/her agent.

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CHAPTER V – TERMS AND DEFINITIONS

ITEM 500. **AREA OF RESPONSIBILITY (AOR)**: A specifically defined geographic area established for the purpose of assigning responsibilities to selected DOD installations for the procurement of transportation, storage, and related personal property movement services.

ITEM 501. **ATTEMPTED PICKUP**: The use of permits, labor, and/or vehicles to perform pickup of a mobile home/boat at origin when ordered by the PPSO, and service cannot be performed through no fault of the carrier.

NOTE: Will not apply if move is cancelled by PPSO with carrier 48 hours (weekends not included) prior to pickup date or if carrier does not meet the inspection requirements stated in Item 108.

ITEM 502. **BLACKOUT PERIOD**: A period of hours or days imposed by the Highway Department which restricts the movement of oversize loads on the public highways. This occurs on and around all national holidays and on all Friday afternoons, which effects the movement of both mobile homes and boats.

ITEM 503. **BLUE BARK**: The term used to designate the personal property shipment of a deceased member.

ITEM 504. **BOAT**: A rather small, usually open craft.

ITEM 505. **BOAT ONE-TIME-ONLY (BOTO)**: A BOTO is a voluntary submission of independently determined cost. Appendix B contains the format required for BOTO tenders

ITEM 506. **CONSOLIDATED PERSONAL PROPERTY SHIPPING OFFICE (CPPSO)**: An activity staffed and operated by one military service in support of all military service components for acquisition of transportation, storage, and related services within a specified area of responsibility for movement of personal property for DOD members.

ITEM 507. **DESIGN ZONES**: The different zones within the Continental United States that require a specific type of foundation and mobile home construction to meet state and/or county restrictions. These zones refer to Structural Roof Design, Heating and Cooling Design, and Structural Wind Resistance Design. We have included a copy of roof load zone maps at Appendix L.

ITEM 508. **DIMENSIONS**: The overall dimensions will include the undercarriage and any attachments or appendage necessary or incidental to the transportation of the mobile home/boat, excluding motor power. Mobile home eave overhangs must be included in the width of mobile homes (see Appendix M for limitations).

ITEM 509. **DOD-APPROVED CARRIER**: A mobile home/boat carrier approved by the Commander, MTMC, for participation in the DOD Personal Property Program.

ITEM 510. **EN ROUTE**: A mobile home/boat is considered en route when moved from its origin location by the carrier until final placement at destination.

ITEM 511. **GOVERNMENT BILL OF LADING OFFICE CODE (GBLOC)**: A four-letter alpha code that identifies the installation or activity responsible for shipments moving under government bills of lading.

DOMESTIC MOBILE HOME/BOAT RATE SOLICITATION NUMBER 6

ITEM 512. **HOUSEHOLD GOODS**: Household furnishings, appliances, clothing, books, and similar items belonging to a member and/or immediate family.

ITEM 513. **INSTALLATION**: A DOD post, camp, station, air base, naval base, yard, base complex, or port.

ITEM 514. **JOINT PERSONAL PROPERTY SHIPPING OFFICE (JPPSO)**: A jointly staffed and operated activity operated by members from two or more military services, in support of all military service components for acquisition of transportation, storage, and related services within a specified area of responsibility for movement of personal property for DOD members.

ITEM 515. **LOCAL MOVES**: A mobile home movement is considered a local move if it is moving within the same state, commuting area, and PPSOs AOR. The PPSO has the option to procure local service or request a MOTO rate. If a PPGBL/CBL is prepared on a local move, the carrier must be DOD approved. If a purchase order is used, it must be handled in coordination with the local contracting officer. Commercial or towaway boats cannot be handled as a local move.

ITEM 516. **MEMBER OR OWNER**: A military or civilian employee of the DOD or Coast Guard, or an individual sponsored by the DOD or Coast Guard for whom services are being provided at Government expense.

ITEM 517. **MOBILE HOME**: A mobile dwelling, which includes manufactured installed contents, constructed or converted for use as a principal residence and designed to be moved overland, either self -propelled or by towing. This includes a single or double -wide with or without expandable rooms.

ITEM 518. **MOBILE HOME ONE-TIME-ONLY TENDER (MOTO)**: A MOTO is a voluntary submission of independently determined cost. Appendix D contains the format required for MOTO tenders.

ITEM 519. **OVERALL COSTS**: The sum of all costs which are known or can reasonably be estimated in connection with the movement of a mobile home or boat.

ITEM 520. **PACKAGING**: The processes and procedures used to protect materiel from deterioration, damage, or both. It includes cleaning, drying, preserving, packing, marking, and unitization.

ITEM 521. **PACK/PICKUP DATE (PUD)**: In many instances, once the packing of the household goods has been accomplished the pickup begins. This could be the same date as packing.

ITEM 522. **PERMIT**: A written authorization from State Highway Departments of Transportation or other issuing authorities to move or operate, on a highway, a vehicle or vehicles with load size, weight or other characteristics exceeding the legal limitations prescribed for moving in regular operation and/or during restricted hours or on Saturdays, Sundays, or holidays. A mobile home or boat will not move from origin without having a valid transit permit according to state law.

ITEM 523. **PERSONAL PROPERTY SHIPPING OFFICE (PPSO)**: An activity designated to provide traffic management, counseling and application processing within a designated area of responsibility, which includes acquisition of transportation, storage, and related services.

ITEM 524. **ROADWORTHY**: Inside and outside parts of mobile home/tow away boat are in proper working condition (including tires, frame, axles, wheel bearings, etc.) for safe transportation from origin to final destination.

DOMESTIC MOBILE HOME/BOAT RATE SOLICITATION NUMBER 6

ITEM 525. **STANDARD CARRIER ALPHA CODE (SCAC)**: A four digit alpha code assigned to carriers which are state/federally regulated and used for identification purposes throughout the Government. The code can be obtained from the National Motor Freight Traffic Association, 2200 Mill Road, Alexandria, Virginia 22314-4654, telephone (703) 838 -1831.

ITEM 526. **UNDERCARRIAGE AND CHASSIS**: The term 'undercarriage' or 'chassis' describes the supporting framework of the mobile home/boat trailer, which is comprised of frame, hitch, suspension, springs, shackle bolts, axles, wheels, tires, tubes, brakes, and parts thereof.

ITEM 527. **VALID RECEIPT**: The term 'valid receipt' as used herein, consists of the name of the establishment, address/location, date repair/replacement was performed, cost of labor and/or material listed separately, and signature of party actually accomplishing the repair/replacement and the signature of party receiving the services. When billing, refers to a federal, state, or municipal regulatory body, a copy of the license or permit is required.

MOBILE HOME REQUEST MESSAGE FORMAT

FROM:

TO: CDRMTMC ALEXANDRIA VA//MTPP-HR//

SUBJECT: REQUEST FOR ONE-TIME-ONLY -- MOBILE HOME RATE

1. MEMBER'S NAME/RANK/SSN/MILITARY SERVICE.
2. PICK UP POINT INCLUDES COMPLETE ADDRESS, COUNTY/PARISH, CITY, STATE, AND ZIP CODE.
3. DESTINATION POINT INCLUDES COMPLETE ADDRESS, COUNTY/PARISH, CITY, STATE, AND ZIP CODE.
4. PICKUP DATE.
5. REQUIRED DELIVERY DATE.
6. INDICATE SERVICES TO BE PERFORMED BY CARRIER (USE SOLICITATION ITEM NUMBERS FROM CHAPTER 4 OF THIS SOLICITATION TO INCLUDE ANY ACCESSORIAL SERVICES AND ANY SPECIAL SERVICES REQUIRED FOR THE MOVEMENT OF THE MOBILE HOME (I.E. WRECKER SERVICE, CRANE, ETC...)).
7. IF NO DESTINATION ADDRESS IS PROVIDED PPSO MUST GIVE ESTIMATED DAYS IN SIT. SIT LOCATION IF REQUIRED.
8. MOBILE HOME STATISTICS: LENGTH, WIDTH, HEIGHT, YEAR, MAKE, MODEL, MANUFACTURER'S WEIGHT. IF DOUBLEWIDE OR HAS AN EXPANDO, DIMENSIONS OF EXPANDO AND MANUFACTURERS DESIGN ZONES. PITCHED OR HINGED ROOF.
9. THE NUMBER OF AXLES WITH TIRES AND THE NUMBER OF BRAKING AXLES ON THE MOBILE HOME -- IF DOUBLEWIDE, NUMBER AXLES WITH TIRES ON EACH HALF.
10. PICKUP CONDITIONS AT THE ORIGIN SITE.
11. ORIGIN GBLOC.
12. DESTINATION GBLOC.
13. TRANSPORTATION OFFICE POC (INCLUDE NAME, DSN, AND COMMERCIAL PHONE NUMBERS).
14. ADDITIONAL REMARKS.

