

1-7 COAST GUARD INTEGRATED SUPPORT COMMAND, KETCHIKAN, ALASKA(02)
REVIEW DATE: 24 AUG 04 MULTI-SERVICE

1. GENERAL:

- a. **GBLOC:** MAPK
- b. **DODAAC:** Z71117
- c. **E-MAIL:**
- d. **TWX:** COGARD INTSUPRTCOM KETCHIKAN AK//PPTO-TO// (CH)
- e. **MAIL:** TRANSPORTATION OFFICER (CH)
ATTN: PPTO
CGARD ISC KETCHIKAN
1300 STEDMAN
KETCHIKAN AK 99901
- f. **CROSS REFERENCE OF APOs/FPOs SERVED:** None (CH)
- g. **APOD:** Ketchikan, AK-KTN
WPOD: Ketchikan, AK-YB1
- h. **DSN:** None **COMM:** (907) 228-XXXX, QA/TO/Inbound -6434,
Outbound -6434 (CH)
- i. **FAX:** **DSN:** None **COMM:** (907) 228-0285 (CH)

2. CONSIGNMENT INSTRUCTIONS:

- a. **DPM HHG, DPM BAGGAGE:** There are no DPM agents for Southeast Alaaka at this time. **DO NOT SHIP HHGS/BAGGAGE VIA AMC TRANSPORTATION.**
- b. **ITGBL/TGBL HHG, ITGBL/TGBL UB:** Ship HHG coming from OCONUS (other than Alaska) via Code 4 and UB via Code 7 or 8. HHG coming from CONUS ship via Code 2 and UB via Code 7 or 8. Consign to member c/o destination address or "SIT". Annotate GBL: "Carrier will notify T.O., CG ISC Ketchikan, prior to delivery or placing into storage". (For baggage see Note 4). Do not use AMC due to non-availability of an AMC system in Southeast Alaska.
- c. **DPM & ITGBL HHG & UB:** For the cities of Anchorage, Homer, Kenai, Palmer, Seward, Tok and Valdez: JPPSO-ANC (MBFL) is the responsible T.O. Please refer to JPPSO-ANC for information regarding HHG/UB shipments.
- d. **HIGH VALUE:** Consign to member (if shipped separately). Mark: "Hold for pickup at carrier terminal. Notify responsible T.O. upon arrival".
- e. **PARCEL POST:** Consign to member or member's agent c/o local address or unit of assignment. **Do not** consign to T.O.

3. SPECIAL INSTRUCTIONS:

- a. **NOTE 1:** Area of responsibility includes all areas of the state east of Cordova, AK to the Canadian/Alaska Border at the Saint Elias Mountains continuing down through the entire range of southeast Alaska commonly called the "panhandle".

b. **NOTE 2:** Shipment of household goods for Coast Guard personnel to the Southeast of Alaska is prohibited prior to entry approval from the Housing Officer, USCG ISC Ketchikan.

c. **NOTE 3:** Member or member's agent must pick up parcel post shipments c/o the unit of assignment upon arrival. Adequate storage facilities are not available.

d. **NOTE 4:** UB or BA shipments: Do not ship UB/BA via AMC Transportation destined for Southeast Alaska. The required method for UB/BA shipments is "Code 7/8" Commercial.

e. **NOTE 5:** Questions regarding AOR, or methods of shipping HHG/UB, please refer to record 1-1 ALASKA(02) - GENERAL INSTRUCTIONS or contact the T.O. by phone or email.

CHAPTER 7

7-1 AUSTRALIA (AS) - GENERAL INSTRUCTIONS

REVIEW DATE: 08 SEP 04

1. SHIPMENT INSTRUCTIONS:

a. **WEIGHT RESTRICTIONS:**

(1) **FOR ALICE SPRINGS AND DET 9, LEARMONTH, WESTERN AUSTRALIA:** Furnished Government housing is available, including washer, dryer, and refrigerator. Accompanied or unaccompanied members are authorized 25 percent of full JFTR weight allowance or 2,000 pounds, whichever is greater, plus baggage allowance for member and dependents when member is on accompanied tour.

(2) No weight restrictions identified to other locations.

b. **CONSIGNMENT INSTRUCTIONS:**

(1) Effective 01 April 2000, the 337th ASUF (refer to record 7-4) is responsible for all shipments to/from Australia except those destined for Alice Springs. DOD personnel are generally assigned to locations in states/territories listed below. Please review locations carefully and follow routing instructions in Paragraph c. Although Code 4 rates are available, the preferred method of shipment to the following state/territories is Code T:

(a) New South Wales (N.S.W.) which includes: Sydney, RAAF Richmond, Williamtown, Nowra, Singleton, and Moorbank.

(b) Australian Capital Territory (ACT), which includes: Canberra, US Embassy, and RAAF Fairburn.

(c) Victoria (VIC), which includes: Melbourne, Bandiana, Bendigo, Macleod, Queenscliff, and Puckapunyal.

The states/territories listed below are OTO areas. A cross-reference of OTO APOs/FPOs served is specifically identified in record 7-4, 337 ASUF Canberra. The preferred method of shipment is OTO Code 4 (household goods) and OTO Code 8 (unaccompanied baggage).

(d) Queensland (QLD), which includes: Brisbane, Toowoomba, RAAF Amberly, Canungra, and Townsville.

(e) South Australia (SA), which includes: Adelaide and RAAF Edinburgh. (CH)

(f) Western Australia (WA), which includes: Perth, DET 9 Learmonth Solar Observatory, and Geraldton.

(g) Northern Territory (NT), which includes: Darwin and RAAF Tindal. For personnel assigned to Alice Springs - refer to record 7-3.

(h) Tasmania - Entire state.

c. **ROUTING INSTRUCTIONS:**

(1) Code 4 and T rates are available to locations in New South Wales, Australian Capitol Territory, Victoria and southern Queensland. All

other areas (except Alice Springs) fall into the One Time Only category. Codes 4, T and 8 rates are available for shipments to Alice Springs. Shipments may experience delays dependent upon availability of airlift into Australia.

(2) Personnel are normally assigned to fully furnished lodging facilities upon arrival. Recommend personnel assigned to areas in Australia that have a servicing APO, mail personal items in lieu of unaccompanied baggage and apply for reimbursement IAW JFTR U5320D. Provide receipts with weight of each box at time of in-processing. Members should check with sponsor for APO restrictions.

(3) **Shipments of HHG and UB for Retired/Separated/Early Return of Dependents:** Route HHG Code 4 only. Do not send these shipments Code T or by DPM surface. Route UB Code 8 only. Do not send shipments Code J.

(4) **ONE-TIME-ONLY RATE AREAS:** The following locations in Australia are designated one-time-only Code 4 and Code 8 rate areas: Tasmania, South Australia, Western Australia, Northern Territory (excluding Alice Springs), and Townsville, Queensland. Do not use Codes T, J, and DPM shipment to these areas.

(5) **FOR ALICE SPRINGS:** Recommend shipping baggage-type item via APO channels. Consign to unit of assignment and mark for the member. Do not consign to TMO. If a UB shipment is necessary, Code 8 is the preferred method.

d. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.

2. CUSTOMS CLEARANCE PROCEDURES, QUARANTINE REQUIREMENTS, AND RESTRICTIONS:

a. To prevent any delay in customs/quarantine clearance, mandatory items requiring inspection should be placed in the number one container. Inventory should be attached to the number one container for both HHG and UB. A copy of the inventory should be mailed to the destination TMO and the member should hand carry a copy of the inventory to the TMO to ensure one is received. Without an inventory, shipment may be delayed pending customs and quarantine inspection.

b. No customs/quarantine clearance capabilities exist at Alice Springs. Code T shipments are cleared at RAAF Richmond (APOD); all other shipments clear at the WPOD or commercial APOD. RDD should take into consideration at least two weeks for clearance processing at all locations.

c. **PACKING CONTAINERS:** Outer wood containers for HHG and UB must be in good and sound condition. Wood crates, cases, pallets, or dunnage must be free of bark and treated by a method approved by the Australian Quarantine and Inspection Service (AQIS). Containers, including the underside of skids used for packing and shipping or mailing goods to Australia must be clean and free from soil, dirt, or plant/animal contaminants such as grain, flour, meat, bone, hide, and skins. Boxes used to pack fresh fruit, vegetables, meat, poultry, or poultry products are prohibited. Violations will result in refusal by AQIS to allow the containers into the country.

d. **PACKING MATERIALS:** Straw packing, rice hulls, cereal straw, and similar plant materials are prohibited and must not be used for packing. Shredded paper, wood-wool, or synthetic packing materials are acceptable as long as they are not contaminated with material that could be a quarantine risk. Also acceptable are sawdust, strawboard, granulated cork, peat, perlite, and vermiculite.

e. **QUARANTINE RESTRICTIONS:** To prevent the outbreak of diseases and infestation harmful to agriculture, Australia prohibits the importation of many items of plant or animal. Damage or loss resulting from quarantine treatment or seizure, may not be considered shipping damage or loss for claims purposes. Members may be liable for the cost of treatment, which is not reimbursable.

(1) Items subject to mandatory fumigation or heat treatment which may damage or destroy the item include: wood furniture containing "bore holes" or any other signs of pest infestations, goods made from bamboo or cane (in whole or part); dunnage (unless re-exported); and wooden ware from Asia and Southeast Asia. Antique furniture is subject to fumigation whether signs of infestation exist or not. Only wooden antiques known to be over 100 years old should be identified as "Antique" on the inventory.

(2) Items subject to mandatory heat treatment, which may damage or destroy them include: articles made from cereal straw; dried flower arrangements (including grass); pinecones; and sphagnum moss. This includes decorations made of plant material whether living or dead, or parts of plant material, such as Christmas wreathes and pinecone decorations.

(3) Any material of plant origin likely to carry plant disease or pest is subject to plant quarantine, whether listed or not. Prohibited food or plant origin and other plant material include: plants, vegetables, and fruits (including citrus peel and some dried matter); date, currants, grains, cereals, nuts, peas, and beans (including coffee beans; peanuts; and dried beans); seeds (including popcorn, and herbs or spices containing seeds); rice (unpolished), garlic, and yeast. Plant matter subject to quarantine includes: balsa wood, bamboo (including handles and fishing rods), bay leaves, bird seed, brooms, camel seats and saddles, cane, wooden clothes hangars, clothes pins from Asian sources, flour, jute, wooden mallets, mats (straw, grass, sea grass, coir, coconut, fiber), rattan furniture, wooden sports equipment from Asian sources (including India, Pakistan, and Sri Lanka); rifle and gun stocks from Asian sources, raw cotton rugs, raisins, and science sets containing insects or plants.

(4) Animal products parts of animals and related materials are subject to quarantine control. Some (such as birds nests and previously used egg crates) are prohibited. Others may require inspection or treatments. These include honey and other bee products, dog chews made from hides or skins, native artifacts, and enzymes. No poultry products or meat products (except some canned meats - check with your sponsor) will be allowed into Australia. No pig meat (even canned) or product which may contain pig meat, may be shipped into the country. If these items are found in a shipment, AQIS will confiscate and destroy them to prevent the spread of diseases such as rabies and Newcastle disease.

f. **CLEANING REQUIREMENTS:**

(1) Outside recreational equipment and gardening implements must be free of dirt, soil, and grass clippings. These items should be packed in the number one container for inspection. If the items are not clean, they will be removed for cleaning at the owner's expense. It is very important to clean weed eaters, lawn mowers, bicycles, tricycles, barbecues, and lawn equipment before shipping.

