

REQUEST FOR QUOTATIONS (THIS IS NOT AN ORDER)		THIS RFQ [] IS [X] NOT A SMALL BUSINESS SET-ASIDE		PAGE OF PAGES	
1. REQUEST NO. WB1GYE-04-T-0052	2. DATE ISSUED 21-Jun-2004	3. REQUISITION/PURCHASE REQUEST NO. WB1GYE447-8001	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING 1 19	
5a. ISSUED BY SDCC CONTRACTING CENTER BUSINESS SUPPORT OFFICE 200 STOWALL STREET - 1250P ALEXANDRIA VA 22330-5000			6. DELIVER BY (Date) SEE SCHEDULE		
5b. FOR INFORMATION CALL: (Name and Telephone no.) (No collect calls) ALAN KARTCHNER 703-428-2495			7. DELIVERY [X] FOB DESTINATION [] OTHER (See Schedule)		
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION (Consignee and address, including ZIP Code) SEE SCHEDULE		
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS: (Date) 01-Jul-2004					
IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quote. Any representations and/or certifications attached to this Request for Quotations must be completed by the quote.					
11. SCHEDULE (Include applicable Federal, State, and local taxes)					
ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
SEE SCHEDULE					
12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS No. %	
NOTE: Additional provisions and representations [] are [] are not attached.					
13. NAME AND ADDRESS OF QUOTER (Street, City, County, State, and ZIP Code)		14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
		16. NAME AND TITLE OF SIGNER (Type or print)		TELEPHONE NO. (Include area code)	

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

STANDARD FORM 18 (REV. 6-95)
Prescribed by GSA
FAR (48 CFR) 53.215-1(a)

Section Supplies or Services and Price

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Senior Information Engineer FFP Senior Information Engineer PURCHASE REQUEST NUMBER: W81GYE4147-9001	1	Lot		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Principle Information Engineer FFP Principle Information Engineer PURCHASE REQUEST NUMBER: W81GYE4147-9001	1	Lot		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Senior Systems Analyst FFP Senior Systems Analyst PURCHASE REQUEST NUMBER: W81GYE4147-9001	1	Lot		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Principle Database Manager FFP Principle Database Manager PURCHASE REQUEST NUMBER: W81GYE4147-9001	1	Lot		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Functional Analyst FFP Functional Analyst PURCHASE REQUEST NUMBER: W81GYE4147-9001	1	Lot		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	Senior Training Specialist FFP Senior Training Specialist PURCHASE REQUEST NUMBER: W81GYE4147-9001	1	Lot		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	ODCs; Consultants FFP ODCs; Consultants	1	Lot		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008	ODCs; Travel G&A COST ODCs; Travel G&A PURCHASE REQUEST NUMBER: W81GYE4147-9001		Each		

ESTIMATED COST

FOB: Destination

Section Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0008	Destination	Government	Destination	Government

Section Deliveries and Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	10 mths. ADC	1	N/A FOB: Destination	
0002	10 mths. ADC	1	N/A FOB: Destination	
0003	10 mths. ADC	1	N/A FOB: Destination	
0004	10 mths. ADC	1	N/A FOB: Destination	
0005	10 mths. ADC	1	N/A FOB: Destination	
0006	10 mths. ADC	1	N/A FOB: Destination	
0007	10 mths. ADC	1	N/A FOB: Destination	
0008	10 mths. ADC		N/A FOB: Destination	

PWS**Statement of Work**

Title: Software Development for the Integrated Booking System (IBS)

1.0 Scope. Software development services required to support the fielding of a web enabled IBS application Outside the Continental United States (OCONUS) including requirement definition, Critical Design Reviews (CDR), support and participation of Joint Application Design (JAD) sessions, software development/version description, testing, training, analysis, design, configuration management, documentation (meeting minutes, user/training manuals), implementation, deployment and web technical support.

1.1 Background. The IBS is the lead execution system of the Defense Transportation System (DTS) for global sealift cargo distribution in support of wars, major contingencies, and humanitarian relief operations for deployed U.S. military forces and associated sustainment.

1.2 Objective. The objective of this Task Order (TO) is for the Contractor to provide software engineering services that will allow the fielding of a web enabled IBS application worldwide and to ensure the IBS complies with regulatory, contractual, and user requirements.