DOMESTIC BOAT REQUEST MESSAGE FORMAT

FROM:

TO: CDRMTMC ALEXANDRIA VA//MTPP-HR//

SUBJECT: REQUEST FOR ONE-TIME-ONLY -- DOMESTIC BOAT RATE

1. MEMBER'S NAME/RANK/SSN/SERVICE.
2. PICKUP POINT. TOW-AWAY INCLUDE COMPLETE ADDRESS, COUNTY/PARISH, CITY, STATE, AND ZIP CODE. IF COMMERCIAL HAULER GIVE ADDRESS AND PHONE NUMBER OF LIFT SITE, SUCH AS A MARINA.
3. DESTINATION POINT. TOW -AWAY INCLUDE COMPLETE ADDRESS, COUNTY/PARISH, CITY, AND STATE. IF COMMERCIAL HAULER GIVE ADDRESS AND PHONE NUMBER OF LIFT SITE, SUCH AS A MARINA.
4. PICKUP DATE.
5. REQUIRED DELIVERY DATE (DESIRED DELIVERY DATE IF UTILIZING COMMERCIAL METHOD).
6. STATE IF: TOW -AWAY, OR COMMERCIAL BOAT HAULER.
7. REQUIREMENT AND LOCATION FOR SIT (FOR TOW -AWAY ONLY).
8. SIZE OF BOAT (LENGTH, WIDTH, HEIGHT). YEAR, MAKE, MODEL, MANUFACTURER'S WEIGHT, TYPE OF BOAT (MOTOR, SKI, SAIL, FISHING, YACHT, ETC). ALSO STATE IF BOAT HAS ANYTHING OUT OF THE ORDINARY THAT A CARRIER NEEDS TO KNOW FOR TRANSPORTING.
9. SIZE OF TRAILER (LENGTH, WIDTH, HEIGHT). YEAR, LICENSE INFORMATION (NUMBER, STATE, EXPIRATION DATE).
10. IS TRAILER ROADWORTHY?
11. ORIGIN GBLOC.
12. DESTINATION GBLOC.
13. TRANSPORTATION OFFICE POC (INCLUDE NAME, DSN, AND COMMERCIAL PHONE NUMBERS).
14. ADDITIONAL REMARKS.

TRAFFIC MANAGEMENT

****ANY SUBSTANTIAL VIOLATION OF THIS TENDER, OR FAILURE TO PERFORM IN ACCORDANCE WITH RATE/SOLICITATION/COMMERCIAL TARIFF/RATE TENDER AND OR OTHER LEGAL REQUIREMENTS, MAY BE USED AS THE BASIS FOR SUSPENSION ACTION BY A TRANSPORTATION OFFICER.****

1. General . I understand that submission of Tender of Service, hereafter referred to as 'tender', to Headquarters, Military Traffic Management Command (MTMC), is a prerequisite to my consideration for transportation of mobile homes and/or boats; that it does not obligate the government in the distribution of traffic; and that such submission indicates that I consider myself to be qualified, willing, and able to accept shipments from military activities and seek such shipments under the terms set forth herein. I expressly agree that I shall perform prudent traffic management to provide service in accordance with the provisions of this tender.

2. Operating Authority .

a. I certify that I hold all necessary authority, issued in my name for the transportation of mobile homes, from the appropriate regulatory bodies and, in addition to tariff and legal requirements, agree to the provisions of this tender.

b. I have provided a description of areas to be served, including a shaded map designating my current operating authority.

c. Interline carriers named in the title page are carriers with which I, as the primary carrier, am approved to interline for furtherance of the through movement of a shipment. I agree to apprise the interlining carriers of their responsibility to fulfill the requirements of this tender.

d. I agree that the interline carriage arrangements are subject to the provisions of paragraphs 3 and 28 of this tender.

3. Through Responsibility . I agree that all shipments shall be moved under my direct management control and responsibility from origin to destination shown on the Personal Property Government/Commercial Bill of Lading (PPGBL/CBL), including interline carriage with duly certified or approved carriers who are participants in the tender.

4. Use of an Alternate Carrier . When I accept a shipment with both origin and destination points within the scope of my operating authority or interline agreement and/or approved by MTMC but find, because of unavoidable circumstances, that I am unable to physically transport the shipment, I may, upon approval of the origin PPSO, arrange with another MTMC -approved carrier to perform the required services. In such cases, I shall inform the PPSO of the name of the carrier to whom the shipment has been transferred. I shall continue to be shown on the PPGBL/CBL as the initial carrier and shall accept through responsibility from the time of pickup at origin to delivery at destination.

5. Common Financial or Administrative Control . I have provided a common financial or administrative control statement that specifies either I am not under common financial or administrative control of any other mobile home carrier serving the same shipping activity or attached a list of additional mobile home carrier(s) that are under my common financial or administrative control (common financial or administrative control is defined the same as in Section 5 of the ICC Act).

6. Financial and Operational Information . Upon request, I shall furnish HQ MTMC information on financial and operational matters in the manner, form, and content determined necessary by MTMC to resolve questions concerning qualifications to participate in the DOD Personal Property Shipment and Storage Program. Company records and supporting documentation relating to such questions shall be made available for examination by MTMC representatives at the office of the company requested during normal duty hours.

7. Required Delivery Date (RDD) .

a. When I accept a shipment at origin, it is understood that I also agree to meet the pickup date and the RDD of the shipment as stated on the PPGBL/CBL, without the application of increased rates or charges. I understand that pickup and delivery will not be scheduled before 0800 or after 1700 nor on Saturdays, Sundays, and holidays, without prior approval of the PPSO or the member.

b. I agree to obtain clearance from the PPSO before the member and myself agree that there is no requirement for an inspector. Lack of inspection must be mutually agreeable to the member and myself. I shall notify the PPSO of such action within 48 hours of delivery.

c. When, for any reason, it is known or expected to be impossible for me to have the shipment at destination on or before the RDD, I shall notify both the origin and destination PPSO at the earliest practicable time, explaining the exact reason(s), and furnish the current physical location of the shipment and an estimate of the delay expected beyond the RDD.

d. I understand that the medium of communication to be used in notifying will ensure that notification reaches the destination PPSO before expiration of the RDD.

8. Inconvenience.

a. I further agree to pay liquidated damages for inconvenience incurred to the member resulting from my missing the prescribed RDD except for reasons that I can reasonably establish were beyond my control such as an act of God, act of public enemy, act of the shipper, act of public authority, violent strikes and mob interference, weather conditions that preclude the movement of mobile homes, unavoidable accidents, or mechanical or structural failures that are not the fault of the carrier. Payment shall be made to the member on documented claims for such liquidated damages as shown but not to exceed the local per diem rate as established by the Per Diem Committee for the origin/destination area in which the inconvenience is rendered. The member shall document his claim fully with an itemized list of charges and accompanying receipts for charges incurred. Charges shall be computed from the day following the day specified on the PPGBL/CBL as the RDD or on the documented subsequent estimated delivery date if that subsequent date is justified based on a reason beyond my control.

b. A claim for inconvenience to a member paid by a carrier shall obviate further penalties to the carrier on that shipment.