(2) Furniture, vacuum cleaners, etc., should be free of food particles, crumbs, and soil. Remove vacuum cleaner's bag prior to shipment.

g. Items associated with farming or farm animals are, for the most part, prohibited. Examples are saddles, bridles, reins, etc. If shipped into Australia, they will be subjected to quarantine treatment. Contact your nearest Australian Consulate for more information.

h. Because of the extensive restrictions, it is better not to ship food into the country. If permitted to be shipped, food, plant, or animal material should be placed in the number one container for inspection. This is the member's responsibility. If not done, it could cause a delay in the delivery of the shipment due to the delay in quarantine clearance.

3. CONSUMABLES:

a. **ALCOHOLIC BEVERAGES:** Alcoholic beverages cannot be imported in personal property shipments of HHG or UB. Duty free entry of alcohol is only allowed in the member's accompanied baggage and is limited to one liter.

b. **CIGARETTES/TOBACCO PRODUCTS:** Tobacco products cannot be imported in personal property shipments of HHG or UB. Duty free entry of tobacco products is only allowed in the member's accompanied baggage and is limited to 250 grams of tobacco.

c. **COSMETICS:** No restrictions identified.

d. **FOODSTUFF AND MEATS:** Pay close attention to the customs restrictions in paragraph 2 above.

e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** For personal use.

4. ELECTRICAL EQUIPMENT:

a. **HOME COMPUTERS:** No restrictions identified.

b. **TVs/VCRs:** Most American TVs broadcast in the format approved by the National Television Standards Committee (NTSC). Australian televisions operate on Phase Alternate Lines (PAL), which is the European standard for broadcasting. NTSC TVs will only operate in conjunction with NTSC VCRs and NTSC produced video cassettes. A NTSC TV cannot pick up the PAL signal without a converter box. It is available at considerable expense. Last priced at \$600.00 Australian Dollars.

c. **OTHER (i.e. COMPATIBILITY, ETC):** Appliances such as a refrigerator, freezer or other refrigerant type appliance must **NOT** operate on the following refrigerant gases - R11, R12, R113, R114, R500 or R502. Items containing refrigerant with any of the above gases will be confiscated. Member will be instructed to convert appliance to an environmentally friendly refrigerant or pay for reshipment/destruction.

5. **FURNITURE, OVERSIZED:** For Alice Springs and Det 9 Learmonth Western Australia: Houses are small and all rooms are furnished. Check with sponsor. No storage is available in Australia for items of furniture too large to fit in housing.

6. **PETS/QUARANTINE:** Extended period of quarantine (6-9 months) is required for pets shipped to Australia. Shorter periods of quarantine may occur if requirements for pet import is initiated earlier. Member should contact the nearest Australian Consulate for details.

7. **PRIVATELY OWNED FIREARMS (POF) :**

a. Due to stringent Australian gun laws and costs involved, members are strongly advised not to import a firearm. Members will be responsible to meet all requirements for possessing guns, to include, being an active member of an Australian gun club and firing the weapon at least once a month. The Government of Australia has prohibited entry of the following firearms, self-loading (automatic or semi-automatic) rim fire rifles, self-loading center fire rifles, self-loading shotguns, and pump shotguns. Unapproved weapons shipped to Australia will be required to be exported at the member's expense. For all other firearms, (any weapon capable of firing a projectile), approval must be obtained by the member through the destination TMO, Chief of Mission, and Australian Government before shipping firearms in HHG or UB. All firearms will be put in the number one container to facilitate clearance.

b. Shipment of ammunition/explosives to all areas is prohibited.

8. **PRIVATELY OWNED VEHICLES (POVs) :**

a. **POVs:** United States Forces members under the Status of Forces Agreement (SOFA) are entitled import one duty free vehicle/motorcycle.

(1) All vehicles imported under SOFA **MUST** be exported at the completion of member's tour of duty. The only exception is you may sell your vehicle to another SOFA member with the prior approval from the Australian Customs Service. An imported vehicle must comply with state and territory registration and requirements. All imported vehicles will have a security bond up to 95 percent of the purchased amount of the vehicle. A 3 percent Stamp Duty is payable at some states upon registration. (CH)

(2) A second vehicle such as a motorcycle or moped in your personal property shipment is **NOT** authorized. The Australian Customs Service will confiscate motorcycles or mopeds shipped illegally and either export at member's expense or have the motorcycle or moped destroyed.

(3) SOFA personnel entitled to ship a POV **MUST** obtain a Vehicle Import Approval prior to shipping their vehicle. An application can be obtained at the following website:
http://www.dotars.gov.au/transreg/vsb/PDF/VSB_10_application_form_january_04.pdf. Download and print the application. This document must be 100% accurate and completely legible. If the application is not legible, the Australian government will not process the application. Type-written is preferred. Once the application is completed, a legible original application, a legible copy of the vehicle registration and/or title with the Vehicle Identification Number (VIN), and a statement indicating the month/year member purchased the POV and engine size and a copy of your orders must be mailed to the destination transportation office. **Fax copy is not acceptable.** Member must provide a current e-mail address or fax number to receive the approval to import. The destination transportation office will retain the original approval. The approval process will take approximately 30 days. If the POV arrives prior to acquiring the approval, the Australian government **WILL** refuse entry to the POV. POV will be re-exported to CONUS/Origin at member's expense. Members should contact their sponsor or destination transportation office for specific information concerning shipment of POVs. (CH)

For personnel assigned to Alice Springs, Northern Territory:

ESC/DI Field Office M, USAF
PSC 276
ATTN: Transportation Office

APO AP 96548
Commercial phone: 011-61-2-6214-5879/5610 (CH)

For all others:

337th ASUF/LGT
Unit 11004
APO AP 96549
Commercial phone: 011-61-2-6214-5879/5610 (CH)

The following are instructions for completing the application for approval to import a vehicle:

DISREGARD PAYMENT REQUEST - LEAVE BLANK

Part 1. Is this your first application: Check "Yes"

A. SURNAME: Last Name, First Name, Middle Initial, Title (Mr. or Mrs.), Date of Birth with the birth month spelled out (March **NOT** 03). Do not complete any other portion.

Part 2. Leave Blank

Part 3. Vehicle Details: (example in parenthesis)

Year of Manufacture: (2000), Make of Vehicle: (Chevrolet), Model: (Suburban), Vehicle Identification Number (VIN): 17 Alphanumeric number on Vehicle Title or Registration. Must be 100% accurate.

Total number of vehicles: 1

Location of vehicle: USA

Country which vehicle was first offered for sale: USA

Parts 4 thru 12 - Do not apply as your POV is a SOFA vehicle. Do not complete. (CH)

Part 13. - Payroll Signature and date with month spelled out. (CH)

(4) SOFA vehicles should be owned six months prior to arrival into Australia. The following applies:

(a) Owned 6 months or less - POV can remain in Australia for only two years. No extensions are authorized.

(b) Owned more than 6 months - POV can remain in Australia over two years. Extension can be authorized.

(5) Military members who are assigned to Australia are advised that they could incur costs associated with modifications required prior to registering the vehicle. These costs average \$500.00USD. Most vehicles require a replacement/realignment of headlights and installation of amber turn signals. Rewiring of turn signals is typical and can be completed locally. Members can choose to store their vehicle at government expense based on the extensive modification requirement (other than normal maintenance servicing) set forth in the JFTR Para U5466 A.1.b. (CH)

(6) Right hand drive vehicles from countries other than Australia are not recommended. These vehicles do not meet Australian Design requirements, are not fitted with an Australian Compliance Plate and are not authorized to convert to Australian specifications. It is not recommended to import this type of vehicle into Australia as it must be exported, sold to a SOFA member or destroyed at the completion of your tour. A right hand drive cannot be imported to CONUS, unless it is converted to meet U.S. safety and emission standards, which may cause major expenses to the owner.

(7) Due to lengthy transit times and registration requirements, personnel attending the Australian Defense Force College in Weston Creek ACT Australia for a one-year tour should contact their destination transportation office for additional information.

(8) Members who enter Australia under diplomatic status are not entitled to import a POV into Australia (unless the POV meets all Australian standards to include right hand drive). Personnel in diplomatic status are authorized to purchase a vehicle, sales tax and duty free. For DOD civilians not under SOFA or diplomatic status, please contact the destination TMO for additional information. An imported vehicle must comply with state and territory registration and requirements. All imported vehicles will have a security bond up to 95 percent of the purchased amount of the vehicle. A 3 percent Stamp Duty is payable in some states upon registration.

(9) Advanced notification is urgent and necessary to ensure proper clearance and routing. The destination TMO requires the following vehicle information: year, make, model, color, serial number (VIN), state/license number; purchase price, purchase date, name/location of dealership/seller.

(10) Inbound POV's destined to Northern Territory (including Alice Springs), South Australia and Western Australia must be routed to Port of Adelaide, South Australia (VB1). Personnel assigned to units in New South Wales and the Australian Capital Territory, route to Port of Sydney (VC1). Personnel assigned to units in Queensland, route to Port of Brisbane (VC3). Personnel assigned to units in Victoria, route to Port of Melbourne (VB2). Effective January 1, 2004, consign all vehicles to the following contractors based on the final destination:

a. Personnel assigned to Alice Springs, Northern Territory consign to: PLM Global Management PTY LTD, 17 Robe Street, Adelaide, SA 5015. Phone: 011-61-8-82401977; Facsimile: 011-61-8-8240-1991.

b. Personnel assigned to all other areas except Alice Springs, Northern Territory consign vehicle to: ABX/Logistics Services, P.O. Box 2170, Regency Park, South Australia 5942. Phone: 011-61-8-8243-9400; Facsimile: 011-61-8-8243-9499. (CH)

(11) Trailers for jet skis, motorcycles, mopeds, etc. shipped in your personal property shipment require approval to import. The approval MUST be received prior to shipment. If approval is not received, shipment will be held in SIT at origin. Instructions for completing the application for approval to import vehicle are listed in para (3) above. The completed application MUST be mailed to the destination transportation office. FAX copy is not acceptable. Member must provide a current e-mail address or fax number to receive the import approval. The destination transportation office will retain the original approval. The approval process will take approximately 30 days.

(12) POVs destined to Australia and built prior to 1995 must **NOT** contain one of the following refrigerants for the air conditioning system: R11, R12, R113, R114, R500 or R502. Automobiles manufactured after 1996 should meet the requirements, however, it is highly recommended to check your individual vehicle. If your POV contains any of the above refrigerant gases, you must modify your air conditioning system to operate on a HCFC based refrigerant. Failure to comply will result in Australian Customs Service seizing your POV. Hand-carry all modification documentation.

(13) Personnel assigned to the state of Victoria (Melbourne/Puckapunyal) must ensure the POV has a current CONUS registration and license plate(s) with their vehicle. Personnel will continue to use their current CONUS registration for the duration of their tour. No Australian registration of license plate will be issued from the Australian government. (CH)

For personnel arriving from locations other than CONUS that do not have a current CONUS registration and license plate(s), the state of Victoria will issue an "Unregistered Permit:. This will entitle you to operate your POV, however, your POV will not be issued an Australian license plate(s). It is highly recommended that you obtain a CONUS registration and license plate(s) prior to arriving in Australia. Failure to obtain a CONUS registration/license plate(s) will cause unnecessary hardship with the registration process. (CH)

b. **MOTORCYCLES/MOPEDS:** See paragraph 8.a.(2). SOFA members are authorized one duty free vehicle. If your motorcycle or moped is your one duty free POV, it may be included in your personal property shipment. Ensure year, make, model and VIN is included on you inventory. An approval to import a vehicle **is** required prior to shipment. This applies to motorcycles or mopeds shipped as POV or as household goods. If approval is not received and motorcycle or moped is shipped as personal property, shipment will be held in SIT at origin pending receipt of approval to import. Instructions for completing the application for approval to import a vehicle are listed in para 8.a.(3) above. The completed application **MUST** be mailed to the destination transportation office. **FAX copy is not acceptable.** Member must provide a current e-mail address or fax number to receive the import approval. The destination transportation office will retain the original approval. The approval process will take approximately 30 days.

c. **GASOLINE/CATALYTIC CONVERTERS:** Vehicles being imported into Australia are exempt from the removal of catalytic converters.

d. **INSURANCE/SAFETY REQUIREMENTS:**

(1) There are no restrictions on importing a left hand drive vehicle. Vehicles manufactured outside Australia and registered to a SOFA status member is not required to be converted to right hand drive. Sale of a SOFA vehicle that has been imported into Australia can be sold to another SOFA member only. Members must plan to export the vehicle they import.