2.0 Risk Management and Applicable Documents.

2.1 The Contractor is responsible for performance of the requirements of this TO in accordance with the requirements of U.S. laws, just as the Government and its personnel would be if they were performing the efforts of this task order. Notwithstanding any language in this TO to the contrary, failure of the Government to specifically identify a particular document or part thereof as mandatory does not relieve the Contractor or the Government from compliance with law in performance of this TO. Risk is to be managed by the Contractor and the Government as each performs their respective responsibilities subject to applicable oversight and approval requirements for their decisions. Where TO requirements are based on policy, the Contractor and the Government shall each work to achieve an acceptable balance between change, compliance, and risk.

2.2 When reissues, supplements, or amendments to mandatory requirements documents or new mandatory requirements documents are issued throughout the life of the contract, they shall be considered effective and binding at the same time they are binding on Government operations. The Contractor shall promptly notify the Principal Contracting Officer (PCO) in writing of such changes. Upon identification of any change to or new mandatory requirements documents that results in an increase or a decrease in TO price, the Contractor shall promptly notify the PCO of the change and submit a proposal to the PCO, within 30 days of receipt of the change. The proposal shall contain detailed information that includes as minimum, comments on the affect on labor, performance, and schedule and a proposed cost growth or reduction estimate. The change will be negotiated under the provision of the contract clause entitled "Changes".

2.3 Policy and Guidance Documentation. The Contractor shall use the following policy and guidance documents during the development of IBS software and documentation in addition to Government provided guidance:

a. Institute of Electrical and Electronics Engineers (IEEE)/Electronics Industries Association (EIA) Standard, IEEE/EIA 12207, "Information Technology – Software Life Cycle Process".

b. Comply with all DoD, Army, USTRANSCOM, and SDDC security requirements to include security scans of equipment in compliance with IAVA mandates and Section 508 standards compliance.

2.4 Definitions. NA

2.5 List of Acronyms.

Acronym	Definition
---------	------------

AAFES	Army and Air Force Exchange Service
AM	Area Manager
AMPS	Automated Military Postal System
AMS	Asset Management System
AQL	Acceptable Quality Level
CAB	Cargo and Billing System
CARE II	Carrier Analysis and Rate Evaluation Module
CCB	Configuration Control Board
CDR	Critical Design Reviews
CM	Configuration Management
COMPASS	Computerized Movement Planning and Status System
CONUS	Continental United States
COOP	Continuity of Operations
COTS	Commercial-Off-Shelf
CR	Change Request
CRDB	CONUS Regional Database
CSS	Commercial Sealift Solutions
DAASC	Defense Automatic Addressing System Center
DBA	Database Administration
DECA	Defense Commissary Agency
DITSCAP	DOD Information Technology Security Certification and Accreditation Process
DRP	Disaster Recovery Plan
DSCP	Defense Supply Center Philadelphia
DTOD	Defense Table Official Distances
DTS	Defense Transportation System
EDI	Electronic Data Interchange
ERS	Emergency Relocation Site
ESS	Electronic Shipper System
ETA	Electronic Transportation Acquisition
FMS	Financial Management System

Acronym	Definition
GSA	General Service Administration
GTN	Global Transportation Network
GUI	Graphical User Interface
IBS	Integrated Booking System
ICODES	Integrated Computerized Deployment System
IEEE	Institute of Electrical and Electronics Engineers
IPR	In-Process Review
IRRIS	Intelligent Road/Rail Information System
IRS	Interface Requirement Specification
ITAPL	Information Technology Approval Product List
J2EE	Java 2 Platform Enterprise Edition
JAD	Joint Application Development
JTAV	Joint Total Asset Visibility
LIF	Logistics Information File
LOGSA	Logistics Support Activity
MTMS	Munitions Transportation Management System
NEXCOM	Naval Exchange Command
OCONUS	Overseas Continental United States
OT	Operational Test
PCO	Principal Contracting Officer
PM	Project Manager
PR	Problem Reports
PWS	Performance Work Statement
QA	Quality Assurance
RF RAM	Requirements Forecasting and Rate Evaluation
SA	System Administrations
SAT	Software Acceptance Test
SCP	Software Change Package
SDDC	Surface Deployment and Distribution Command
SDT	Software Development Test
SMS	Single Mobility System
SQT	Software Qualification Tests
SR	Service Requests
SRC	Systems Response Center
STD	Software Test Description
STP	Software Test Plan
STR	SDT Report
SVD	Software Version Description
TC ACCIS	Transportation Coordinator's Automated Command and Control Information
TC AIMS II	Transportation Coordinator's Automated Information Management System
TEA	Transportation Engineering Agency