9. Transit Time . I agree that a reasonable RDD (excluding Saturdays, Sundays, and U.S. holidays) shall be based upon a maximum of 2 days to pickup and a maximum of 2 days for delivery and an average of 250 miles per day travel time for mobile homes 10 feet or less in width and 200 miles per day for mobile homes in excess of 10 feet in width unless restricted by the exceptions contained in paragraph 8a of this appendix. If after establishment of the RDD and before the pickup of the shipment, the carrier or PPSO learns that the member's needs have changed, a new RDD may be established by the PPSO upon approval by the member and the carrier.

10. Inspections

a. Origin

(1) I shall conduct a pre-move inspection of the mobile home and internal contents on all shipments originating within a 100-mile radius of my nearest agent facility at least 48 hours prior to the scheduled pickup date. I will advise the service member and the PPSO of any apparent defects that may render transportation unsafe or impracticable. I understand this requirement will only apply to those shipments on which I am provided at least 10 working days notice prior to the scheduled pickup date. I further agree that telephonic pre-move surveys will be made for shipments originating outside a 100-mile area of my nearest agent facility, and for shipments where I am provided less than 10 working days notice prior to the scheduled pickup date. If, because of my failure to conduct a mandatory pre-move inspection, a mobile home is rejected on the scheduled pickup date, I agree to pay liquidated damages for inconvenience incurred by the member resulting from my missing the prescribed pickup date

in accordance with paragraph 8 of this tender. I further understand that I will not be reimbursed for attempted pickup and related charges under these circumstances.

(2) On the scheduled *pickup* date, I shall inspect the mobile home and internal contents prior to movement and will advise the PPSO of any apparent defects that may render transportation unsafe or impracticable. I shall prepare, in quadruplicate, a Mobile Home Inspection Record (DD Form 1800) as evidence of the condition of the mobile home and its fixtures. I shall check the accessible items listed on the DD Form 1412, Inventory of Articles Shipped in House Trailer, furnished me by the origin PPSO and annotate the quantity and condition thereof. Items not accessible, such as cartons and containers packed by owner (this may or may not be secured by tape, lock, or other device) shall be annotated on the DD Form 1412 as PBO -CU. Both records shall bear the signature of the member, his authorized agent or the PPSO, together with the signature of my agent, certifying the accuracy and completeness of the records.

(3) Ground. I shall perform a careful inspection of the ground conditions leading to and underneath the parked mobile home. If I determine the ground conditions are soft, sandy, or muddy, which would cause damage to the mobile home when moved by the carrier's equipment, I shall notify the PPSO or member that wrecker service is necessary and await disposition instructions. If similar conditions exist at destination, the same procedures shall be followed. In either case, an explanation shall be recorded on the Carrier's Inspection Record.

(4) Carrier's Equipment. I agree that my transportation equipment and the manner of handling the mobile home are subject to inspection and acceptance by the PPSO or his authorized representative.

(5) Carrier Personnel. I agree that I shall use only personnel qualified in their assigned duties in the movement of mobile homes. I further agree that a PPSO or PPSO's designated representative may disapprove of any of my personnel found to be under the influence of alcohol or drugs or who use abusive language. I agree that I will not use convict or prison labor in the movement of personal effects belonging to members.

b. En Route. I agree to make reasonable inspections while en route and take action to have any defects corrected that would render the mobile home unsafe for onward movement or that could lead to additional damage. I understand that the cost of such repairs shall be limited to \$150 per shipment and can be accomplished without prior approval of the PPSO (tire and tube repair or replacement are excluded). I shall contact the origin PPSO and request prior approval for all repairs or replacements if the costs exceed the limitations stated above. Additionally, if the member has made an inspection of the damages and if the member is locally available, he may be contacted for the purpose of authorizing in writing an expenditure approval above the previously stated limit. When the written authorization is accomplished and received by my representative, I shall notify the origin PPSO of the member's decision and the amount authorized. I further agree to request approval from the origin PPSO for the use of substitute service when I deem it appropriate. All repairs, whether at origin or en route, regardless of cost, shall be annotated on DD Form 1863 (Accessorial Services -Mobile Home).

c. I agree to use the DD Form 1800 and DD Form 1412 prepared at origin to verify the quantity and condition of property at the destination. Both records shall bear the signature of the member, his authorized agent or PPSO, together with the signature of my agent certifying the accuracy and completeness at destination.

11. Tire Replacement.

a. I agree to repair or replace tires or tubes used on mobile homes as may be necessary while in transit. All expenses incurred that are to be billed to the government shall be annotated on the DD Form 1863.

b. Such expenses shall be supported by signed receipts for each repair or replacement for service rendered. Receipts for tires replaced shall show the place of purchase, the serial number of the new tire purchased, and the serial number of the tire being replaced.

c. I agree that all tires that have been replaced during any given move shall be made available for inspection and the member, his agent, or the PPSO will verify serial numbers at destination. All tires replaced shall be left with the mobile home at destination.

12. Storage-in-Transit (SIT). When SIT is authorized on the PPGBL/CBL, placement into SIT at origin or an intermediate point shall be made only when authorized by the origin PPSO. SIT at destination shall be made only when authorized by the destination PPSO. When shipments require SIT, I shall assume full responsibility for arranging for the placement of the mobile home in a DOD -approved storage facility or area and effecting subsequent delivery to ultimate destination as soon as possible, but not later than 5 working days after the date of request for delivery.

13. Storage Facility or Area . I certify that the storage facilities or areas to be used have met DOD standards, which are designed to prevent unlawful entry, pilferage, vandalism, and damage to the mobile home.

14. Services Provided by Carrier . I agree to arrange for all services required for the movement of mobile homes as specified in my applicable rate tariff or tender, or additional terms of this tender when ordered by an PPSO. Additionally, it is understood that I am responsible for (1) compliance with state laws, (2) obtaining the necessary permits (except owner registration certification), and (3) effecting such coordination as may be necessary to accomplish the movement. I understand that permits for oversized mobile home movements applied for, approved, and issued by state authorities will be accepted as evidence that such movements in the state of issue are authorized.

15. Verification of Dimensions . I agree to verify, before movement, the accuracy of mobile home dimensions as entered on the PPGBL/CBL and DD Form 1800 and notify the PPSO of any discrepancies (dimensions must be shown in feet and inches). In determining measurements of dimensions or overall extremity, length, width, or height -- the extreme shall be used.

16. Liability . I agree that my liability shall apply from time of pickup during SIT to time of receipt of shipment by the member or his designated agent at an accessible destination delivery site. I shall accept liability for loss or damage to all items packed or secured by my company. I shall accept tariff liability for loss or damage to all items packed by the owner when external damage to the trailer is apparent. Liability as used herein, means applicable rate tariff or rate tender liability, declared valuation, or PPGBL/CBL liability. Damage per se does not constitute violation of this tender. I agree to deliver the mobile home and its contents in the same condition as received at origin except for normal wear and tear, mechanical failure, or structural defects. The burden will be upon me to establish that any loss or damage was caused by conditions that relieve me of liability.

17. Accessorial Services -Mobile Home (DD Form 1863) . A DD Form 1863 itemizing the accessorial services performed, when required and authorized by the PPSO and separately charged, shall be prepared by the carrier and signed by my representative and the member or his agent in connection with personal property shipped under this tender. Entries shall include the charges for packing, blocking, light harness, repairs, escort service, or tools. Valuation charges shall be an entry on a separate DD Form 1863. Appliances serviced shall be identified by make or manufacturer's name, and for clothes washing machines or washer and dryer combinations, whether automatic or wringer type. Valid receipts to reflect separate costs for materials and labor shall support all entries for services performed by a third party. No accessorial services shall be billed when such services are included in the all -inclusive rates.