(2) Vehicles must be in good condition prior to shipment.

(3) Alterations to the normal specifications of vehicle are not recommended and must be brought to the attention of the destination TMO prior to shipment. Certain alterations (changes to the chassis, oversize tires, small steering wheels etc.) will prevent registration for normal road use.

e. **OTHER:** Left-hand drive vehicles brought into Australia will need to have the headlights adjusted to point to the left rather than to the right. This is to accommodate driving on the left side of the road rather than the right.

9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:** Prohibited.

10. **STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS:** Pay close attention to the customs restrictions in paragraph 2 above.

11. **TRANSMITTING EQUIPMENT:**

a. **CB AND HAM RADIO EQUIPMENT:** An individual importing CB or Ham radio equipment must obtain an operator's license from local Australian authorities. Individuals presenting a current US operator's license and registering with the local communication agency can obtain a license. If the member does not have a current US license, one will not be issued. Equipment

must be tested prior to operation to ensure it complies with Australian standards. There are 35 worldwide manufacturers of this equipment which have been tested and approved for operation in Australia. If the equipment being imported is not listed as approved, it must be released to the local communication agency for testing. If modification is required, parts and cost of labor will be the member's responsibility. Parts and labor are expensive.

b. **MARS EQUIPMENT:** MARS frequencies are not approved for operation in Australia.

c. **DISH ANTENNAS:** Satellite dishes are authorized, however, they may not be compatible with Australian systems. Members import satellite dishes at their own risk.

d. **CORDLESS PHONES:** Cordless phones may be imported, but may not operate properly in Australia.

12. **SEPARATEES/RETIREES ENTITLEMENTS/DEPENDENT LIMITATIONS:**

a. DD Form 1299 must identify point of contact, address, and phone number within Australia.

b. Retired/separated members should be advised a contact point in Australia is critical. Customs/quarantine clearance of their goods cannot be accomplished without the necessary documentations, Australian Customs Form B-534 and all pages of their passport. Member should also be advised the PPGBL will not cover the cost of Australian customs/quarantine clearance and all costs will be borne by the member. The member must make arrangements through their agent or customs broker for the clearance of all personal property shipments. Retired or separated personnel, who wish to ship a POV into Australia, should contact the nearest Australian Consulate for the Australian federal and state requirements for importing a foreign vehicle. All costs for Australian customs/quarantine clearance and required modification of POV are the member's responsibility. The Australian Customs Form B-534 is available at www.customs.gov.au/resources/files/b534.pdf.

c. **Shipments of HHG for Early Return of Dependents (ERD):** ERD shipments are not covered under the Status of Forces Agreement (SOFA). Dependents on ERD orders are not entitled to duty free entry of their personal property (HHG or POV). Completion of the Australian Customs Form B-534 is required, along with a copy of all pages of their passport. The dependent acting as the receiving agent will be required to make arrangements to clear the shipment through customs and pay any duty. Customs/quarantine clearance of dependents personal property cannot be accomplished without the Australian Customs Form B-534 and photo copies of all pages of their passport. The Australian Customs Form B-534 is available at www.customs.gov.au/resources/files/b534.pdf. Contact the nearest Australian Consulate for Australian federal and state requirements for importation requirements. All costs for Australian custom/quarantine clearance and required modifications are the members responsibility.

13. **OTHER:**

a. HHG and POV entitlements for personnel in diplomatic status differ from those under the SOFA. Personnel in diplomatic status should contact the destination TMO for further information prior to shipment.

b. **Boats:** Members must be briefed on the excess costs for shipping boats or canoes that are 14 feet or longer.

c. Members are encouraged to read the General Instructions for Australia from the PPCIG and obtain a copy of the welcome package from their respective gaining unit/pep administrator. Any questions regarding shipment of HHG or POV to Australia should be directed to the destination TMO prior to shipment.

d. USNPEP - usnpep@bigpond.com

e. USAPEP - armypepau@bigpond.com

f. USAFPEP -

CHAPTER 18

18-1 BULGARIA (BU) - GENERAL INSTRUCTIONS

REVIEW DATE: 01 SEP 04

1. SHIPMENT INSTRUCTIONS:

- a. **WEIGHT RESTRICTIONS:** In accordance with governing regulations.
- b. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.
- c. **HARD LIFT AREA:** No restrictions identified.
- d. **UNACCOMPANIED BAGGAGE:** No restrictions identified.

2. CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS:

a. To facilitate prompt customs clearance in Greece, it is important the words "Transit Cargo" appear on shipping documents and as part of the address on shipping containers. The Embassy normally arranges for transportation of the shipment by truck from ship side to Sofia.

b. To ensure customs clearance, employees should provide to GSO/customs on arrival the make, model, serial numbers of POVs, radio, TV sets, computer equipment, audio equipment, VCR, typewriter, and major electrical appliances, optical and musical instruments and works of art (valued at 100 dollars or more).

c. Member must be in the country, register with the Ministry of Foreign Affairs (MFA), and obtain diplomatic card in order to have personal shipments cleared. UAB and HHG should not be sent to post prior to the arrival of the member in the country.

d. Administrative and Technical Staff (A&T staff) are limited to 6 months duty free entry of personal shipments. Please check with General Services Office, Shipping Section before leaving for post for any changes on this issue.

3. CONSUMABLES:

a. **ALCOHOLIC BEVERAGES:** Shipments of alcoholic beverages between CONUS and overseas or within overseas countries may be shipped subject to host country requirements/restrictions identified. When undefined or in doubt, the TO/TMO will request clarification by message from the responsible transportation authority at destination.

b. **CIGARETTES/TOBACCO PRODUCTS:** Shipments of cigarettes/tobacco products between CONUS and overseas or within overseas countries may be shipped subject to host country requirements/restrictions identified. When undefined or in doubt, the TMO will request clarification by message from the responsible transportation authority at destination.

c. **COSMETICS:** No restrictions identified.

d. **FOODSTUFFS/MEATS:** Agriculture certificate should be obtained to show inspection of produce; similarly meat and meat products may be subject to occasional quarantine, making certificates of origin/inspection desirable.

e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** Bring prescription medication in original container with prescription data/label.

4. **ELECTRICAL EQUIPMENT**: See item 13 (make/model/serial numbers should be provided on arrival) current is 220 volts, power surges are common, so bring surge protection equipment.

a. **HOME COMPUTERS**: No restrictions identified.

b. **TVs/VCRs**: No restrictions identified.

c. **OTHER (i.e. COMPATIBILITY, ETC)**: No restrictions identified.

5. **FURNITURE, OVERSIZED**: Most housing units are rather small, and there is very limited storage at post. Those planning to ship large items should contact General Services Officer prior to shipment.

6. **PETS/QUARANTINE**: Health certificates for all pets, issued by vet; current rabies certificate for dogs/cats.

7. **PRIVATELY OWNED FIREARMS (POFs)**:

a. **HANDGUNS**: Not permitted.

b. **RIFLES/SHOTGUNS**: With Embassy approval, one sporting rifle or shotgun may be imported. Send telegram to post Administrative Officer, giving name of owner, date of birth, SSN, weapon type, make and serial number, the state in which weapon is registered.

c. **TOY-RELATED GUNS**: No restrictions identified.

d. **OTHER (i.e. AMMUNITION, EXPLOSIVES, ETC)**: Not recommended. Must contact post Administrative Officer.

8. **PRIVATELY OWNED VEHICLES (POVs)**:

a. **POVs**: Please provide the following information about your POV to the shipping section when you arrive at post: year of production, make, model, VIN, engine number, number of seats, color, cubic displacement (cc), horse power(h.p.), and approximate value.

b. **MOTORCYCLES/MOPEDS**: No restrictions identified.

c. **GASOLINE/CATALYTIC CONVERTERS**: Limited supply of unleaded gasoline; employees planning to ship vehicle back to USA after tour may wish to have converter removed.

d. **INSURANCE/SAFETY REQUIREMENTS**: Embassy requires drivers to have third party insurance, available locally for about 60 dollars per year. Due to high incidence of theft, insurance as well as an alarm, inspection before being registered.

9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL**: No restrictions identified.

10. **STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS**: Required for non-Bulgarian items. Contact post Administrative Officer if planning to ship such items.

11. **TRANSMITTING EQUIPMENT**: Contact post Communications Unit for specific information.

a. **CBs**: No restrictions identified.

b. **AMATEUR/HAM RADIOS:** No restrictions identified.

c. **MARS EQUIPMENT:** No restrictions identified.

d. **DISH ANTENNAS:** No restrictions identified.

e. **CORDLESS PHONES:** No restrictions identified.

12. **SEPARATEES/RETIREEES ENTITLEMENTS/LIMITATIONS:** Personnel contemplating retirement, separation or relocating dependents to Bulgaria should be counseled that all customs entry requirements, to include payment of duties and taxes, remain the responsibility of the member and is a personal matter between the member and the Government of Bulgaria. (CH)

13. **OTHER:** None

18-2 US DEFENSE ATTACHE OFFICE, SOFIA, BULGARIA (BU)

REVIEW DATE: 11 MAR 03

MULTI-SERVICE

1. GENERAL:

a. **GBLOC:** UJDK

b. **DODAAC:** HHAB7B

c. **E-MAIL:**

d. **TWX:** USDAO SOFIA BU

e. **MAIL:** TRANSPORTATION OFFICER
DEPARTMENT OF STATE
AMERICAN EMBASSY SOFIA (USDAO)
5740 SOFIA PLACE
WASHINGTON DC 20521-5740

f. **CROSS REFERENCE OF APOs/FPOs SERVED:** None

g. **APOD:** Sofia Intl Airport, BU-SOF **WPOD:** Piraeus, GR-LD1

h. **DSN:** None **COMM:** 011-359-2-963-1639

i. **FAX: DSN:** None **COMM:** 011-359-2-963-0086

2. CONSIGNMENT INSTRUCTIONS:

a. **DPM HHG, POV:** This is a one-time-only (OTO) rate area. Submit OTO request for HHG via Code 4 or 6 and UB via Code 8 by message to CDRSDDC ALEXANDRIA VA//SDPP-PO//. Consign to member, American Embassy, Sofia, Bulgaria. For further information concerning OTO procedures refer to Chapter VII, ITGBL Rate Solicitation Instructions and the Defense Transportation Regulation, Part IV. (CH)

3. SPECIAL INSTRUCTIONS: Refer to record 21-1 BULGARIA (BU) - GENERAL INSTRUCTIONS

1. GENERAL:

- a. **GBLOC:** TNNB
- b. **DODAAC:** N61751
- c. **E-MAIL:**
- d. **TWX:** NAVMEDRSCHUTHREE CAIRO EG//203B//
- e. **MAIL:** COMMANDING OFFICER
US NAVAL MEDICAL RESEARCH UNIT 3, CODE 203B
PSC 452, BOX 5000
FPO AE 09835-0007
- f. **CROSS REFERENCE OF APOs/FPOs SERVED:** None
- g. **APOD:** Cairo Intl Airport, EG-CAI **WPOD:** Alexandria, EG-LK1
- h. **DSN:** None **COMM:** 011-202-682-2039/011-202-283-2069
- i. **FAX:** **DSN:** None **COMM:** 011-202-682-2039

2. CONSIGNMENT INSTRUCTIONS:

a. DPM HHG, DPM BAGGAGE: Do NOT use commercial DPM. ITGBL is the preferred method. AMC DPM is an acceptable alternative. Consign to Commanding Officer/Supply Officer, US Naval Medical Research Unit 3, Cairo, Egypt M/F Member's name, rank, and SSN.

b. ITGBL HHG, ITGBL BAGGAGE: Ship Code T using IPPRS Chapter X Special Rates for HHG shipments between CONUS and Egypt. If no rates are available, use OTO procedures in IPPRS Chapter VII. IYGBL UB should only be utilized from rate areas where DPM is not available. (CH)

c. PARCEL POST: Consign to service member's name, rank, SSN, US Naval Medical Research Unit 3, FPO AE 09835-0007.