TO	Task Order
----	------------

Acronym	Definition
TOM	Task Order Monitor
USTRANSCOM	United States Transportation Command
UVT	User Verification Test
WBT	Web Based Training
WPS	Worldwide Port System

3.0 Requirements. The Contractor shall, as an independent contractor, and not as an agent of the Government, furnish all management, labor, tools, supplies, and materials (except as provided by the Government) necessary to perform the requirements contained herein. New software developed under this contract shall be operated and maintained under Options 3 and 4 of contract W81GYE04-P-0047.

a. Tasks that support operations and maintenance of the OCONUS Application software are defined under contract W81GYE04-P-0047, Options 3 and 4, and are associated in support of this Performance Work Statement (PWS) and shall include the following as applicable to the OCONUS development effort:

Ad hoc reports, analysis, training, and demos	(Task Area 4 & Subtask 7.3)
Rate guides and rate analysis	(Subtask 7.2)
Data corrections, additions, and deletions	(Subtask 7.2)
Software installation for users	(Subtask 7.2.5)
Documentation, i.e., manuals, reports, etc.	(Task Area 8, 12)
Engineering documents, i.e., software requirements specification, database design, etc.	
Management requests, i.e., datacalls, reports, etc.	(Task Area 5)
System administrative changes	(Subtask 1.2)
Area management (liaison between SRC and Cargo Management Branch; research, and standard reports)	(Subtask 1.2)
On-site support at Ft Eustis (technical and functional)	(Task Area 4)
Security	(Subtask 6.2)
Continuity of Operations (COOP) and Disaster Recovery	(Task Area 3)

b. Tasks that support operations and maintenance of the OCONUS Application software are defined under contract W81GYE04-P-0047, Options 3 and 4, and are associated in support of this Performance Work Statement (PWS) and shall include requirement definition, analysis, design, code and unit test, software development and qualification testing, configuration management, and documentation (meeting minutes, training manuals, etc.) for the following:

Interface maintenance	(Subtask 6.1)
Rate load and data maintenance	(Subtask 7.1)
Software development to correct system deficiencies or problems	(Subtask 7.1)

4.0 Software Development.

4.1 Requirements Analysis and Design. The Contractor shall perform requirements analysis and design functions associated with developing functional requirements for the IBS OCONUS. Contractor shall document all requirements, the results of analysis, review and analysis of in-theater business processes with proposed changes/improvements, associated risk assessments, and impacts to internal/external systems and interfaces. In support of this requirement, the contractor shall participate and support Joint Application Design sessions, to include the capture of meeting minutes and responses. The contractor update and document functionality, maintaining Interface Requirements Specification (IRS) documents, or any other requirement deemed appropriate. Information resulting from these analyses shall be incorporated into the life cycle documentation associated with appropriate IBS documentation. The IBS OCONUS requirements will be allocated to the applicable components of the IBS-Prime.

4.2 Critical Design Reviews. The Contractor shall conduct Critical Design Reviews (CDR) at the request of the Government. All areas found to be deficient during a CDR shall be documented on the IBS PR/CR form and corrected by the Contractor prior to commencing or continuing programming efforts. The Contractor shall participate in Government sponsored walk throughs that will analyze functional level design specifications, system level design specifications, program level design specifications, source code, and documentation.

4.3 The Contractor shall develop new requirements in support of the web enabled IBS OCONUS application using Commercial-Off-The-Shelf (COTS) software identified in the Information Technology Approved Product List (ITAPL) and any other software packages designated by the Government. The Contractor shall comply with all Oracle Flexible Architecture Standards for database design, perform all development using J2EE 1.3 or higher standards, and other DoD standards as directed. New developed software shall be deployable using HP-UX 11i, Oracle 9.2, iPlanet Web Server v6.1 and iPlanet Application server v6.5. and shall be written to be compatible with other J2EE compliant application servers, such as IBM WebSphere and BEA WebLogic Server. The code will be developed without utilizing proprietary features of the iPlanet Application Server.