18. Distribution of Documents . I agree to distribute documents as follows:

a. As soon as possible, but not later than 10 calendar days after delivery of mobile home or date shipment placed in destination SIT, I shall furnish the origin PPSO:

(1) One memorandum copy of the PPGBL/CBL (SF 1203a) annotated with the miles and rate and all charges accrued to date. NOTE: For Navy shipments no accounting copy will be furnished.

(2) Two copies of the DD Form 1800, properly signed.

(3) One copy of the DD Form 1412, properly signed.

(4) One legible copy of DD Form 1863 itemizing the accessorial services performed at origin (furnished only when the accessorial services are performed and so noted on the PPGBL/CBL).

b. At the time of pickup, I shall furnish the member or his agent:

- (1) One memorandum copy of the PPGBL/CBL (property owner's copy).
- (2) One legible copy of the DD Form 1800, properly signed.
- (3) One legible copy of the DD Form 1412, properly signed.

19. Billing Procedures

a. I shall invoice for services performed in accordance with the applicable rate tender.

b. For services rendered, I agree to bill the appropriate military service finance office responsible for payment of the transportation charges. For each shipment diverted or reconsigned in accordance with the applicable rate tariff or rate tender, I agree to submit with billing (SF 1113) for the services performed, the original 'Diversion Certificate' authenticating the diversion or reconsignment, prepared, signed, and provided by the PPSO who requested and authorized the action. Valuation charges shall be identified separately from all other charges or billing documents. Valid receipts signed by party or parties who performed the required services shall support all billing. Each invoice shall itemize labor and materials separately.

20. Claims. I agree to acknowledge receipt of claims actions filed against me within 10 days after receipt. I agree to pay, decline, or make a firm settlement offer in writing to the claimant within 120 days after I receive the claim. If, for reasons beyond my control, the claim cannot be processed and disposed of within 120 days after receipt thereof, I, at that time and at the expiration of each succeeding 30 -day period while the claim remains pending, shall advise the claimant in writing of the status of the claim and the reasons for the delay in making final disposition thereof. I shall report to the origin PPSO the final action taken, including the date and total amount of settlement if any, to include insurance settlement, when known.

21. Insurance. I have cargo insurance that reflects coverage on a continuous basis in at least the amount of \$40,000 for any one mobile home. The attached copy of the underwriter's certification thereof evidences my coverage for legal liability. The insurance company will give the Commander, MTMC, ATTN: MTPP -HQ, 200 Stovall Street, Alexandria, VA 22332 -5000, a 30-day prior notice of any change, expiration, or cancellation of said policy. The underwriter of cargo insurance must have a policyholder's rating of 'A' or better in 'Bests Insurance Guide.'

22. Lost Documents. If any copies of the PPGBL/CBL (except original) or supporting papers that are required to obtain payment for services rendered are lost or destroyed, I shall provide the government with legible copies thereof in the same size as the document that was lost or destroyed. If the original PPGBL/CBL (SF 1203) is lost or destroyed, I shall forward the PPGBL/CBL Freight Waybill (SF 1205) to the appropriate finance center for payment. When both the original PPGBL/CBL and the Freight Waybill original have been lost or destroyed, the carrier shall request a certified memorandum copy for use as a substitute-billing document. If the original (SF 1203) is located and made available to me before -settlement is made, I shall return the canceled waybill or memorandum copy to the issuing office. If the original PPGBL/CBL is found after settlement, I shall forward the PPGBL/CBL to the appropriate issuing office for proper voiding.

23. Tracing. I shall trace a shipment upon receipt of request from the PPSO or member, agree to acknowledge such request within 24 hours, and shall make prompt report.

24. Agents. I agree to furnish the name and address of my agents or representatives when requested by MTMC.

25. Strikes, Embargoes, Floods, Accidents, Fires, Disasters, and Similar Incidents.

a. In the event of strikes, embargoes, floods, accidents, fires, disasters, and similar incidents, I shall notify, in addition to notifications required in paragraph 7, HQ MTMC. The following, when known and applicable, shall be contained in their notification:

- (1) Location -- including a brief description of the incident.

- (2) The PPGBL/CBL number or numbers and type of service (including those in SIT).
- (3) Name, rank, and social security number (SSN) of the member.
- (4) Origin.
- (5) Destination.
- (6) Required delivery date (RDD) as shown on the PPGBL/CBL.
- (7) Current status of shipment or shipments, including new expected delivery date.
- (8) Pertinent details.
 - (a) Time.
 - (b) Place.
 - (c) Driver's name.
 - (d) Vehicle number, if applicable.
 - (e) Extent of damage.

b. I shall furnish weekly progress reports as long as shipments remain adversely affected.

26. Tender of Service . I understand that my Tender of Service is not a rate tender.

27. Ownership . I certify that my company meets any applicable ownership requirement established by law for the type of carriage of goods in which I engage.

28. Quality Control Program . I agree to establish within my own company a quality control system that will provide total visibility of all facets of the program and ensure the service that I am providing is equal to or greater than the standards of service established by HQ MTMC. This system shall include, but not limited to, specific subsystems for the functions of traffic management (routing, tracing, and billing), packaging, employee training and supervision, and agent supervision. I agree to provide to MTMC detailed descriptions of this quality control system and the results on request.

29. Unethical Acts . I agree that my Tender of Service is signed with the knowledge of the law that whoever, in any matter within the Jurisdiction of any department or agency of the United States, knowingly and willfully:

- a. falsifies, conceals, or covers up by any trick, scheme, or device, a material fact;
- b. makes any false, fictitious, or fraudulent statements or representations; or
- c. makes or uses any false writing or document knowing the same to contain any false, fictitious, or fraudulent statement or entry shall be subject to the provisions of paragraph 3 and the penalties prescribed in the criminal law of the United States, that is, 18 U. S. C. 100 1.

30. Violations of Tender of Service . I understand that any substantial violation of this tender or failure to perform in accordance with tariff or other legal requirement maybe used as the basis for suspension action by a PPSO. I also understand that the severity of violations or repeated violations of this tender, as determined by HQ MTMC may be used as justification for immediate disqualification or termination of this Tender of Service without which I am not permitted to participate in further DOD personal property traffic.

31. Requalification. I understand that after being disqualified for any reason, I cannot be requalified until corrective action has been taken on the violation that resulted in disqualification and evidence of corrective action taken is submitted to and approved by HQ MTMC.

32. Effective Date. My Tender of Service will be effective on date of approval by HQ MTMC and shall continue in effect until withdrawal upon 30 days notice, in writing, to HQ MTMC, ATTN: MTPP-HQ. It shall, while effective, be applicable to shipment of mobile homes that I have accepted for movement and servicing commercial bills of lading to be converted to PPGBL's or purchase orders, and forms a part of the conditions.

33. Signature.

a. This signature sheet certifies that I have read and understand all the terms and conditions set forth in the Tender of Service received from HQ MTMC. I agree to accept and provide service under the terms and provisions of the Tender of Service and all amendments provided thereto.

b. Any changes in company name, address, telephone number, and company officials will be made by me by submitting a new Tender of Service Signature Sheet to HQ MTMC, MTPP-HQ.

c. My Tender of Service shall be signed by all parties subject to its provisions.