3. SPECIAL INSTRUCTIONS: Refer to record 37-1 EGYPT(EG) - GENERAL INSTRUCTIONS.

39-5 423 AIR BASE SQUADRON, ROYAL AIR FORCE, ALCONBURY, HUNTINGDON,
ENGLAND (UK)

REVIEW DATE: 06 AUG 04

MULTI-SERVICE

1. **GENERAL:**

- a. **GBLOC:** YBFL
- b. **DODAAC:** FY5643
- c. **SERCO Contractor E-MAIL:** 423.lgrt@molesworth.af.mil
- d. **TWX:** 423 ABS RAF ALCONBURY UK//LGTT//
- e. **MAIL:** TRAFFIC MANAGEMENT OFFICE
423 ABS/LGTTH
UNIT 5615 BOX 200
APO AE 09470
- f. **CROSS REFERENCE OF APOs/FPOs SERVED:** 09459, 09470 (See Note 1)
- g. **APOD:** RAF Mildenhall, UK-MHZ
WPOD: Felixstowe, UK-HA8
- h. **DSN:** 268-XXXX **COMM:** 011-44-(0)1480-82-XXXX, Inbound-3723,
Outbound-3755, QA/Customs-3746, Passenger Travel-3175, SATO Travel
-3908, Cargo-3852
- i. **FAX:** **DSN:** 268-3199/3975 **COMM:** 011-44-(0)1480-823199/823975

2. **CONSIGNMENT INSTRUCTIONS:** Inbound Only. For outbound refer to record 39-9 3AF Central Booking Agency(CBA) RAF Mildenhall, England(UK). See Notes 1,2,3,5 and 6).

a. **DPM HHG, DPM BAGGAGE, HIGH VALUE:** Consign to FY5643, RAF Alconbury, England, c/o Arrowpak International, Sherwood, House, Norwood Road, Brandon, Suffolk IP27 OPB. See Notes 2, 3 and 7. (CH)

b. **ITGBL HHG AND BAGGAGE:** Consign to member at destination address or unit/installation of assignment. Annotate PPGBL: "Carrier will notify TMO, RAF Alconbury, England, upon arrival of shipment and prior to delivery to residence or placing in storage.

c. **PARCEL POST:** Consign to member or member's agent c/o local address or unit of assignment. A copy of member's orders should be in each parcel. Do not consign to TMO. See Note 5.

3. **SPECIAL INSTRUCTIONS:**

a. **NOTE 1:** Bases and counties responsible if there is no zip code determined RAF's Alconbury, Brampton, Digby, Cottismore, Chelveston, Chicksands, Cranwell, Henlow, Molesworth, Upwood, Waddington, Whittering, and Wyton. Counties of responsibility are Bedfordshire, Leicestershire, Lincolnshire, Northamptonshire, Nottinghamshire and Rutland.

b. **NOTE 2:** DPM baggage should be shipped via DPM/AMC only. Do NOT use INTL/AIR/COMM/DPM for baggage shipments destined to this area.

c. **NOTE 3:** Use of DPM HHG shipments is NOT recommended due to extensive transit time. DPM may be used on an exception basis for those HHG shipments weighing less than 500 lbs.

d. **NOTE 4:** Members who have pets are reminded to utilize their sponsors in order to receive Value Added Tax refunds from quarantine costs before payment is made to kennels.

e. **NOTE 5:** TMO's are reminded when members elect to waive shipments through the government and use the post office, the DD Form 1299 (to include weight and number of pieces) and front/back copies of orders are required and should be sent to the destination TMO.

f. **NOTE 6:** TMO's are reminded when members are filing for mail reimbursements at destination, a memorandum from the origin TMO must authorize and show the following: unaccompanied baggage rate plus the AMC additive from the origin rate area to the UK, net weights of all shipments made (i.e. Code 4, T, 5, 8, and DPM shipments) and if there were any professional books, paper and equipment approved.

g. **NOTE 7:** Foreign Exchange Officers who have shipments destined to the county of Lincolnshire (RAF's Digby, Cranwell and Waddington) are reminded to ensure all personal property and hand-carried items are free of all pests, specifically the Colorado Beetle which destroy potato farms. They are 10mm long and have a distinctive yellow, black and pink color.

CHAPTER 44

44-1 GHANA (GH) - GENERAL INSTRUCTIONS

REVIEW DATE: 23 AUG 04

1. SHIPMENT INSTRUCTIONS:

- a. **WEIGHT RESTRICTIONS:** In accordance with governing regulations.
- b. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.
- c. **HARD LIFT AREA:** Hard lift area for Army, AF, and Marine Corps. Air clearance, when required, will be obtained from the appropriate Air Clearance Authority (ACA).
- d. **UNACCOMPANIED BAGGAGE:** No restrictions identified.
- e. **OTHER:** Household Goods must arrive within 6 months after arrival on station of non-diplomatic personnel in order to allow duty-free entry. No time limit for diplomatically accredited personnel. (CH)

2. CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS: Ghana requires a copy of the commercial bill of lading prior to receipt of shipment in order to initiate customs clearance.

3. CONSUMABLES:

- a. **ALCOHOLIC BEVERAGES:** No restrictions identified. (CH)
- b. **CIGARETTES/TOBACCO PRODUCTS:** No restrictions identified. (CH)
- c. **COSMETICS:** No restrictions identified.
- d. **FOODSTUFFS/MEATS:** No restrictions identified.
- e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** No restrictions identified.

4. **ELECTRICAL EQUIPMENT:**
 - a. **HOME COMPUTERS:** No restrictions.
 - b. **TVs/VCRs:** No restrictions identified.
 - c. **OTHER (i.e. COMPATIBILITY, ETC):** No restrictions identified.
5. **FURNITURE, OVERSIZED:** No restrictions identified.
6. **PETS/QUARANTINE:** Dogs and cats are permitted entry. Advance notification to the US Defense Attache Office is required. Dogs and cats require: (a) Health certificate from Country of Origin, (b) Import permit issued by the Director of Veterinary Services, Ghana (Host Country), (c) The pet must be healthy on the day of arrival, (d) The pet must have been vaccinated against rabies for a period of six months or less depending on the age of the pet. Must also come from a rabies free area. No quarantine is required. (CH)
7. **PRIVATELY OWNED FIREARMS (POFs):** Privately-owned firearms may not be imported to Ghana without prior written permission from the Chief of Mission.
8. **PRIVATELY OWNED VEHICLES (POVs):**
 - a. **POVs:** Government of Ghana does not permit importation of right hand drive vehicles. Vehicle more than 10 years old cannot be imported into Ghana. POV should be containerized. POV should be shipped surface only and must not arrive before the employee. (CH)
 - b. **MOTORCYCLES/MOPEDS:** Motorcycles/mopeds can be imported in personal property shipments; however, they must be described as such on the PPGBL. They are considered POVs and must be licensed and registered. They can be imported duty-free.
 - c. **GASOLINE/CATALYTIC CONVERTERS:** Unleaded gas is not available in Ghana. (CH)
 - d. **INSURANCE/SAFETY REQUIREMENTS:** Third party liability insurance is required. (CH)
9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:** No restrictions.
10. **STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS:** No restrictions.
11. **TRANSMITTING EQUIPMENT:**
 - a. **CBs:** Importation is prohibited.
 - b. **AMATEUR/HAM RADIOS:** No restrictions.
 - c. **MARS EQUIPMENT:** Importation is prohibited.
 - d. **DISH ANTENNAS:** No restrictions.
 - e. **CORDLESS PHONES:** No restrictions.

12. **SEPARATEES/RETIREES ENTITLEMENTS/LIMITATIONS:** Personnel contemplating retirement, separation or relocating dependents to Ghana should be counseled that all customs entry requirements to include payment of duties and taxes remain the responsibility of the member and is a personal matter between the member and the Government of Ghana.

13. **OTHER:** None.

44-2 US DEFENSE ATTACHE OFFICE, ACCRA, GHANA (GH)

REVIEW DATE: 17 AUG 04

MULTI-SERVICE

1. GENERAL:

- a. **GBLOC:** TPKD
- b. **DODAAC:** HHAG2G
- c. **E-MAIL:** ACCRADAO-DLDefenseAttacheOffice@state.gov (CH)
- d. **TWX:** USDAO ACCRA GH
- e. **MAIL:** TRANSPORTATION OFFICER (CH)
US DEFENSE ATTACHE OFFICE
AMERICAN EMBASSY ACCRA
2020 ACCRA PLACE
WASHINGTON DC 20521-2020
- f. **CROSS REFERENCE OF APOs/FPOs SERVED:** None
- g. **APOD:** Accra, GH-ACC **WPOD:** Tema, GH-MK5
- h. **DSN:** None **COMM:** 011-233-21-775348/775349 (CH)
- i. **FAX:** **DSN:** None **COMM:** 011-233-21-776008/775742

2. CONSIGNMENT INSTRUCTIONS:

a. **HHG AND UB:** This is a one-time-only (OTO) rate area. Submit OTO request for HHG via Code 6 and UB via Code 8 by message to CDRSDDC ALEXANDRIA VA//SDPP-PO//. Consign to American Embassy, USDAO, Accra, Ghana. M/F member's last name & SSN only. For further information concerning OTO procedures refer to Chapter VII, ITGBL Rate Solicitation Instructions and the Defense Transportation Regulation, Part IV. (CH)

b. **ITGBL HHG AND BAGGAGE:** None.

c. **PARCEL POST:** None.

3. **SPECIAL INSTRUCTIONS:** Refer to record 44-1 GHANA (GH) - GENERAL INSTRUCTIONS.