4.4 The Contractor shall develop web enabled IBS applications to provide OCONUS functionality.

4.5 The Contractor shall develop, implement/field, and sustain applicable software along with associated system interfaces.

4.6 The Contractor shall mutually agree with the Chief, Cargo Management Branch, to the functionality contained in each module or SCP. The Contractor shall deliver, for each module or SCP, useable end products that are abort free with fully documented source program code and complimenting executable code for processing on SDDC hardware. The Contractor shall make the IBS source code available to the Government via on-line access through Version Manager. This PWS identifies the tasks associated with software sustainment, development, and implementation for each module or software change package (SCP). Additionally, in support of software development, the Contractor shall:

- a. Ensure that no permanent or temporary technical or functional changes to any program or process are made without approval from the Chief, Cargo Management Branch.
- b. Ensure system controls, communications/user controls and data distribution procedures are followed.
- c. Provide database integrity, maintenance, update, and inquiry/reporting.
- d. Ensure database interfaces with appropriate external systems.
- e. Provide capability to communicate via electronic commerce i.e., electronic data interchange, SFTP, fax, Web, etc.
- f. Provide system/database administration support for all IBS Web servers as required.

Performance Objectives:

Service	Standard	AQL	QA
4.0 Provide new code that is fully operational, functional, and abort-free.	100% compliance with regulatory and contractual requirements	No deviation	100% review

5.0 Test and Evaluation

5.1 Software Test Plan and Test Description (STP/TD). For each major software release, the Contractor shall develop and maintain a STP/TD. This document shall describe the plan for testing computer software configuration items, as well as the test environment to be used, tests to be performed, test preparations, test cases, and test procedures for use during the test and the schedule for test activities. The Contractor shall provide the Government a copy of the STP/TD five calendar days prior to each SDT. The Contractor shall be notified in advance of the scheduled testing.

5.2 Module/Program Level Tests. The Contractor shall conduct module and program level tests to assure the software functions in accordance with design specifications, meets expected results, and handles erroneous inputs. The Contractor shall keep documented test results in PVCS Tracker for Government evaluation of the development progress.

5.3 Software Development Test (SDT). The Contractor shall conduct the appropriate number of successful SDT on each module, SCP, or patch before releasing software to the Chief, Cargo Management Branch. The Contractor shall assure the software is abort free and shall verify stress testing, interoperability, and integration with interfacing systems. When testing IBS software changes, the Contractor shall use test files/data that identified the original problem. The Contractor shall prepare a SDT Report (STR) within 10 working days upon successful conclusion of each test and provide it to the Government. This report shall identify actions taken; problems identified, potential impacts, and recommended solutions.

5.4 Software Testing. The Contractor shall support tests on all IBS modules, software patches, and Software Change Packages (SCP) to assure software is capable of performing the requisite functions. Tests include Software Qualification Tests (SQT), Software Acceptance Tests (SAT), User Verification Test (UVT), and Operational Tests (OT). As appropriate, the Contractor shall document problems in PVCS Tracker. For each SQT, the Contractor shall note all recommended corrective actions and an estimate of the number of hours required to correct each problem in PVCS Tracker. The goal is to minimize the impact of the correction on other ongoing development efforts. When making software corrections, the Contractor shall use the associated test files/data that identified the original problem. Contractor shall support the test environment and test activities during user SAT and IV&V testing.

Performance Objective:

Service	Standard	AQL	QA
5.1 Software Test Plan/Test Description	Submitted 5 days prior to each SDT for each major release	No deviation.	100% review
5.3 SDT Report	Report submitted NLT 10 days after each SDT.	100% complete	100% review
5.4 Software Testing	IBS performs required functions.	No deviation	100% review

6.0 Training.

6.1 General Training Requirements. The Contractor shall provide user training to test participants before each major SCP test and to functional end users upon formal acceptance of the software release. The Contractor shall provide ad hoc training as required. Training shall be conducted at SDDC, subordinate commands, USTRANSCOM or any other site identified as required by the Government. Prior to the commencement of training, the contractor shall provide a compressive training plan to include those activities required to support training at overseas locations, environmental requirements, coordination of activities, and a mechanism to capture training comments/evaluation from training participants. Training plan shall be delivered to the government 60 day prior to deployment.