**INSTRUCTIONS FOR COMPLETION OF UNIFORM TENDER OF RATES AND/OR
CHARGES FOR THE MOVEMENT OF MOBILE HOMES**

BLOCK NUMBER	DESCRIPTION
1. Issuing Carrier/Standard Carrier Alpha Code	Enter full name of carrier/standard carrier alpha code (SCAC)
2. Tender Number	Enter tender number assigned by the carrier. Number will be unique for each rate tender, i.e., a carrier must not assign the same number to more than one tender.
3. Member's name and rank	Enter name and rank of member.
4. Issue Date	Enter date the rate tender is prepared by the carrier.
5. Effective date	Scheduled pickup date.
6. Expiration date	Insert the applicable expiration date-30 days after the scheduled pickup date.
7. Origin	Enter the pickup address (city and state).
8. Authorization	No entry required.
9. Destination	Enter the destination address (city and state).
10. Commodity	No entry required.
11. Rate	Enter the all-inclusive rate.
12. Classifications and Exceptions	No entry required.
13. Accessorial Services	Enter rates as specified for Paragraph B.
14. Lawful Performance/Operating Authority	Enter operating authority.
15. Signature of Party Representing Carrier	Two of the three copies must bear signature (either handwritten, computer-generated or rubber stamped) of an authorized carrier's representative, whose name is on file at HQMTMC for that purpose. Additionally, the individual's title carrier address, including the zip code, must appear.

16. Accessorial Services

Enter rate for each service included in the MOTO Solicitation. These costs are included in the total cost shown in Block 11 and cannot be billed separately. If a service is performed with no charge (N/C), enter N/C on the rate charge line. If service was not required, show not applicable (N/A). If Items 700 or 701 are requested, the changes will not be included in the all-inclusive rate.

**INSTRUCTIONS FOR COMPLETION OF UNIFORM TENDER OR RATES AND/OR
CHARGES FOR THE MOVEMENT OF TOWAWAY BOATS**

BLOCK NUMBER	DESCRIPTION
1. Issuing Carrier/Standard Carrier Alpha Code	Enter full name of carrier/standard carrier alpha code (SCAC).
2. Tender Number	Enter tender number assigned by the carrier. Number will be unique for each rate tender, i.e., a carrier must not assign the same number to more than one tender.
3. Member's name and rank	Enter name and rank of member.
4. Issue Date	Enter date the rate tender is prepared by the carrier.
5. Effective date	Scheduled pickup date.
6. Expiration date	Insert the applicable expiration date-30 days after the scheduled pickup date.
7. Origin	Enter the pickup address (city and state).
8. Authorization	No entry required.
9. Destination	Enter the destination address (city and state).
10. Commodity	No entry required.
11. Rate	Enter the all-inclusive rate.
12. Classifications and Exceptions	No entry required
13. Accessorial Services	Enter rates as specified for Paragraph B.
14. Lawful Performance/Operating Authority	Enter operating authority.
15. Signature of Party	Two of the three copies must bear Signature Representing Carrier (either handwritten, computer-generated or rubber stamped) of an authorized carrier's representative, whose name is on file at HQMTMC for that purpose. Additionally, the individual's title, carrier address, including the zip code, must appear.

UNIFORM TENDER OF RATES AND/OR CHARGES FOR MOVEMENT OF MOBILE HOME/BOAT

1. ISSUING CARRIER/STANDARD CARRIER ALPHA CODE (SCAC)	2. TENDER NO.
---	---------------

3. MEMBER'S NAME AND RANK	4. ISSUE DATE	5. EFFECTIVE DATE	6. EXPIRATION DATE
---------------------------	---------------	-------------------	--------------------

7. ORIGIN	8. I AM AUTHORIZED TO AND DO HEREBY OFFER TO THE UNITED STATES GOVERNMENT, HEREAFTER CALLED THE GOVERNMENT, PURSUANT TO SECTION 10721 OF THE INTERSTATE COMMERCE ACT, OR OTHER APPROPRIATE AUTHORITY. THE TRANSPORTATION SERVICES HEREIN DESCRIBED, SUBJECT TO THE TERMS AND CONDITIONS HEREIN STATED, THE PROPERTY TO WHICH RATES HEREIN APPLY MUST BE SHIPPED BY OR FOR THE GOVERNMENT ON PERSONAL PROPERTY GOVERNMENT BILLS OF LADING.
9. DESTINATION	

10. COMMODITY DESCRIPTION PRIVATELY-OWNED MOBILE HOMES OR BOATS, DESIGNED TO BE DRAWN BY VEHICLES IN SECONDARY MOVEMENT	11. RATE
--	----------

12. CLASSIFICATION AND EXCEPTIONS

UNLESS OTHERWISE SPECIFICALLY STATED HEREIN, THE SERVICES, RATES, OR CHARGES SHOWN HEREIN ARE SUBJECT TO THE RULES OF THE MOBILE HOME/BOAT RATE SOLICITATION AND TENDER OF SERVICE.

13. ACCESSORIAL SERVICES

- a. THE ACCESSORIAL SERVICES DESCRIBED IN THE MOBILE HOME RATE SOLICITATION AND INCLUDED IN THE MOBILE HOME/BOAT ONE-TIME-ONLY SOLICITATION WILL BE FURNISHED BY THE CARRIER AT THE RATE SPECIFIED IN ITEM 11. ITEM 16 ON THE REVERSE OF THIS TENDER INDICATES INDIVIDUAL COST OF THE ACCESSORIAL SERVICES INCLUDED IN THE ALL-INCLUSIVE RATE. (ITEMS 700 AND 701 CHARGES WILL NOT BE INCLUDED IN THE ALL-INCLUSIVE RATE.)
- b. IN ADDITION TO THE RATE STATED IN ITEM 11 ABOVE, THE FOLLOWING RATES AND CHARGES WILL APPLY WHEN SERVICES ARE REQUESTED BY THE PPSO.
- | ITEM | SERVICE | RATE | ITEM | SERVICE | RATE |
|------|----------------|--------------|------|-------------------------|---------------|
| 416 | EXTRA MILE | _____ EACH | 419 | TIRE/TUBE
(a) REPAIR | _____ EACH |
| 417 | LABOR | _____ PER HR | | (b) REPLACEMENT | _____ EACH |
| 418 | WAITING TIME | _____ PER HR | 420 | SIT: ORIGIN | _____ PER DAY |
| | MILEAGE CHARGE | _____ | 420 | SIT: DESTINATION | _____ PER DAY |

14. LAWFUL PERFORMANCE OPERATING AUTHORITY

IN MAKING THIS TENDER, THE CARRIER REPRESENTS TO THE UNITED STATES THAT THE SERVICES WILL BE PERFORMED IN ACCORDANCE WITH APPLICABLE FEDERAL, STATE, AND MUNICIPAL LAWS AND REGULATIONS AND THAT THE CARRIER POSSESSES THE REQUIRED OPERATING AUTHORITY TO TRANSPORT THE COMMODITY FROM, TO, OR BETWEEN THE PLACES HEREIN SET FORTH, AS EMBRACED IN THE FOLLOWING DOCKETS, PERMITS, OR TEMPORARY OPERATING AUTHORITIES:

15. SIGNATURE OF PARTY REPRESENTING CARRIER: BY OFFERING RATES FOR SERVICES TO THE UNITED STATES GOVERNMENT, THE UNDERSIGNED CARRIER OFFICIAL CERTIFIES THE UNDERSTANDING AND CONTINUED COMPLIANCE WITH THE PREVIOUSLY EXECUTED CERTIFICATION OF INDEPENDENT PRICING IS ON FILE IN THE CARRIER'S QUALIFICATION FILE AS AN ATTACHMENT TO THE CARRIER'S TENDER OF SERVICE.