47-2 DEL-JEN, INCORPORATION, ANDERSEN AFB, GUAM(GQ) (CH)

REVIEW DATE: 17 AUG 04

AIR FORCE PERSONNEL ONLY

1. **GENERAL:**

- a. **GBLOC:** PBFL
- b. **DODAAC:** FB5240
- c. **E-MAIL:**
- d. **TWX:** TRENDWESTERN ANDERSEN AFB GU//LGTT//
- e. **MAIL:** DEL-JEN, INC. (CH)
BLDG 18002
APO AP 96543-4005
- f. **CROSS REFERENCE OF APOs/FPOs SERVED:** None
- g. **APOD:** Andersen AFB, GQ-UAM **WPOD:** COMNAVMARIANAS, GQ-TA2
- h. **DSN:** 366-XXXX **COMM:** 671-366-XXXX, Inbound-4857, Outbound-4227/7193, QA-2376 (CH)
- i. **FAX:** **DSN:** 366-5272 **COMM:** (671) 366-5272, Customer Service/Inbound/Outbound/QA/Passenger Travel-5272

2. **CONSIGNMENT INSTRUCTIONS:**

a. **DPM HHG, DPM BAGGAGE:** Consign to TMO, Andersen AFB, Guam. M/F member at unit of assignment. Air shipments should be sent via AMC. Do not use INTL/AIR/COMM/DPM.

b. **ITGBL HHG AND BAGGAGE:** Ship via Code J with DPM as an alternative mode. Consign to member c/o unit of assignment. Annotate PPGBL: "Carrier will notify TMO, Andersen AFB, Guam, prior to delivery to residence or placing in storage." Shipment of HHGs via Code 5 is not rate favorable. Strongly recommend use of Code 4 for HHGs to Guam. In addition, Navy Forces Marianas is not geared to handle the volume of Code 5 shipments.

c. **PARCEL POST:** Do not use parcel post for baggage shipments due to the extreme variability of transit times and the lack of tracing procedures within the postal system.

3. **SPECIAL INSTRUCTIONS:**

a. **NOTE 1:** Advance copy of member's inventory is required on Code 5 and DPM HHGs shipments only. Failure to provide advance copies of the inventory will cause delay in clearing shipments with local customs officials.

b. **NOTE 2:** For Air Force shipments with ultimate destination of Guam, consign to Del-Jen/LGTT, Andersen AFB, Guam, using the established rate channel. (CH)

c. **NOTE 3:** Andersen AFB is the designated intransit port for all shipments originating from Diego Garcia for retirees, separtees, and bluebark members destined to the Philippines. Del-Jen will request one-time-only solicitations for onward movement to the Philippines. All advance documents must be forwarded to Andersen AFB, Guam. (CH)

d. **NOTE 4:** All shipments destined to the Federated States of Micronesia (i.e., Ponape, Chuk, Yap, Belu, Kosrae) or shipments destined to the Commonwealth of Northern Marianas Islands (i.e., Saipan, Rota, Tinian) see US Naval Forces Marianas, Guam 47-3 for consignment instructions.

e. **NOTE 5:** POV's motorcycles and boats must comply with all EPA and DOT Standards. Government of Guam will impose a four(4) percent use tax on all vehicles purchased and imported by the member when the POV is owned less than 90 days.

f. **NOTE 6:** Refer to record 47-1 GUAM(GQ) - GENERAL INSTRUCTIONS.

CHAPTER 56

56-1 INDONESIA (ID) - GENERAL INSTRUCTIONS

REVIEW DATE: 29 JUL 04

1. SHIPMENT INSTRUCTIONS:

a. **WEIGHT RESTRICTIONS:**

(1) **ARMY PERSONNEL:**

(a) **Accompanied tour:** 25 percent of full JFTR weight allowance or 2,000 pounds, whichever is greater.

(b) **Unaccompanied tour:** Weight allowances for single/unaccompanied personnel are in accordance with governing regulations.

(2) **AIR FORCE PERSONNEL: Accompanied tour:** 25 percent of full JFTR weight allowance or 2,000 pounds, whichever is greater.

(3) **NAVY PERSONNEL** - 25 percent of full JFTR weight allowance or 2,000 pounds, whichever is greater. **NOTE:** A weight restriction will not apply unless it appears in the member's orders. Refer to NAVSUP Pub 490 for detailed guidance. (CH)

b. **CONTAINER/CRATING REQUIREMENTS:** Shipmetn must be waterproof inside and outside to protect the contents from water damage, humidity or dampness. The packed lift vans shall be wrapped with plastic polyethylene sheet and placed over the lift vans. The lift vans should be securely sealed with sufficient caulking compound on the panel joints to prevent entry of insects. (CH)

c. **HARD LIFT AREA:** Hard lift area for all military services. Air clearance, when required, will be obtained from the appropriate Air Clearance Authority (ACA).

d. **UNACCOMPANIED BAGGAGE:** The container/crate/box and Airway Bill must include member's name. There has been a consistent problem with UAB arriving without the member's name. (CH)

2. CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS: To expedite customs clearance procedures, the Airway Bill of Lading (AWB), Ocean Bill of Lading (OBL), Personal Property Government Bill of Lading (PPGBL) and inventory must be faxed to the GSO/Transportation at 011-62-21-3435-9923. (CH)

3. CONSUMABLES:

a. **ALCOHOLIC BEVERAGES:** Can be imported in personal property. Restricted to no more than 18 liters per person.

b. **CIGARETTES/TOBACCO PRODUCTS:** No restrictions.

c. **COSMETICS:** No restrictions identified.

d. **FOODSTUFFS/MEATS:** No restrictions identified.

e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** No restrictions identified.

4. **ELECTRICAL EQUIPMENT:**

a. **HOME COMPUTERS:** There are no restrictions on importation or use.

b. **TVs/VCRs:** No restrictions identified.

c. **OTHER (i.e. COMPATIBILITY, ETC):** Voltage in Indonesia is 220, 50hz. Voltage in Foreign Officer Accommodation (FOA) housing is 110, 50hz.

5. **FURNITURE, OVERSIZED:** Do not ship oversized furniture. Items must fit in a standard size household goods shipping crate (Type II containers).

6. **PETS/QUARANTINE:** Entry of pets is authorized. No quarantine period is required. Entry permit must be obtained from GOI.

7. **PRIVATELY OWNED FIREARMS (POFs):** Not authorized.

8. **PRIVATELY OWNED VEHICLES (POVs):**

a. **POVs:**

(1) The Government of Indonesia (GOI) recently relaxed the restriction on vehicle imports. Personnel can now import most make or model vehicles into Indonesia. Only vehicles with engine displacement of 4000cc or less and costing less than U.S. \$30,000.00 (exclude insurance and freight) may be imported. Vans, buses and trucks are specifically prohibited. The GOI must approve all POV imports before the POV is shipped. Post will submit the necessary forms, which must clear three government approvals. Therefore, vehicles shipped without permission must wait at the local seaport drawing huge demurrage charges or will be re-exported out of the country at member's expense. The GOI must approve all POV imports before the POV is shipped. Personnel should contact their organization of assignment to determine their eligibility for POV importation and to provide information required to obtain GOI approval. (CH)

(2) The GOI will give approval "only" after the member arrives at post and has obtained his/her Diplomatic ID Card. Personnel may not ship POVs until this approval is received. For personnel desiring to ship a POV, the following information will be provided by message to: AMEMBASSY JAKARTA //TRANS OFF// with info to USDAO Jakarta, ID, and ODC JAKARTA ID//XO// as soon as possible after receipt of assignment notification. Or fax directly to GSO/TRS (62)(21)3435-9923. Experience with GOI indicates 60 to 90 days may be required to obtain the advance approval. (CH)

(a) Name, diplomatic rank, and estimated arrival date.

(b) Vehicle Year/Make/Model/Type.

(c) Price (cost insurance freight(CIF) in US dollars).

(d) Engine displacement (CC) (not liters).

(e) Country of origin.

(f) Name and address of dealer: (for new cars).

(g) Estimated date of importation.

(h) Vehicle Identification No. (VIN): (all digits).

(i) Engine No: (all digits) (A VIN only is not acceptable).

(j) Color:

b. **MOTORCYCLES/MOPEDS:** Please DO NOT include motorcycles or other motorized vehicle in HHG shipment (see para 8 above). Government of Indonesia (GOI) requires duty be paid on motorcycle and does not recognize them as a vehicle for duty-free clearance. (CH)

c. **GASOLINE/CATALYTIC CONVERTERS:** No restrictions on catalytic converters. Unleaded gasoline is available.

d. **INSURANCE/SAFETY REQUIREMENTS:** The Government of Indonesia requires securing third party coverage in an amount equal to RP 1,000,000,000.00.

9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:** Importation is prohibited.

10. **STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS:** Importation is prohibited.

11. **TRANSMITTING EQUIPMENT:**

a. **CBs AND MARS EQUIPMENT:** Importation is prohibited.

b. **AMATEUR/HAM RADIOS:** Importation is prohibited.

c. **DISH ANTENNAS:** Importation is prohibited.

d. **CORDLESS PHONES:** No restrictions. (CH)

12. **SEPARATEES/RETIREEES ENTITLEMENTS/LIMITATIONS:** Personnel contemplating retirement, separation, or relocating dependents to Indonesia should be counseled that all customs entry requirements to include payment of duties and taxes remain the responsibility of the member and is a personal matter between the member and the Government of Indonesia (GOI).

13. **OTHER: Personal Effects:** Do not mingle personal effects with MAP supplies and equipment. Such a practice will cause difficulty in obtaining release of personal effects due to import clearance from the Government of Indonesia (GOI). (CH)

70-2 US DEFENSE ATTACHE OFFICE, MONROVIA, LIBERIA (LI)

REVIEW DATE: 05 AUG 04

MULTI-SERVICE

1. GENERAL:

- a. **GBLOC:** TCDK
- b. **DODAAC:** HHAL2L
- c. **E-MAIL:** Not Available
- d. **TWX:** USDAO MONROVIA LI//GSO//
- e. **MAIL:** TRANSPORTATION OFFICER
US DEFENSE ATTACHE OFFICE
AMERICAN EMBASSY MONROVIA
DEPARTMENT OF STATE POUCH
WASHINGTON DC 20521-8800
- f. **CROSS REFERENCE OF APOs\FPOs SERVED:** None
- g. **APOD:** Roberts Intl Airport, LI-ROB **WPOD:** Monrovia, LI-MH1
- h. **DSN:** None **COMM:** 011-231-226-370, EXT 240/242
- i. **FAX:** **DSN:** None **COMM:** 011-231-226-148

2. CONSIGNMENT INSTRUCTIONS:

- a. **DPM HHG AND UB:** DO NOT USE. (CH)
- b. **ITGBL HHG AND BAGGAGE:** This is a one-time-only (OTO) rate area. Submit OTO request for HHG via Code 6 and UB via Code 8 by message to CDRSDDC ALEXANDRIA VA//SDPP-PO. Consign to member, American Embassy, Monrovia, LI. M/F member, USDAO Liberia. For further information concerning OTO procedures, refer to Chapter VII, ITGBL Rate Solicitation Instructions and the Defense Transportation Regulation, Part IV. (CH)
- c. **PARCEL POST:** None.

3. SPECIAL INSTRUCTIONS:

- a. **NOTE 1:** All air freight to Monrovia must, repeat, must transit Abidjan, Cote D'Ivoire for onward shipment to Monrovia. Recently the problems in receiving air freight seems to have become more frequent because of incorrect routings. Also note that all air freight transiting Abidjan must be cleared through Cote D'Ivoire customs before they are forwarded to final destination. This exercise takes 10-14 working days to complete. (CH)
- b. **NOTE 2:** Post is presently serviced by Weasua Air Transport (WAT) from both Abidjan and Freetown. SN Brussels and Ghana Airways are flying in and out of Monrovia. Post is also serviced by a new air transport company, Satgur Air Transport Corporation. (CH)
- c. **NOTE 3: Suggested Routings:**

- Please route air freight via London/Abidjan. Do not, repeat, do not route via London/Cairo/Abidjan or Amsterdam/Cairo/Abidjan. Previous air

freight routed this way has experienced delays, loss/damages, and time consuming queries as to whereabouts.