6.2 Training Manual/Practical Exercises. The Contractor shall develop and maintain applicable IBS training manuals and practical exercises for the changes to the Web Vessel and Ocean Carrier Interface associated with implementation of the OCONUS capability. Additionally, the Contractor shall use or modify training materials with COTS products as needed. The Contractor shall provide applicable user manuals or maintenance manual references for each practical exercise. The Contractor shall ensure that all practical exercises contain data/test files realistic to the functionality of the system. Contractor shall ensure training environment is supported and readily accessible for users with appropriate reference data, test data, and test scenarios.

6.3 Web Based Training (WBT). The Contractor shall develop a WBT for shippers and bookers. The Contractor shall maintain storyboards incorporating scripts, graphics, video, music,

and animation as appropriate. Additionally, the Contractor shall maintain the basic multimedia to include the visual and voice instructions, test the product, and make the required corrections, and incorporate Government comments. The Government will provide all video clips, still photographs, music, and logos.

Performance Objective:

Service	Standard	AQL	QA
6.1 Training Plan	Comprehensive, detailed and accurate	No errors or omissions	Document review
6.2 IBS Web Vessel Schedule Training Manual 6.2 IBS Ocean Carrier Interface Training Manual	Training manuals are accurate, comprehensive, and contain practical exercises and data; updated in conjunction with each software release prior to independent testing.	No errors or omissions.	Document review and survey users.
6.3 IBS Web Based Training (Bookers & Shippers)	Updated with each software release.	No errors or omissions.	100 % review

7.0 Software Version Description (SVD) for New Requirements.

7.1 The Contractor shall prepare SVD for each major software release and present the SVD to the Government at the time of software delivery if required. The draft version of the SVD shall be presented to the Government at the time the software is turned over for independent testing. The SVD shall include all applications to include the Web and shall be issued for all releases, for each individual site at different times or for multiple sites simultaneously. Each SVD shall include information on patches that were implemented since the previous SVD. In each SVD, the Contractor shall identify and describe an inventory of materials released, software contents, changes installed, adaptation of data, related documents, installation instructions, and possible problems and known errors.

Performance Objective:

Service	Standard	AQL	QA
7.1 Software Version Descriptions	100% accurate and complete. Submitted 3 workdays prior to implementation	No deviation.	Documents updated and entered into PVCS Tracker for each major release

8.0 New Interface Requirements Specifications.

8.1 Interface Requirements Specification (IRS). The Contractor shall develop any additional interfaces identified by the Contractor or Government if required. Updates and changes to existing IBS interface associated with the development and implementation of OCONUS shall be coordinated, tested, and documented within current IRS documents.

Performance Objective:

Service	Standard	AQL	QA
8.1 Develop new interfaces as required	Functionality meets required systems architecture and processing capabilities	No deviation.	100% review

9.0 Place of Performance. The Contractor shall perform the tasks onsite at the Government’s facility. The Surface Deployment and Distribution Command is located at 200 Stovall Street, Hoffman II Building, Alexandria, VA 22332.

10.0 Travel. Travel will be required to support requirement definition, testing, and training at OCONUS locations and Ft. Eustis, VA. Additional travel to support IPTs, design sessions, briefings, etc., may be required to Ft. Eustis, VA. Travel expenses are to be cost reimbursable. Due to the global nature of this project, unusual hours may be required to support conference, testing, in-progress review, etc. Contractor shall be expected to participate upon request of government. Expected travel requirements:

598 th	1 trips requirement definition	1-Person (1 week)
598 th	1 trip training	2 Person (1 week)
599 th	1 trips requirement definition	1-Person (1 week)
599 th	1 trip training	2-Persons (1 week)
SDDC Ops	2 trips min, JAD sessions	1-3 Persons (3-5 days)

11.0 Cooperation with Other Contractors and Government Personnel. The Contractor shall cooperate with other contractors and Government personnel performing work for SDDC. The Contractor shall be willing to adjust scheduling and performance to accommodate additional support if required by modification. The Contractor shall avoid interfering with the performance of work by other Contractors or Government employees while not compromising health, safety or security. Any disagreement or cause of delay shall be brought to the attention of the COR.