NAME OF CARRIER	BY (SIGNATURE AND TITLE OF AUTHORIZED OFFICER OR AGENT)	ADDRESS
-----------------	---	---------

16. ACCESSORIAL SERVICES: THE ACCESSORIAL SERVICES WILL BE FURNISHED BY THE CARRIER ON REQUEST OF THE SHIPPER AT THE RATES OR CHARGES SPECIFIED HEREIN AND INCLUDED IN THE RATE AT ITEM 11. REQUESTS FOR ACCESSORIAL SERVICES ARE INCLUDED IN THE MOTO SOLICITATION AND MUST BE SHOWN ON THE DD FORM 1863 AND CERTIFIED BY THE MEMBER OR REPRESENTATIVE OF THE PPSO.

NOTE: CARRIER WILL ENTER COMPLETE TOTAL COST OR NO CHARGE (N/C). ALL RATES ARE LISTED AS A FLAT CHARGE FOR EACH ACCESSORIAL SERVICE PERFORMED. THESE RATES AND CHARGES ARE PROVIDED FOR INFORMATION PURPOSES ONLY. COSTS WILL BE INCLUDED IN THE MOTO RATE AND CANNOT BE BILLED AS ADDITIONAL COSTS. IF AN ITEM WAS NOT REQUESTED, SHOW NOT APPLICABLE (N/A).

ITEM	ACCESSORIAL SERVICE	RATE OR CHARGE
406-A	PACKING	_____
406-B	UNPACKING	_____
407	APPLIANCE SERVICE	_____
408	PREPARATION FOR MOVEMENT	_____
409-A	HITCH INSTALLATION	_____
409-B	HITCH REMOVAL	_____
410-A	UNBLOCKING	_____
410-B	BLOCKING	_____
411-A	UNANCHORING	_____
411-B	ANCHORING	_____
412-A	UNSKIRTING	_____
412-B	SKIRTING	_____
413-A	EXPANDO-REMOVAL/PREPARATION	_____
413-B	EXPANDO-INSTALLATION	_____
414-A	DOUBLE-WIDE SEPARATE/PREPARE	_____
414-B	DOUBLE-WIDE REASSEMBLY	_____
415-A	INSTALL MEMBER AXLES	_____
415-B	REMOVE MEMBER AXLES	_____
421	ACT OF GOD (MEMBER'S EXPENSE)	_____
422	INCREASED VALUATION (MEMBER'S EXPENSE)	_____

Mobile Home Inspection Record

<http://www.dior.whs.mil/forms/DD1800.PDF>

Inventory of Articles Shipped in House Trailer

<http://www.dior.whs.mil/forms/DD1412.PDF>

Accessorial Services - Mobile Home

<http://www.dior.whs.mil/forms/DD1863.PDF>

JOINT STATEMENT OF LOSS OR DAMAGE AT DELIVERY

PRIVACY ACT STATEMENT

Authority : The requested information is solicited pursuant to one or more of the following: 5 U.S.C. 301, 31 U.S.C. 3721 et seq., and EO 9397, November 1943 (SSN).

PRINCIPLE PURPOSE(S): The information requested is to be used in evaluating claims.

ROUTINE USE(S): The information requested is used in the settlement of claims for loss, damage or destruction of personal property and recovery from liable third parties.

DISCLOSURE: Voluntary; however, failure to supply the requested information or to execute the form may delay or otherwise hinder the payment of your claim.

GENERAL INSTRUCTIONS : The carrier's/contractor's representative will complete and sign DD Form 1840 and obtain the Signature of the member or member's agent. The member or member's agent will not, under any circumstances, Sign a blank or partially completed DD Form 1840. Three completed copies of DD Form 1840 and blank DD Forms 1840R will be provided the member or member's agent by the carrier's/contractor's representative for each shipment. If no loss or damage is involved, write "NONE" in description column.

SECTION A – GENERAL *(To be completed by carrier/contractor)*

1. NAME OF OWNER <i>(Last, First, Middle Initial)</i>	2. SOCIAL SECURITY NO.	3. RANK OR GRADE	4. NET WT OF SHIPMENT
5. ORIGIN OF SHIPMENT <i>(City and State/country)</i>		6. DESTINATION OF SHIPMENT <i>(City and State/Country)</i>	
7. PPGBL/ORDER NUMBER	8. PICKUP DATE	9. NAME AND ADDRESS OF CARRIER/CONTRACTOR	
10. CODE OF SERVICE	11. SCAC		

SECTION B – RECORD OF LOSS OR DAMAGE *(To be completed jointly by member and carrier's/contractor's representative)*

13. Notice is hereby given to the carrier/contractor to whom this statement is surrendered that the shipment was Received in condition as shown below and the claim, if any, will be made for such loss or damage as indicated Subject to further inspection and notification to the claims office within 70 days by DD Form 1840R found on the Reverse side hereof. **THE VALUE INDICATED IN BLOCK 14c IS TO BE USED FOR QUALITY CONTROL ONLY.**

a. Inv. No	b. Name of item	c. Description of loss or damage <i>(If missing, so indicate)</i>

<p>14. ACKNOWLEDGMENT BY MEMBER OR AGENT <i>(X and complete as applicable and sign below)</i></p> <p>a. I received my property in apparently good condition except as indicated above. A continuation sheet <input type="checkbox"/> was <input type="checkbox"/> was not <input type="checkbox"/> used.</p> <p>b. Unpacking and removal or packing material, boxes, cartons, and Other debris <input type="checkbox"/> is <input type="checkbox"/> is not <input type="checkbox"/> waived</p> <p>c. I estimate the amount of my loss and/or damage at \$</p> <p>d. I have received three copies of this form. I understand that I have 70 days to list any further loss and/or damages on the back of this form and give this to the nearest claims office, and that failure to do so may result in my being paid a smaller amount on a claim</p> <p>e. Telephone Number</p>	<p>15. ACKNOWLEDGEMENT BY CARRIER'S/CONTRACTOR'S REPRESENTATIVE <i>(X and complete as applicable and sign below)</i></p> <p>a. Property was delivered in apparently good condition Except as otherwise noted above.</p> <p>b. I will initiate tracer action for missing items.</p> <p>c. Name of delivering carrier/agent/contractor</p> <p>Storage in transit? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>f. Date Signed</p>
<p>g. Signature</p>	<p>e. Signature</p> <p>f. Date Signed</p>

Member's Report on Carrier Performance - Mobile Home

<http://www.dior.whs.mil/forms/DD1799.PDF>

Table 4.5.3.3.1 Roof Load Zones

Zone	Pressure	
	psf	kPa
North zone	40	1.9
Middle zone	30	1.4
South zone	20	1.0

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 the referenced subject. This is represented by only the standard
 in its entirety.

FIGURE 4.5.3.3.1 Roof load zone map.