- d. **NOTE 4**: Refer to record 70-1 LIBERIA(LI) - GENERAL INSTRUCTIONS.

77B-1 MOLDOVA - GENERAL INSTRUCTIONS
REVIEW DATE: 1 SEP 04

1. SHIPMENT INSTRUCTIONS:

- a. **WEIGHT RESTRICTIONS:** This is a weight restricted area HHG's weight allowance is limited to 2000 lbs or 25 percent of full JFTR which ever is greater, anything more will be at members expense.
- b. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.
- c. **HARD LIFT AREA:** No restrictions identified.
- d. **UNACCOMPANIED BAGGAGE:** Due to small air crafts flying to Moldova, unaccompanied Baggage containers cannot exceed the following dimensions 0.74 meters width X 1.20 meters height X .74 meters length.

2. CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS:

Household Goods and Unaccompanied Baggage shipments are cleared in one day. In order to clear them through Customs we need the original Bill of Lading, copy of the airway bill, the packing list and a copy of the employee's passport. Household Goods/Unaccompanied baggage and POV should be sent directly to post and consigned to:

103 Alexei Mateevici
Chisinau, Moldova 2009
American Embassy
For (employee's initials)

3. CONSUMABLES:

- a. **ALCOHOLIC BEVERAGES:** No restrictions identified.
- b. **CIGARETTES/TOBACCO PRODUCTS:** No restrictions identified.
- c. **COSMETICS:** No restrictions identified.
- d. **FOODSTUFFS/MEATS:** To import agricultural products a certificate from the manufacturer is needed, with an expiration date at least half a year from the date of manufacturer. If meat stuff is imported, a veterinarian certificate from the exported country is required.
- e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** No restrictions identified.

4. ELECTRICAL EQUIPMENT:

- a. **HOME COMPUTERS:** No restrictions identified.
- b. **TVs/VCRs:** No restrictions identified.
- c. **OTHER (i.e. COMPATABILITY, ETC):** Houses have 220 volt current

5. FURNITURE, OVERSIZED: No restrictions identified.

6. PETS/QUARANTINE: There is no restriction on importation of pets. Pets should fly with member/dependents, not shipped as cargo. A rabies shot must be done exactly 10 days before the arrival in country. When pet arrives at the airport the veterinarian will complete a medical certificate and a fee of

\$4.00 is charged. Embassy must know in advance the size of the cage, and the weight of the pet in the cage.

7. PRIVATELY OWNED FIREARMS (POF) :

a. **HANDGUNS:** Handguns can be imported only if the owner has a hunting contract or a contract for a shooting competition. The Ministry of Internal Affairs must authorize the importation in advance of shipment.

b. **RIFLES/SHOTGUNS:** Rifles and Shotguns can be imported only if the owner has a hunting contract or a contract for a shooting competition. The Ministry of Internal Affairs must authorize the importation in advance of shipment.

c. **TOY-RELATED GUNS:** Can be imported but require proof that they are only toys, otherwise permission is required from the Ministry of Internal Affairs Officials (MIA).

d. **OTHER (i.e. AMMUNITION, EXPLOSIVES, ETC):** Can be imported by require authorization from the MIA. Not authorized in household goods or unaccompanied baggage shipments.

8. PRIVATELY OWNED VEHICLES (POVs) :

a. **POVs:**

(1) POVs There are no prohibited vehicles or colors. Vehicles must be left hand driven. POV cannot be cleared prior to employee's arrival at Post. Vehicles with dark tinted windows are not permitted entry. POV should be registered in another country and have proper license plates before shipment. In order to speed up the car registration process the "certificate of origin" needs to be sent in advance to Post. The Original Bill of Lading, correct consignee data, shipper, RDD, type of vehicle, color, VIN/serial number, license plate should be forwarded to American Embassy, Chisinau, Attn: Shipping.

b. **MOTORCYCLES/MOPEDS:** No restrictions identified.

c. **GASOLINE/CATALYTIC CONVERTERS:** No restrictions identified.

d. **INSURANCE/SAFETY REQUIREMENTS:** Car insurance must be obtained from a local insurance company upon arrival.

9. SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL: Prohibited.

10. STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS: No restrictions identified.

11. TRANSMITTING EQUIPMENT:

a. **CBs, AMATEUR/HAM RADIO, RADIO TELEPHONE, AND RADIO TRANSMITTERS:** No restrictions identified.

b. **AMATEUR/HAM RADIOS:** No restrictions identified.

c. **MARS EQUIPMENT:** No restrictions identified.

d. **DISH ANTENNAS:** No restrictions identified.

e. **CORDLESS PHONES:** No restrictions identified.

12. **SEPARATEES/RETIREEES ENTITLEMENTS/LIMITATIONS:** Personnel contemplating retirement, separation, or relocating dependents to Moldova should be counseled that all customs entry requirements to include payment of duties and taxes remain the responsibility of the member and is a personal matter between the member and the Moldovan Government.

13. **OTHER:** None.

1. **GENERAL:**

- a. **GBLOC:** VFDK
- b. **DODAAC:** N/A
- c. **POC:**
- d. **E-MAIL:**
- d. **TWX:** N/A
- e. **MAIL:** GSO
Department of State
5740 Sofia Place
Washington DC 20521-5740
- f. **CROSS REFERENCE OF APOs\FPOs SERVED:** None
- g. **APOD:** International Airport Chisinau
WPOD: Seaport Odessa, Ukraine or Constanta, Romania
- h. **DSN:** None **COMM:** 00-373-22-23-37-72 ext 8363
- i. **FAX:** **DSN:** None **COMM:** 00-373-22-23-30-44; 40-84-47

2. **CONSIGNMENT INSTRUCTIONS:** This is a one-time-only (OTO) rate area, you must submit an OTO request message to CDRSDDC ALEXANDRIA VA//SDPP-PO. For further information concerning OTO procedures refer to chapter VII, ITGBL Rate Solicitation Instructions and the Defense Transportation Regulation, Part IV.

3. **SPECIAL INSTRUCTIONS:** Refer to record MOLDOVA - GENERAL INSTRUCTIONS.

77B-1 MOLDOVA - GENERAL INSTRUCTIONS
REVIEW DATE: 1 SEP 04

1. SHIPMENT INSTRUCTIONS:

- a. **WEIGHT RESTRICTIONS:** This is a weight restricted area HHG's weight allowance is limited to 2000 lbs or 25 percent of full JFTR which ever is greater, anything more will be at members expense.
- b. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.
- c. **HARD LIFT AREA:** No restrictions identified.
- d. **UNACCOMPANIED BAGGAGE:** Due to small air crafts flying to Moldova, unaccompanied Baggage containers cannot exceed the following dimensions 0.74 meters width X 1.20 meters height X .74 meters length.

2. CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS:

Household Goods and Unaccompanied Baggage shipments are cleared in one day. In order to clear them through Customs we need the original Bill of Lading, copy of the airway bill, the packing list and a copy of the employee's passport. Household Goods/Unaccompanied baggage and POV should be sent directly to post and consigned to:

103 Alexei Mateevici
Chisinau, Moldova 2009
American Embassy
For (employee's initials)

3. CONSUMABLES:

- a. **ALCOHOLIC BEVERAGES:** No restrictions identified.
- b. **CIGARETTES/TOBACCO PRODUCTS:** No restrictions identified.
- c. **COSMETICS:** No restrictions identified.
- d. **FOODSTUFFS/MEATS:** To import agricultural products a certificate from the manufacturer is needed, with an expiration date at least half a year from the date of manufacturer. If meat stuff is imported, a veterinarian certificate from the exported country is required.
- e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** No restrictions identified.

4. ELECTRICAL EQUIPMENT:

- a. **HOME COMPUTERS:** No restrictions identified.
- b. **TVs/VCRs:** No restrictions identified.
- c. **OTHER (i.e. COMPATABILITY, ETC):** Houses have 220 volt current

5. FURNITURE, OVERSIZED: No restrictions identified.

6. PETS/QUARANTINE: There is no restriction on importation of pets. Pets should fly with member/dependents, not shipped as cargo. A rabies shot must be done exactly 10 days before the arrival in country. When pet arrives at the airport the veterinarian will complete a medical certificate and a fee of

\$4.00 is charged. Embassy must know in advance the size of the cage, and the weight of the pet in the cage.

7. PRIVATELY OWNED FIREARMS (POF) :

a. **HANDGUNS:** Handguns can be imported only if the owner has a hunting contract or a contract for a shooting competition. The Ministry of Internal Affairs must authorize the importation in advance of shipment.

b. **RIFLES/SHOTGUNS:** Rifles and Shotguns can be imported only if the owner has a hunting contract or a contract for a shooting competition. The Ministry of Internal Affairs must authorize the importation in advance of shipment.

c. **TOY-RELATED GUNS:** Can be imported but require proof that they are only toys, otherwise permission is required from the Ministry of Internal Affairs Officials (MIA).

d. **OTHER (i.e. AMMUNITION, EXPLOSIVES, ETC):** Can be imported by require authorization from the MIA. Not authorized in household goods or unaccompanied baggage shipments.

8. PRIVATELY OWNED VEHICLES (POVs) :

a. **POVs:**

(1) POVs There are no prohibited vehicles or colors. Vehicles must be left hand driven. POV cannot be cleared prior to employee's arrival at Post. Vehicles with dark tinted windows are not permitted entry. POV should be registered in another country and have proper license plates before shipment. In order to speed up the car registration process the "certificate of origin" needs to be sent in advance to Post. The Original Bill of Lading, correct consignee data, shipper, RDD, type of vehicle, color, VIN/serial number, license plate should be forwarded to American Embassy, Chisinau, Attn: Shipping.

b. **MOTORCYCLES/MOPEDS:** No restrictions identified.

c. **GASOLINE/CATALYTIC CONVERTERS:** No restrictions identified.

d. **INSURANCE/SAFETY REQUIREMENTS:** Car insurance must be obtained from a local insurance company upon arrival.

9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:** Prohibited.

10. **STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS:** No restrictions identified.

11. TRANSMITTING EQUIPMENT:

a. **CBs, AMATEUR/HAM RADIO, RADIO TELEPHONE, AND RADIO TRANSMITTERS:** No restrictions identified.

b. **AMATEUR/HAM RADIOS:** No restrictions identified.

c. **MARS EQUIPMENT:** No restrictions identified.

d. **DISH ANTENNAS:** No restrictions identified.

e. **CORDLESS PHONES:** No restrictions identified.

12. **SEPARATEES/RETIREEES ENTITLEMENTS/LIMITATIONS:** Personnel contemplating retirement, separation, or relocating dependents to Moldova should be counseled that all customs entry requirements to include payment of duties and taxes remain the responsibility of the member and is a personal matter between the member and the Moldovan Government.

13. **OTHER:** None.

1. **GENERAL:**

- a. **GBLOC:** VFDK
- b. **DODAAC:** N/A
- c. **POC:**
- d. **E-MAIL:**
- d. **TWX:** N/A
- e. **MAIL:** GSO
Department of State
5740 Sofia Place
Washington DC 20521-5740
- f. **CROSS REFERENCE OF APOs\FPOs SERVED:** None
- g. **APOD:** International Airport Chisinau
WPOD: Seaport Odessa, Ukraine or Constanta, Romania
- h. **DSN:** None **COMM:** 00-373-22-23-37-72 ext 8363
- i. **FAX:** **DSN:** None **COMM:** 00-373-22-23-30-44; 40-84-47

2. **CONSIGNMENT INSTRUCTIONS:** This is a one-time-only (OTO) rate area, you must submit an OTO request message to CDRSDDC ALEXANDRIA VA//SDPP-PO. For further information concerning OTO procedures refer to chapter VII, ITGBL Rate Solicitation Instructions and the Defense Transportation Regulation, Part IV.