12.0 Quality Control and Quality Assurance. The Contractor shall be in compliance with FAR Clause 246, “Inspection of Services, Fixed Price,” their QCP and perform all services required under this contract. The Government and Contractor will meet quarterly to discuss the Contractor’s adherence to the above-cited reference unless a contract discrepancy report is issued which would dictate scheduling a meeting sooner.

13.0 Delivery of Items/Data. The Contractor shall develop and deliver the products listed in the following table. All deliverables shall be accompanied by written delivery notice.

Subtask	Deliverable	Draft	Final
	Task Area 4 Software Development		
3.0 a.	Milestone Plan	5 days after start	15 days after start
3.0 a.	Project Risk assessment	Initial at start	As required
3.0 a.	Requirement analysis	Initial assumption at work start	Completion of analysis
3.0 a.	OCONUS design document	5 days prior to JAD sessions	Completion of JAD
4.0	Software Code	NA	As required
	Task Area 5 Test and Evaluation		
5.1	Software Test Plan/Test Description	NA	5 days prior to each major software release
5.3	SDT Report	NA	NLT 10 workdays after test
5.4	Software Testing	NA	For each patch or SCP
	Task Area 6 Training		
6.1	Training Plan	60 day prior to training	30 days prior to training. Updates as required.
6.2	IBS WVS Training Manual IBS OCI Training Manual Other Training Manuals as required	Reviewed prior to publishing.	Updated manual prior to conducting training at SDG3, Ft Eustis VA, for each major test and end user training
6.3	IBS Web Based Training (WBT)	Reviewed prior to publishing.	Developed for each major release.
	Task Area 7 Software Version Description	NA	With each major software release
7.1	Software Version Descriptions	Review prior to publishing	As required
	Task Area 8 New Interface Development		As required
8.1	Interface Requirement Specifications	Review prior to publishing	As required

14.0 Government Furnished Property/Assistance. The SDDC will provide Government Furnished Equipment (GFE) necessary for the successful completion of this PWS. Management and administration of the GFE and software will require the Contractor to provide those skills necessary to effectively install and operate the items provided. The Contractor shall notify the

IBS Task Order Monitor (TOM) of any and all hardware/software malfunctions and shall safeguard and provide property accountability for all items. The Contractor shall return all hardware in serviceable condition as well as all COTS software and supporting documentation provided under this PWS to SDDC at the end of the contract period. The Contractor shall coordinate the receipt and return of GFE with the Chief, Cargo Management Branch.

15.0 Security.

15.1 Clearances. The Contractor shall assure personnel assigned to work classified issues possess a SECRET security clearance. Upon request, the Contractor shall provide verification of clearance for each individual to SDDC's Information Security Office and the IBS Contracting Officer's Representative. A DD254 for the Contractor is contained in the contract file. The Contractor shall obtain a DoD Building Pass (Badge) through the National Crime Information Center (NCIC) process.

15.2 Network Security. The Contractor shall ensure that all Government hardware and software are in compliance with SDDC security guidelines and only authorized personnel have access to the network. A copy of the SDDC security guidelines will be provided upon award.

15.3 Roles/Privileges. The Contractor shall ensure that roles/privileges assigned to Contractor employees on the Government testing and production platforms are limited to the roles/privileges essential to that individual's performance of his/her assignments. These roles/privileges can be limited or revoked by the Government. The Government will grant privileges on the IBS production environment.

16.0 Period of Performance.

Base Period: Date of Award plus ten (10) months

17.0 Contracting Officer's Representative (COR). The COR for this Task Order is as follows:

Jaime Perez
200 Stovall Street
Alexandria, VA 22332-5000
(703) 428-2864
perezj@sddc.army.mil

Note: Forward one copy of each invoice on this contract to the COR.

CLAUSES INCORPORATED BY REFERENCE

52.212-4	Contract Terms and Conditions--Commercial Items	OCT 2003
52.212-5	Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items	APR 2004