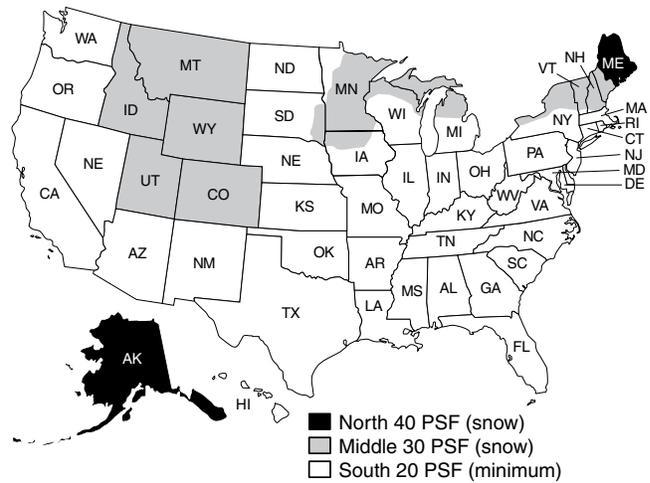


Table 4.5.3.3.1.1 Middle Roof Load Zone

States	Counties			
South Dakota	Grant	Brookings	Hanson	Lincoln
	Codington	Miner	Minnehaha	Yankton
	Deuel	Lake	Hutchinson	Union
	Hamlin	Moody	Turner	Clay
	Kingsbury	McCook		
Minnesota	Koochiching	Stearns	Renville	Sibley
	Itasca	Swift	McLeod	Nicollet
	Hubbard	Kandiyohi	Carver	Blue Earth
	Cass	Meeker	Dakota	Martin
	Crow Wing	Wright	Goodhue	Watonwan
	Aitkin	Lac qui Parle	Wabasha	Brown
	St. Louis	Chippewa	Winona	Redwood
	Lake	Yellow Medicine	Fillmore	Lyon
	Cook	Mille Lacs	Mower	Lincoln
	Carlton	Kanabec	Olmsted	Pipestone
	Pine	Benton	Dodge	Murray
	Wadena	Isanti	Rice	Cottonwood
	Todd	Sherburne	Steele	Jackson
	Morrison	Anoka	Freeborn	Nobles
	Douglas	Chisapo	Faribault	Rock
	Grant	Washington	Waseca	St. Croix
Stevens	Hennepin	Le Sueur		
Pope	Ramsey	Scott		
Iowa	Hancock	Mitchell	Hamilton	Buena Vista
	Lyon	Howard	Webster	Cherokee
	Osceola	Chickasaw	Calhoun	Plymouth
	Dickinson	Butler	Sac	Sioux
	Emmet	Floyd	Ida	O'Brien
	Kossuth	Cerro Gordo	Humboldt	Clay
	Winneshago	Franklin	Pocahontas	Wright
	Worth	Hardin	Palo Alto	Crawford

Table 4.5.3.3.1.1 Middle Roof Load Zone (Continued)

States	Counties			
Wisconsin	Douglas Bayfield Ashland Iron Vilas Forest Florence Marinette	Oconto Menominee Langlade Marathon Clark Jackson Trempealeau Buffalo	Pepin Pierce Dunn Eau Claire Chippewa Rusk Barron Taylor	Lincoln Oneida Polk Burnett Washburn Sawyer Price Doon
Michigan	Houghton Baraga Marquette Alger Luce Chippewa Keweenaw Ontonagon Gogebic	Iron Dickinson Menominee Delta Schoolcraft Mackinaw Cheyboygan Emmet	Presque Isle Charlevoix Montmorency Alpena Alcona Ogemaw Roscommon Missaukee	Wexford Benzie Grand Traverse Kalkaska Oscoda Otsego Leelanau Antrim
New York	St. Lawrence Franklin Clinton Essex Hamilton Warren Saratoga Washington	Herkimer Lewis Oswego Jefferson Oneida Fulton Montgomery Schenectady	Onondaga Madison Cayuga Seneca Wayne Ontario Yates Livingston	Genesee Orleans Niagara Erie Wyoming Monroe
Massachusetts	Essex			
Maine	Franklin Oxford	Kennebec Androscoggin	Lincoln Sagadahoc	Cumberland York
Montana	All Counties			
Idaho	All Counties			
Colorado	All Counties			
Wyoming	All Counties			
Utah	All Counties			
Vermont	Franklin Grand Isle Lamoille	Orleans Essex Chittendon	Caledonia Washington Orange	Addison Rutland Windsor
New Hampshire	Coos Grafton Carroll	Belknap Strafford Merrimack	Sullivan Rockingham	Hillsborough Cheshire

(Sheet 2 of 2)

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 in its entirety.

MOBILE AND MODULAR HOUSING DIMENSIONS ALLOWED UNDER PERMIT

<u>STATE</u>	<u>WIDTH</u>	<u>HEIGHT</u>	<u>COACH LENGTH</u>	<u>COMBINATION LENGTH</u>
ALABAMA	16 ft	15 ft 6 in	NS	100 ft
ALASKA	14 ft	15 ft	NS	100 ft
ARIZONA	16 ft <u>1/</u>	16 ft	NS	NS
ARKANSAS	18 ft	NS	NS	NS
CALIFORNIA	16 ft <u>1/</u>		80 ft	105 ft
COLORADO	18 ft <u>1/3/</u>	13 ft 6 in	NS	95 ft <u>1/</u>
CONNECTICUT	14 ft	13 ft 6 in	66 ft (Box)	90 ft
DELAWARE	14 ft	NS	NS	NS
D OF COLUMBIA	<u>2/</u>	<u>2/</u>	<u>2/</u>	<u>2/</u>
FLORIDA	16 ft	14 ft 6 in	70 ft	95 ft
GEORGIA	16 ft <u>4/</u>	<u>2/</u>	NS	95 ft
HAWAII	12 ft <u>5/</u>	13 ft 6 in	NS	70 ft
IDAHO	14 ft <u>6/</u>		<u>7/</u>	80 ft
ILLINOIS	16 ft <u>8/</u>	15 ft	<u>8/</u>	NS
INDIANA	16 ft <u>9/</u>	14 ft 6 in	70 ft	95 ft
IOWA	16 ft		<u>7/</u>	NS
KANSAS	16 ft <u>1/</u>		<u>7/</u>	NS
KENTUCKY	16 ft	NS	NS	95 ft
LOUISIANA	18 ft	13 ft 6 in	NS	NS
MAINE	16 ft 8 in	NS	NS	NS
MARYLAND	NS	14 ft	NS	NS
MASSACHUSETTS	14 ft <u>10/</u>	13 ft 6 in	NS	95 ft
MICHIGAN	16 ft	15 ft	80 ft	95 ft
MINNESOTA	16 ft 6 in <u>12/</u>	13 ft 6 in	80 ft	95 ft 13/
MISSISSIPPI	16 ft <u>12/</u>	13 ft 6 in	NS	105 ft
MISSOURI	16 ft	15 ft	None	100 ft
MONTANA	18 ft		<u>7/</u>	NS
NEBRASKA	16 ft	14 ft 6 in	85 ft	100 ft <u>14/</u>
NEVADA	14 ft <u>1/</u>	16 ft	70 ft	85 ft
NEW HAMPSHIRE	16 ft 6 in <u>15/</u>	13 ft 6 in 15/	NS	95 ft <u>15/</u>
NEW JERSEY	14 ft	13 ft 6 in	NS	NS
NEW MEXICO	18 ft <u>16/</u>	15 ft 10 in	85 ft <u>16/</u>	105ft
NEW YORK	16 ft <u>17/</u>	13 ft 6 in	80 ft	NS
N. CAROLINA	14 ft ***	13 ft 6 in	80 ft	95 ft
NORTH DAKOTA	18 ft	15 ft 6 in	NS	120 ft
OHIO	16 <u>18/</u>		<u>18/</u>	<u>18/</u>
OKLAHOMA	18 ft		<u>7/</u>	NS
OREGON	14 ft <u>19/</u>	14 ft	75 ft	95 ft
PENNSYLVANIA	16 ft <u>20/</u>	14 ft 6 in	80 ft	NS
RHODE ISLAND	14 ft	13 ft 6 in	NS	79 ft
S. CAROLINA	16 ft <u>9/</u>	NS	80 ft	95 ft
SOUTH DAKOTA	<u>18/</u>		<u>18/</u>	<u>18/</u>
TENNESSEE	16 ft	14 ft	NS	NS
TEXAS	20 ft	13 ft 6 in	NS	95 ft

*** W/1 FT OVERHANG

FOR REFERENCE PURPOSES ONLY
INDIVIDUAL STATES MAY CHANGE DIMENSION RESTRICTIONS AT ANY TIME

STATE	WIDTH	HEIGHT	COACH LENGTH	COMBINATION LENGTH
UTAH	14 ft 6 in <u>21/</u>	14 ft	80 ft	95 ft
VERMONT	14 ft <u>22/</u>	NS	70 ft	95 ft
VIRGINIA	16 ft	14 ft	NS	95 ft
WASHINGTON	14 ft <u>23/</u>	14 ft	75 ft	NS
WEST VIRGINIA	16 ft <u>9/</u>	13 ft 6 in	76 ft	91 ft
WISCONSIN	16 ft <u>12/</u>		<u>7/</u> 80 ft	100 ft
WYOMING	18 ft	17 ft	NS	105ft