3. **SPECIAL INSTRUCTIONS:** Refer to record MOLDOVA - GENERAL INSTRUCTIONS.

CHAPTER 84

84-1 NEW ZEALAND (NZ) - GENERAL INSTRUCTIONS

REVIEW DATE: 26 AUG 04

1. SHIPMENT INSTRUCTIONS:

- a. **WEIGHT RESTRICTIONS:** In accordance with governing regulations.
- b. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.
- c. **HARD LIFT AREA:** Hard lift area air clearance, when required, will be obtained from the appropriate Air Clearance Authority (ACA).
- d. **UNACCOMPANIED BAGGAGE:** No restrictions identified.
- e. **OTHER: Active duty military and military sponsored civilians on PCS to New Zealand.** All personal property is imported duty free with the stipulation they are for the member's personal use and will not be sold or otherwise disposed of.

2. CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS: No restrictions identified.

3. CONSUMABLES:

- a. **ALCOHOLIC BEVERAGES:** Importation in personal property shipments is not permitted.
- b. **CIGARETTES/TOBACCO PRODUCTS:** Shipments of cigarettes/tobacco products between CONUS and overseas or within overseas countries may be shipped subject to host country requirements/restrictions identified. When undefined or in doubt, the TMO will request clarification by message from the responsible transportation authority at destination.
- c. **COSMETICS:** No restrictions identified.
- d. **FOODSTUFFS/MEATS:** The following items are prohibited: All fresh fruits and vegetables; egg cartons. Honey; including pollen, honeycombs and other bee products including propolis and medications. Meat and meat products; fresh, cooked and small goods. Fresh water fish species including salmon and trout (canned products subject to examination).
- e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** No restrictions identified.

f. **OTHER PROHIBITED AND/OR RESTRICTED ITEMS:** PROHIBITED ITEMS include: straw packaging, straw handicrafts may be allowed after examination and treatment. Coral, clam, turtle shells, tortoise shells, and ivory in any form including curios, jewelry, souvenirs and handicrafts. RESTRICTED ITEMS include: unprocessed wool and animal hair; including yarns, rugs and apparel. Riding equipment including clothing, footwear and grooming equipment. Camping gear and lawn mowers. Animal remedies, foods, and vaccines. **NOTE:** Restricted items must be declared and may require inspection and/or treatment. If restricted items require treatment, it will be at owners expense. They may be prohibited depending on origin and packaging. Additional information can be obtained at www.maf.govt.nz. (CH)

4. ELECTRICAL EQUIPMENT:

a. **HOME COMPUTERS:** No restrictions.

b. **TVs/VCRs:** No restrictions identified.

c. **OTHER (i.e. COMPATIBILITY, ETC):** New Zealand voltage is 230 volts at 50 cycles. Transformers are required for American appliances of 110 volts.

NOTE: Electronic digital clocks or washer/dryers which are designed to function at 60 cycles will not keep time properly in New Zealand.

5. **FURNITURE, OVERSIZED:** No restrictions identified.

6. **PETS/QUARANTINE:**

a. Importation regulations change often. Members considering importing their cat or dog must contact the Ministry of Agriculture and Fisheries (MAF) Import Management and Quarantine office AT LEAST SIX MONTHS prior to intended importation date. The commercial number for the Ministry of Agriculture and Fisheries (MAF) is 011-64-4-498-9624. Current standards are as follows:

b. The animal must have a microchip inserted or a tattoo implanted by a veterinarian for identification purposes (the chip that is currently preferable is the Trovan Destron Fearing chip and MAF can provide names and phone/fax numbers of suppliers. This must be done at least six months prior to export.

c. Primary rabies vaccination must have taken place not less than six months and not more than one year prior to shipment. **NOTE:** The microchip/tattoo identification number should be on the rabies certificate. OR: Booster vaccination must have taken place not more than one year prior to shipment.

d. Rabies Neutralizing Antibody Titration test results, showing antibodies of greater than 0.5IU/ml must be performed at least six months prior to the first day of quarantine in New Zealand. Time limit may vary depending on rabies vaccination history. Additional information is available at www.maf.govt.nz. (CH)

e. A second Rabies Neutralizing Antibody Titration Test is also required to be performed within the 30 days preceding the first day of quarantine in New Zealand. To be permitted entry into New Zealand, animals must be issued with an Import Health Permit (application forms available from the MAF point of contact). You must already have CONFIRMED space arranged at a MAF approved quarantine facility, there are currently two in the Auckland area. Rates range from NZ\$35.00 - \$45.00 per day for a dog and the required period of confinement is 30 days. These facilities currently have a six month waiting list. There is only one quarantine facility in the Christchurch area. Additional information is available at www.wumba@extra.co.nz. Also accompanying your completed application must be: (CH)

(1) A check or money order for NZ\$135.00.

(2) Letter from the operator of the quarantine facility, co-signed by the supervising MAF Veterinarian confirming availability of space for the animal at the time of importation.

(3) Rabies antibody titration test results. This needs to be greater than 0.5IU/ml, taken at least six months prior to the first day of quarantine in New Zealand.

(4) Letter from the animal's veterinarian stating the date blood was taken from the animal for the laboratory testing above. The pet owner must also contact the airlines they are traveling on, domestically within CONUS and international. This should be done well in advance of the planned travel dates. The cost is high and is based on excess baggage costs which go by size and/or weight of the animal, this varies from domestic to international flights. Once an animal has been in quarantine in Auckland for the required 30 days, further transportation costs are involved to get the animal to it's final destination, again at the member's expense.

7. **PRIVATELY OWNED FIREARMS (POFs)**: Owners of guns must acquire a firearms license from a New Zealand Police Arms Office at a cost of NZ\$123.75. The owner must then apply to the same office for a permit to import their gun. The New Zealand Police hold a list of approved makes and models of guns, so members should apply before shipment to see if their gun is approved and to obtain a copy of the Firearms Code. The commercial phone for the New Zealand Police Arms Office for Christchurch is 011-64-3-379-3999.

a. **HANDGUNS**: Strict requirements exists for ownership of handguns in New Zealand. Contact the New Zealand Police Arms Office for specific information.

b. **RIFLES/SHOTGUNS**: Sporting rifles and shotguns may be imported but must be inventoried as a separate item on the household goods inventory. Member must have their original U.S. firearms license/permit for registration in New Zealand. Contact the New Zealand Police Arms Office for specific information.

c. **TOY-RELATED GUNS**: No restrictions identified.

d. **OTHER (i.e. AMMUNITION, EXPLOSIVES, ETC)**: No restrictions identified.

8. **PRIVATELY OWNED VEHICLES (POVs)**:

a. **POVs**: All POVs must be cleared through New Zealand Customs. Members ordered PCS to New Zealand may import two POVs duty free, however, the cost of shipping the second vehicle is borne by the member.

(1) Active duty military and civilians assigned to Air National Guard Det 13, Christchurch, and tenant activities. Approval from, Air National Guard Det 13, Christchurch, is not a requirement prior to release of POV for shipment. Member should hand carry to New Zealand (not place in HHGs) title and bill of sale as proof of ownership, purchase price, purchase date, POV identification number, etc. Member should also know cubic inch measurement of engine. Consignment of vehicle should be to Port Lyttelton, NZ, water port code (VE5). Importation is duty-free, with the provision the vehicle cannot be sold before 2 years in country and it would be converted to right-hand drive before sale. Member also must declare POV will be reshipped if they are posted before a 2 year tour is fulfilled.

(2) Active duty military and civilians assigned duty with the American Embassy, Wellington, New Zealand. Shipment of POV should be coordinated through the American Embassy, Wellington, NZ. Consignment of vehicle should be to Wellington, NZ (VE2). Importation is duty-free, with the provision the vehicle cannot be sold before 3 years in country and it would be converted to right-hand drive before sale.

b. **MOTORCYCLES/MOPEDS**: Motorcycles/mopeds are considered POVs and may be shipped in personal property. Motorcycles should also be steam cleaned

prior to shipment and member hand carry steam cleaning certificate to facilitate agriculture clearance.

c. **GASOLINE/CATALYTIC CONVERTERS:** New Zealand has recently converted to unleaded fuel only. Catalytic converters need not be removed.

d. **INSURANCE:** Any member under the age of 25 importing an American vehicle with engine power over 2 liter should know insurance companies in New Zealand will only insure them for third party cover at very high premiums. Member will have great difficulty getting an insurance company to insure them. Cost of insurance on a left hand drive vehicle ranges from NZ\$250.00 a year, with a NZ\$1000.00 deductible, to NZ\$1000.00 a year, with a lower deductible (NZ\$500.00). A statement of record from a previous insurer shows an accident free and no claim history will greatly assist in obtaining insurance at a more reasonable price.

e. **SAFETY REQUIREMENTS:** Part of the clearance process is the requirement to apply to the Land Transport Safety Authority (LTSA) for a permit to Import a left hand drive vehicle. Once this is obtained a physical safety and road worthiness check is performed by the same authority at a minimum cost of NZ\$120.00, costs go up if modifications are required. After the safety inspection, a Warrant of Fitness (WOF) is issued. Generally, any vehicle meeting local state vehicle inspection criteria will pass a Warrant of Fitness inspection in New Zealand. Regulations covering seat belts require lap and shoulder restraints for the two front seats, i.e., the driver and passenger nearest to the door. Shoulder restraints must be the dual sensitive emergency locking retractor (Inertia reel) type. To replace these could cost NZ\$485.00 to NZ\$585.00. Also required are the same belts including shoulder restraints for back seat passengers nearest either door. All other seats require approved lap belts. Another requirement is at least one high-mounted stop light at driving eye level at the rear of the vehicle. On a convertible, this is to be no lower than 152 millimeters below the lower edge of the rear window. On other cars, no lower than 77 millimeters below the lower edge of the rear window. Once satisfying all of these requirements the member must register their POV. Fees are based on horsepower rating or cubic inch engine size and for the first time registration in country can cost from NZ\$190.10 to NZ\$368.60 for six months or NZ\$265.20 to NZ\$444.45 for one year (approx. US\$129.27 - \$250.65 and \$180.33 - \$302.25) Subsequent registrations cost NZ\$82.65 for six months or \$157.75 for a year (approx. US\$56.20 or \$107.27). The member should now have their Left Hand Drive (LHD) Import Consent, WOF, and Registration certificate. They must now apply to the LTSA for a Permit to Operate a LHD vehicle on the road. There is no cost for this permit. New Zealand Ministry of Agriculture and Fisheries may also require the vehicle be steam cleaned at port of entry if found to have excess dirt or bugs in wheel wells or about the engine. The cost is NZ\$106.87 and is payable by the member. Recommend POVs be steam cleaned prior to shipment and receipt or certificate to verify cleaning be placed in the window of the car. There are many safety restrictions, therefore before shipping your POV, recommend a visit to www.ltsa.govt.nz. Second hand vehicles are affordable and may be cheaper than shipping your own in the long term. (CH)

9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:** No restrictions identified.

10. **STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS:** The New Zealand Ministry of Agriculture and Fisheries require all cane, bamboo, rattan, and associated products entering New Zealand to undergo inspection in New Zealand. Fumigation will be required if any evidence of infestation is found. Rates for fumigation range from NZ\$6.65/item to a maximum of NZ\$112.50 for loose loads, through to NZ\$420.00 for a forty foot container load (Code 4). For additional information visit www.maf.govt.nz. (CH)

11. **TRANSMITTING EQUIPMENT:**

a. **CBS AND MARS EQUIPMENT:** No restrictions exists for shipment of electronic equipment. In order to use CB Radios, registration is required at an approximate annual fee of NZ\$18.00. Single side band radios are allowed but are subject to New Zealand Post Office approval. American made CB radios require modification prior to use in NZ. Registration of Mars equipment is required at no cost to the member.

b. **AMATEUR/HAM RADIOS:** No restrictions identified.

c. **DISH ANTENNAS:** No restrictions identified.

d. **CORDLESS PHONES:** No restrictions identified.

12. **SEPARATEES/RETIRES ENTITLEMENTS/LIMITATIONS:**

a. **Personnel Shipping to NZ for Separation or Retirement:** Consignment of vehicle should be made to port closest to home of selection. Member should contact Air National Guard Det 13, Christchurch, to arrange for clearance and pickup of car. Member must meet all of the following conditions, supported by full documentary evidence, to qualify for duty-free importation.

(1) You comply with the Land Transport Safety Authority requirements or conditions of resale, reexport, or conversion to right hand drive. In the first instance, you should write to the Land Transport Safety Authority, Vehicle Compliance, PO Box 2840, Wellington, New Zealand, Commercial telephone number 011-644-494-8600 and fax 011-644-494-8601.

(2) You are arriving in NZ to take up permanent residency for the first time.

(3) You have personally owned and personally used the vehicle for at least 1 year before the date of your departure for NZ or the date of its shipment, whichever is earlier.

(4) You are bringing the vehicle for your personal use and not for resale, gift, or disposal in any other way.

(5) You must be prepared to give a written undertaking/statement if you sell or dispose of the vehicle within 2 years of the date of its importation, you will pay an amount equal to the duty and Government Service Tax (GST) which would otherwise be payable.

(6) A written undertaking/statement will be required that the vehicle will not be used in a commercial capacity for hire, or for the transport of cargo or the carriage of passengers for reward, within two years from the date of importation.

NOTE: Returning New Zealanders do not qualify for the above concession unless they can demonstrate personal ownership and use of vehicle prior to 21 Jun 79.

(7) Personnel importing POVs that do not qualify for duty free importation are liable for a minimum customs duty of NZ\$1500.00. They also pay 12.5% GST on the value for duty plus duty payable, plus cost of shipping vehicle to New Zealand and insurance. Information is contained in NZ Customs Notice Number 6. The commercial phone and fax numbers for the Christchurch office of New Zealand Customs are 011-643-358-0600 and 011-643-358-0606.

b. **Personnel shipping to New Zealand upon separation or retirement.** Your household goods and other effects will be admitted free of duty and exempt from GST for a reasonable time after you arrive provided you can meet the following requirements.

(1) You are coming to New Zealand with the intention of taking up permanent residence.

(2) You have lived outside New Zealand for the whole of 21 months before the date of your arrival in NZ.

(3) You have owned and used the goods before the date of your departure for New Zealand.

(4) The goods are for your own personal use and not intended to be used in your business or be of a commercial nature. Information is contained in NZ Customs Notice Number 4.

c. When selecting the method of shipment for a member having to pay the cost over and above their entitlement, for example, someone choosing New Zealand as their home of selection upon retirement, the least expensive mode should be chosen and surface mode is acceptable.

13. **OTHER:**

a. **BOATS:** Boats imported into New Zealand fall under the same customs provisions as paragraph 8 above. Boats do not require registration; however, the boat trailer has to be registered and warranted at the owner's expense. As New Zealand is a hard lift area, HHGS are authorized air shipment; however, AMC regulations may limit the size of boats to be shipped.

b. **HOUSING:** Floor plans of New Zealand homes are different from those found in most US homes. Long hallways with rooms leading off are standard. Most homes do not have a basement. Many of the homes lack storage space and sufficient electrical outlets. Also rooms and closets are small by US standards. Few homes have central heating, relying instead on space heaters, wood stoves, or fireplaces. In rental properties, cooking ranges are provided by the landlord. Refrigerators, washers, and dryers are provided by the tenant. However, refrigerators, washers, dryers, are available to active duty service members on a first come, first serve basis from the command. Personnel should check for availability through their sponsor. (CH)

c. **STORAGE:** There are no DOD approved commercial storage facilities in New Zealand. Non-temporary storage (NTS) is available in the command's small Government warehouse on a space available basis. Storage of household goods in the command's non DOD approved warehouse is at the member's own risk. Recommend utilizing CONUS NTS to greatest possible extent.

118A-2 AMERICAN EMBASSY ASHGABAT, TURKMENISTAN (TX)
REVIEW DATE: 5 JULY 04
MULTI-SERVICE

1. **GENERAL:**

- a. **GBLOC:** SVDZ
- b. **DODAAC:**
- c. **E-MAIL:** ASHGABATGSO@state.gov
- d. **TWX:** NOT AVAILABLE
- e. **MAIL:** GSO Shipping & Customs
American Embassy Ashgabat
Department of State
7070 Ashgabat Place
Washington, DC 20521-7070
- f. **CROSS REFERENCE OF APOs/FPOs SERVED:** None
- g. **APOD:** Ashgabat Int'l Airport **WPOD:** Turkmenbasi Port
- h. **DSN:** None **COMM:** (99-312) 350045
- i. **FAX:** **DSN:** None **COMM:** (99-312) 392614

2. **CONSIGNMENT INSTRUCTIONS:** This is a One-Time-Only area. Submit a request for HHG via Code 6 OTO and UB via Code 8 OTO by message to CDRSDDC ALEXANDRIA VA//SDPP-PO. Consign to US Embassy Ashgabat, No 9, 1984 Street (former Pushkin Street) Ashgabat 744000, Turkmenistan. For further information concerning OTO procedures refer to Chapter VII, ITGBL Rate Solicitation Instructions and Defense Transportation Regulation, Part IV.

3. **SPECIAL INSTRUCTIONS:** Refer to record TURKMENISTAN (TX) GENERAL INSTRUCTIONS.

CHAPTER 124

124-1 VIRGIN ISLANDS (VI) - GENERAL INSTRUCTIONS

REVIEW DATE: 13 AUG 04

See record number 97-2 Fort Buchanan, PR on specific questions on personal property, pets or POV shipments into or from the Virgin Islands. (CH)

1. **GENERAL:** (Responsible PPSO: Fort Buchanan, PR)

a. **GBLOC:** OSNC

b. **DODAAC:** WF3HBO (CH)

c. **E-MAIL:**

d. **TWX:**

e. **MAIL:** DOL-TRANSPORTATION DIVISION (CH)
PERSONAL PROPERTY SHIPPING OFFICE
WELCOME CENTER, BLDG 152
218 BROOKS ST.
FORT BUCHANAN PR 00934

f. **CROSS REFERENCE OF APOs/FPOs SERVED:** None

g. **APOD:** St. John, PR-SJF
WPOD: None

h. **PHONE:** COMM 787 707 XXXX, DSN 740 XXXX
Inbound - 3587, Outbound - 4004/05, QC/Claims - 3892,
Customer Service - 4006, QA - 3892 (CH)

i. **FAX:** COMM 787 707 XXXX, DSN 740 XXXX
Inbound - 3596, Outbound - 4007 (CH)

2. **CONSIGNMENT INSTRUCTIONS:**

a. **ITGBL HHG, ITGBL UB:** Ship HHG via Code 4 One-Time-Only (OTO).
Consign to member at destination address. Ship UB via Code 7 OTO. Consign
to member or member's agent. (See Notes 1 and 2.)

b. **DPM HHG AND DPM BAGGAGE:** None.

c. **PARCEL POST:** None.

3. **SPECIAL INSTRUCTIONS:**

a. **NOTE 1: POVs:** Privately owned vehicle shipments must be consigned
directly to member or designated agent at destination address. POVs will not
be consigned to Puerto Rico for further shipment. Member/agent may contact
the Capitol Transportation VPC, comm. (787)749-9399 or (787)792-1233 for
information concerning status of a privately owned vehicle. (CH)

b. **NOTE 2:** Annotate PPGBL: "Carrier will notify Transportation
Officer, Welcome Center, Bldg 52, 218 Brooks Street, Fort Buchanan PR, comm.
(787)707-3587, upon arrival of shipment and prior to delivery to residence or
placing into storage." Show ST. John, USVI in Block 18 of PPGBL. (CH)

c. **NOTE 3:** Member or member's agent is to contact the Transportation
Officer, Fort Buchanan at DSN 740-3587, or Commercial (787) 707-3587 as early
as possible. (CH)

d. **NOTE 4**: Refer to record 97-2 FORT BUCHANAN, PUERTO RICO (PR) -
GENERAL INSTRUCTIONS.

124-3 ST CROIX AND ST THOMAS, VIRGIN ISLANDS (VI)

REVIEW DATE: 13 AUG 04

MULTI-SERVICE

1. **GENERAL:** (Responsible PPSO: Fort Buchanan, PR) (CH)
 - a. **GBLOC:** OSNC
 - b. **DODAAC:** WF3HBO (CH)
 - c. **E-MAIL:**
 - e. **TWX:**
 - f. **MAIL:** DOL-TRANSPORTATION DIVISION (CH)
PERSONAL PROPERTY SHIPPING OFFICE
WELCOME CENTER, BLDG 152
218 BROOKS ST.
FORT BUCHANAN PR 00934
 - g. **CROSS REFERENCE OF APOs/FPOs SERVED:** None
 - h. **APOD:** St Croix-Alex Hamilton Airport (VI-STX); St Thomas-H S Truman Airport (VI-STT)
WPOD: Christiansted-St Croix (VI-CM2); Frederiksted-St Croix (VI-CM6); Charlotte Amalie-St Thomas (VI-CM1)
 - i. **PHONE:** **COMM** 787 707 XXXX, **DSN** 740 XXXX
Inbound - 3587, Outbound - 4004/05, QC/Claims - 3892,
Customer Service - 4006, QA - 3892 (CH)
 - j. **FAX:** **COMM** 787 707 XXXX, **DSN** 740 XXXX
Inbound - 3596, Outbound - 4007 (CH)
2. **CONSIGNMENT INSTRUCTIONS:**
 - a. **DPM HHG, BAGGAGE:** None. (CH)
 - b. **ITGBL HHG, ITGBL UB:** Ship via Code 7 one-time-only (OTO). Consign to member or member's agent. (CH)
 - c. **PARCEL POST:** None. (CH)
3. **SPECIAL INSTRUCTIONS:**
 - a. **NOTE 1: POV's** Privately owned vehicle shipments must be consigned directly to member or designated agent at destination address. POVs will not be consigned to Puerto Rico for further shipment. Member/agent may contact the Capitol Transportation VPC at (787)749-9399 or (787)792-1233 for information concerning status of a privately owned vehicle. (CH)
 - b. **NOTE 2:** Annotate PPGBL: "Carrier will notify Transportation Officer, Welcome Center, Bldg. 52, 218 Brooks Street, Fort Buchanan PR, comm. (787)707-3587, upon arrival of shipment and prior to delivery to residence or placing into storage." Show St. Croix or St. Thomas, USVI in Block 18 of PPGBL. (CH)
 - c. **NOTE 3:** Member or member's agent is required to contact the Transportation Officer, Fort Buchanan, at DSN: 740-3587, Commercial: (787) 707-3587 as early as possible. (CH)

d. **NOTE 4**: Refer to record 97-2 FORT BUCHANAN, PUERTO RICO (PR) -
GENERAL INSTRUCTIONS.