=====

NOTES:

- NS Not specified.
- 1/ Escort required on some highways and roads.
- 2/ As needed.
- 3/ Special permits on case by case basis.
- 4/ 14 ft wide must use 15 ft toter. 12 ft wide can go to a *combination length* of 85 ft.
- 5/ Plus overhang for roof portion, overhang is 2 ft on one side, 1 ft on each side of manufactured single unit.
- 6/ 16 ft overall width including overhang. Maximum overhang extension to the left shall not exceed one foot. The base width is limited to 14 ft when being towed on own axles. The base width is limited to 16 ft when being hauled.
- 7/ Subject to clearance by permittee.
- 8/ Illinois toll highway width is 10 ft, height is 14 ft 6 in. 16 ft width is allowed but it is considered a superload
- 9/ Moves shall be restricted to roadways featuring a minimum pavement width of twenty-four feet (241) unless preapproved.
- 10/ 14 ft wide allowed only on lowboy and flatbed trailer.
- 11/ Movement of 16 ft wide mobile homes in the upper peninsula only.
- 12/ 16 ft on certain routes with escorts/police in all cases. Axles width must not exceed 8 ft.
- 13/ The towing vehicle must not add more than 17 ft to coach length.
- 14/ Must have 120 in wheel base truck, Dual wheels 12,000 lbs GVWR on drive axle
- 15/ Moves shall be restricted to roadways featuring a minimum pavement width of twenty-four feet (241).
- 16/ 65 ft coach length limit for 14 ft wide, 13 ft 6 in. on some highways, requires a certified escort.
- 17/ Requires certified escort - minimum 2, 3 required for 2 lane highway
- 18/ No dimensional limits; controlled by route of travel.
- 19/ 16 ft if hauled (not on own wheels).
- 20/ 14 ft 6 in. wide, wall to wall *including external appurtenances*. 16 ft wide allowed on a lowboy trailer only.
- 21/ 6 in. overhang.
- 22/ 8 in. overhang allowed on curb side.
- 23/ Heights exceeding 14 ft can be routed on a case by case basis.
- 24/ With restrictions. See State permit regulations.

ALABAMA

FHAT FT RUCKER
FIAM REDSTONE ARSENAL
FKFL MAXWELL AFB

ALASKA

MAFL EIELSON AFB
MAPK ISC KET-JUNEAU DET
MAPS CG ISC KODIAK
MBAT FT WAINWRIGHT
MBFL JPPSO-ANCHORAGE

ARIZONA

KDAK FT HUACHUCA
KDML MCAS YUMA
KEFL LUKE AFB
KGFL DAVIS-MONTHAN AFB

ARKANSAS

HVFL LITTLE ROCK AFB

CALIFORNIA

LDNP NCBC PT HUENEME
LDFL TRAVIS AFB
LENL NAF EL CENTRO
LENQ FISC DET SEAL BEACH
LENV NWS CHINA LAKE
LFMT MCB CP PENDLETON
LGFL VANDENBERG AFB
LGNL NAS LEMOORE
LHAT PRESIDIO MONTEREY
LHNQ ISC ALAMEDA
LIMT MAGTFTC 29 PALMS
LKAT NTC FT IRWIN
LKNQ FISC SAN DIEGO
LNFL EDWARDS AFB

COLORADO

KKFA JPPSO-COS
KKFJ ANGB BUCKLEY AFB

CONNECTICUT

AMNS NSB NEW LONDON

DELAWARE

ASFL DOVER AFB

FLORIDA

CLPK ISC CG MIAMI
CMFL PATRICK AFB
CNNQ FISC JACKSONVILLE
CONT FISC PENSACOLA
CPFL TYNDALL AFB
CQNL NAS KEY WEST
CSFL MACDILL AFB
CTFL EGLIN AFB

GEORGIA

CFAK FT MCPHERSON
CFAT FT BENNING
CFFQ ROBINS AFB
CFMQ MCLB ALBANY
CGAT FT GORDON
CGNT NSCS ATHENS
CHAT FT STEWART
CKFL MOODY AFB

IDAHO

JLFL MT HOME AFB

ILLINOIS

GKFL SCOTT AFB
GLAM ROCK ISLAND AD
GLNT NTC GREAT LAKES

INDIANA

GONM NSWC CRANE

KANSAS

KOAT FT RILEY
KOFL MCCONNELL AFB
KPAT FT LEAVENWORTH

KENTUCKY

FAAM FT KNOX
FAAQ LEX-BLUE GRASS AD
FAAT FT CAMPBELL

LOUISIANA

FRNQ NSA NEW ORLEANS
FSAT FT POLK
FSFL BARKSDALE AFB

MARYLAND

BAAV ABERDEEN PG
BANT USNA ANNAPOLIS
BBAV FT DETRICK
BCNV NAS PATUXENT RIVER

MASSACHUSETTS

AGFM JPPSO-NORTHEAST

MICHIGAN

EBAK SELFRIDGE ANGB

MINNESOTA

GBAC FT SNELLING

MISSISSIPPI

FMFL KEESLER AFB
FNFL COLUMBUS AFB
FNNT NAS MERIDIAN

MISSOURI

GSAT FT LEONARD WOOD
GTFL WHITEMAN AFB

MONTANA

JNFL MALMSTROM AFB

NEBRASKA

KRFL OFFUTT AFB

NEVADA

JANL NAS FALLON
JCFL NELLIS AFB

NEW JERSEY

APAT JPPSO-NJ FT DIX

NEW MEXICO

KLAE WHITE SANDS MR
KLFL HOLLOMAN AFB
KLFV KIRTLAND AFB
KNFL CANNON AFB

NEW YORK

DBAQ NYAC FT HAMILTON
DBAT FT DRUM
DBNK SARATOGA SPRINGS
DCAT USMA WEST POINT

NORTH CAROLINA

BKAS FT BRAGG
BKML MCAS CHERRY POINT
BKMT MCB CAMP LEJEUNE
BMFL SEYMOUR JOHNSON

NORTH DAKOTA

JTFL GRAND FORKS AFB
JUFL MINOT AFB

OHIO

ELFL WPAFB

OKLAHOMA

HOAM MCALESTER AAP
HOAT FT SILL
HOFL ALTUS AFB
HOFQ TINKER AFB
HPFL VANCE AFB

PENNSYLVANIA

DMAC CEKSF OAKDALE
DMAT CARLISLE BARRACKS
DMNC PHILADELPHIA
DOAQ TOBYHANNA

RHODE ISLAND

ALNT NETC NEWPORT

SOUTH CAROLINA

CAAT FT JACKSON
CAML MCAS BEAUFORT
CANQ CPPSO CHARLESTON
CEFL SHAW AFB

SOUTH DAKOTA

JVFL ELLSWORTH AFB

TENNESSEE

FDNT NSA MEMPHIS

TEXAS

HAAE FT BLISS
HAFC JPPSO-SAT
HBAQ RED RIVER AD
HBAT FT HODD
HBFL DYESS AFB
HBNL NAS JRB FT WORTH
HBNT NAS CORPUS CHRISTI
HEFL LAUGHLIN AFB
HKFL GOODFELLOW AFB
HNFL SHEPPARD AFB

UTAH

KAFQ HILL AFB

VIRGINIA

BGAC JPPSOWA FT BELVOIR
BGFC CPPSO LANGLEY AFB
BGNC FISC NORFOLK
BHAQ FT LEE

WASHINGTON

JEAT JPPSO FT LEWIS
JENQ FISC BREMERTON
JGFL FAIRCHILD AFB

WYOMING

JQFE F E WARREN AFB